

Child Support Recovery
Credit Reporting
Appendix

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Denial of Credit Reporting Conference , Form 470-3235

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| Purpose | This form notifies the payor that the payor's request for a conference of the proposed release to credit agencies is denied because the request was made after the 15-day time period for making a review request has expired. |
| Source | This form is available on-line. To generate this form, enter the current date and a "D" in the REVIEW REQUEST DATE (A/D) field on the CRREPORT screen. |
| Completion | Complete this form when the payor requests a conference after the 15-day time period for a conference has passed, and there are no circumstances which lead you to believe that a conference would result in the payor's removal from credit reporting. |
| Distribution | Send this form to the obligor by regular mail. |

Notice of Proposed Release to Credit Reporting Agencies, Form 470-2223

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| Purpose | Form 470-2223 notifies the obligor: <ul style="list-style-type: none">◆ That the obligor is eligible to be reported to credit reporting agencies because the obligor has a IV-D arrearage balance of over \$1,001.◆ That the obligor has the right to request a conference of the proposed release within 15 days from the date on the notice.◆ The amount of the qualifying CRA balance at the time of the notice. |
| Source | This is a batch form. It is automatically generated in batch when ICAR identifies an obligor as being eligible for credit reporting. |
| Completion | This form is system-generated. |
| Distribution | This form is sent from central office to the obligor by regular mail. |

Scheduled Credit Reporting Conference, Form 470-2850

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| Purpose | This form notifies the payor of the scheduled time and method of the conference requested by the payor. |
| Source | This form is available online. Generate this form by entering the scheduled date (mm/dd/ccyy) and time (00:00 A or PM) in the REVIEW SET field on the CRREPORT screen. |
| Completion | Complete this form when a payor who has received a credit reporting notice (form 470-2223) requests a conference within 15 days from the date on the credit reporting notice. Also generate a certified payment record. |
| Distribution | Send this form and a certified payment record to the payor by regular mail. |
| Data | Enter the time and method of review (over the telephone, virtual, etc.). |