

CASE RECORDS MANAGEMENT
APPENDIX

CASE RECORDS MANAGEMENT

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CASE RECORDS MANAGEMENT

(Pages 1 through 11 are reserved for future use)

CASE RECORDS MANAGEMENTINCOME MAINTENANCE CASE WEIGHTS

The following table shows the case weight assigned to each type of income maintenance case, along with the factors used in determining the case weight.

<u>Line Number</u>	<u>Aid-Type Category</u>	<u>Case Status</u>	<u>Food Stamp Status</u>	<u>Any Income</u>	<u>Earned Income</u>	<u>Unearned Income</u>	<u>Spend -Down</u>	<u>Dependent Person</u>	<u>Monthly Reporter</u>	<u>Assigned Weight</u>
1	Food Stamps	Denied App.	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	1.8
2	Food Stamps	Approval	Approval	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	2.4
3	Food Stamps	On-Going	Active	No	No	No	N.A.	N.A.	No	.2
4	Food Stamps	On-Going	Active	No	No	No	N.A.	N.A.	Yes	.4
5	Food Stamps	On-Going	Active	Yes	No	Yes	N.A.	N.A.	No	.4
6	Food Stamps	On-Going	Active	Yes	No	Yes	N.A.	N.A.	Yes	.6
7	Food Stamps	On-Going	Active	Yes	Yes	No	N.A.	N.A.	Yes	.7
8	Food Stamps	On-Going	Active	Yes	Yes	Yes	N.A.	N.A.	Yes	.7
9	FS Only, PA App.	Approval	Approval	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	3.2
10	ADC, Refugee	Denied App.	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	2.1
11	ADC, Refugee	Approval	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	3.0
12	ADC, Refugee	Approval	Approval	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	3.8
13	ADC, Refugee	On-Going	Inactive	No	No	No	N.A.	N.A.	No	.5
14	ADC, Refugee	On-Going	Inactive	No	No	No	N.A.	N.A.	Yes	1.0
15	ADC, Refugee	On-Going	Inactive	Yes	Insig.	Insig.	N.A.	N.A.	No	.7
16	ADC, Refugee	On-Going	Inactive	Yes	Insig.	Insig.	N.A.	N.A.	Yes	1.0
17	ADC, Refugee	On-Going	Active	No	No	No	N.A.	N.A.	No	.6
18	ADC, Refugee	On-Going	Active	No	No	No	N.A.	N.A.	Yes	1.0
19	ADC, Refugee	On-Going	Active	Yes	Insig.	Insig.	N.A.	N.A.	No	.7
20	ADC, Refugee	On-Going	Active	Yes	Insig.	Insig.	N.A.	N.A.	Yes	1.1
21	ADC-UP	Denied App.	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	2.6
22	ADC-UP	Approval	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	3.8
23	ADC-UP	Approval	Approval	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	4.2
24	ADC-UP	On-Going	Inactive	No	No	No	N.A.	N.A.	Yes	1.1
25	ADC-UP	On-Going	Inactive	Yes	Insig.	Insig.	N.A.	N.A.	Yes	1.4
26	ADC-UP	On-Going	Active	No	No	No	N.A.	N.A.	Yes	1.0
27	ADC-UP	On-Going	Active	Yes	Insig.	Insig.	N.A.	N.A.	Yes	1.2
28	9 Mo. Extended	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	N.A.	No	.3
29	9 Mo. Extended	On-Going	Active	Insig.	Insig.	Insig.	N.A.	N.A.	No	1.0
30	4 Mo. Extended	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	N.A.	Yes	.7
31	4 Mo. Extended	On-Going	Active	Insig.	Insig.	Insig.	N.A.	N.A.	Yes	1.1
32	CMAP	Denied App.	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	1.9
33	CMAP	Approval	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	2.6
34	CMAP	Approval	Approval	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	3.1
35	CMAP	On-Going	Inactive	No	No	No	N.A.	N.A.	No	.3
36	CMAP	On-Going	Inactive	No	No	No	N.A.	N.A.	Yes	.5
37	CMAP	On-Going	Inactive	Yes	Insig.	Insig.	N.A.	N.A.	No	.4
38	CMAP	On-Going	Inactive	Yes	Insig.	Insig.	N.A.	N.A.	Yes	.6
39	CMAP	On-Going	Active	No	No	No	N.A.	N.A.	No	.3

CASE RECORDS MANAGEMENTINCOME MAINTENANCE CASE WEIGHTS (Cont.)

