

July 2, 2021

GENERAL LETTER NO. 1-F-AP-4

ISSUED BY: Division of Field Operations

SUBJECT: Employees' Manual, Title 1, Chapter F Appendix, ***Volunteer Services Appendix***, Title Page, Contents Page 1, pages 1 and 2, revised; 2a and 2b, removed; 3 and 4, revised; 5-9 and 10-12, removed.

Summary

Chapter 1-F Appendix is updated to:

- ◆ Update legal references
- ◆ Remove references to outdated forms
- ◆ Revise manual to bring policy and procedures up to date
- ◆ Update style and formatting throughout

Effective Date

Immediately.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 1, Chapter F Appendix:

<u>Page</u>	<u>Date</u>
Title Page	February 11, 1986
Contents Page 1	February 2, 1988
1 and 2	February 2, 1988
2a and 2b	February 2, 1988
3-9	February 2, 1988
10-12	February 11, 1986

Additional Information

Refer questions about this general letter to your division administrator.