<u>Line Number</u>	<u>Aid-Type Category</u>	<u>Case Status</u>	<u>Food Stamp Status</u>	<u>Any Income</u>	<u>Earned Income</u>	<u>Unearned Income</u>	<u>Spend -Down</u>	<u>Dependent Person</u>	<u>Monthly Reporter</u>	<u>Assigned Weight</u>
40	CMAP	On-Going	Active	No	No	No	N.A.	N.A.	Yes	.7
41	CMAP	On-Going	Active	Yes	Insig.	Insig.	N.A.	N.A.	No	.6
42	CMAP	On-Going	Active	Yes	Insig.	Insig.	N.A.	N.A.	Yes	1.0
43	Medically Needy	Denied App.	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	2.0
44	Medically Needy	Approval	Denied/No App.	Insig.	Insig.	Insig.	No	N.A.	Insig.	2.4
45	Medically Needy	Approval	Denied/No App.	Insig.	Insig.	Insig.	Yes	N.A.	Insig.	3.7
46	Medically Needy	Approval	Approval	Insig.	Insig.	Insig.	No	N.A.	Insig.	2.6
47	Medically Needy	Approval	Approval	Insig.	Insig.	Insig.	Yes	N.A.	Insig.	4.1
48	Medically Needy	On-Going	Inactive	Insig.	Insig.	Insig.	No	N.A.	N.A.	.2
49	Medically Needy	On-Going	Inactive	Insig.	Insig.	Insig.	Yes	N.A.	N.A.	.6
50	Medically Needy	On-Going	Active	Insig.	Insig.	Insig.	No	N.A.	Insig.	1.0
51	Medically Needy	On-Going	Active	Insig.	Insig.	Insig.	Yes	N.A.	Insig.	1.8
52	SSI-Rel. Denial	Denied App.	Denied/No App.	Insig.	Insig.	Insig.	N.A.	Insig.	Insig.	4.4
53	SSI (FL,IH,No \$)	Approval	Insig.	Insig.	Insig.	Insig.	N.A.	Insig.	Insig.	2.8
54	SSI (FL,IH,No \$)	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	Insig.	N.A.	.3
55	SSI (FL,IH,No \$)	On-Going	Active	Insig.	Insig.	Insig.	N.A.	Insig.	Insig.	.4
56	SSI	Approval	Insig.	Insig.	Insig.	Insig.	N.A.	Insig.	Insig.	1.4
57	SSI	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	No	N.A.	.1
58	SSI	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	Yes	N.A.	.5
59	SSI	On-Going	Active	Yes	Yes	Insig.	N.A.	Insig.	Insig.	.8
60	SSI	On-Going	Active	Insig.	Insig.	Insig.	N.A.	No	Insig.	.4
61	SSI	On-Going	Active	Insig.	Insig.	Insig.	N.A.	Yes	Insig.	.5
62	Inst., LT SSI	Approval	Insig.	Insig.	Insig.	Insig.	N.A.	N.A.	Insig.	3.4
63	ICF LT \$45	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	N.A.	N.A.	.2
64	RCF, SSI	On-Going	Inactive	No	Insig.	Insig.	N.A.	N.A.	N.A.	.2
65	RCF, SSI	On-Going	Inactive	Yes	Insig.	Insig.	N.A.	N.A.	N.A.	.3
66	RCF, SSI	On-Going	Active	Yes	Insig.	Insig.	N.A.	N.A.	Insig.	.5
67	ICF GT \$45	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	N.A.	N.A.	.2
68	ICF GT SSI	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	N.A.	N.A.	.3
69	ICF GT S,HSP,SNF	Approval	Denied/No App.	Insig.	Insig.	Insig.	N.A.	N.A.	N.A.	4.3
70	HOSP, SNF	On-Going	Inactive	Insig.	Insig.	Insig.	N.A.	N.A.	N.A.	.5
99	Undiscernable

The "Line Number" is your cross-reference key to the Caseload Report. Match the two reports, using "Line Number", to identify which characteristics applied.

N.A. - Characteristic is not applicable.

Insig. - Characteristic does not affect time.

..... - Invalid data; unable to assign weight.