



August 27, 2002

GENERAL LETTER NO. 10-C-AP-17

ISSUED BY: Bureau of Collections,
Division of Child Support Recovery, Case Management, and Refugee Services

SUBJECT: Employees' Manual, Title 10, Chapter C, PATERNITY BY AFFIDAVIT,
APPENDIX, Title page, revised; Contents (page 1), revised; pages 1 through 7,
new; and the following new forms:

- 470-3880 Birth Certificate Request
470-3901 Paternity Affidavit Request
588-0032 Recision of Paternity Affidavit
588-0037 Paternity Affidavit
588-0298 Confidential Verification of Birth
RC-0068 Oral Information About Paternity Establishment

Summary

This appendix is renamed and revised to reflect the change in contents of Chapter 10-C,
PATERNITY BY AFFIDAVIT. This revision incorporates forms and instructions that were
previously located in 10-F-Appendix, which is now obsolete.

The material previously contained in X-C-Appendix, CHILD SUPPORT RECOVERY
APPENDIX, is to be moved to 10-I-Appendix, ADMINISTRATIVE ESTABLISHMENT
APPENDIX, or is now obsolete.

Effective Date

Immediately.

Material Superseded

Remove the entire Chapter C Appendix from Employees' Manual, Title X, and destroy it. This
includes the following:

Table with 2 columns: Page, Date. Rows include Title page (June 10, 1997), Contents (page 1 and 2) (June 10, 1997), 470-2981 (12/92), 9, 10 (February 23, 1993).

470-2982	12/92
470-2157	7/92
11-14	June 10, 1997
470-2983	11/96
470-2871	6/91
470-2155	7/92
15-17	June 11, 1991
470-2159, 470-2217	6/91
18	October 3, 1995
470-2186	6/91
19, 20	June 11, 1991
470-2984	09/96
20a-20c	February 23, 1993
470-2167	7/92
21-26	September 22, 1992
470-2164	6/91
CS-3104-0	4/91
470-2946	7/92
470-2945	7/92
26a, 27	July 5, 1995
470-3181	02/95
28, 29	September 22, 1992
470-1922, 470-1923	11/96
30, 31	February 23, 1993
470-1924	11/96
32, 33	September 22, 1992
470-1918	05/95
34	November 17, 1992
470-2608	7/90
36-37	February 23, 1993
470-2883	7/92
470-1970	7/85
38, 39	July 5, 1995
470-2049	04/94
470-1919	5/95

Additional Information

Obtain forms 470-3880, 4709-3901, and 588-0298 (470-3194) through the ICAR system. Obtain forms 588-0032 and 588-0037 from the Bureau of Vital Records in the Department of Public Health. Print reference card RC-0068 from the on-line manual as needed.

Destroy all remaining supplies of the following forms, which are now obsolete:

- ◆ 470-2157, *Parental Liability Contact*
- ◆ 470-2871, *Information About Immediate Income Withholding*
- ◆ 470-2155, *Parental Liability Reminder*
- ◆ 470-2159, *Zero Liability Notice*
- ◆ 470-2217, *Parental Liability Notice*
- ◆ 470-2186, *Dispositional Order for Parental Liability and Medical Support*
- ◆ 470-2167, *Foster Care Noncooperation Notice*
- ◆ 470-2164, *Notice of Assignment*
- ◆ CS-3104-0, *Assignment of Support Payments: Foster Care*
- ◆ 470-1923, *Notice of Support (NPA)*
- ◆ 470-2049, *Certification of Matter to District Court*

Other forms previously included in this Appendix remain in use.

Refer questions about this general letter to your regional collections administrator.



CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES J. KROGMEIER, DIRECTOR

July 16, 2010

GENERAL LETTER NO. 10-C-AP-18

ISSUED BY: Bureau of Child Support Recovery,
Division of Field Operations

SUBJECT: Employees' Manual, Title 10, Chapter C, PATERNITY BY AFFIDAVIT
APPENDIX, Title page, revised; Contents (page 1), revised; pages 1
through 7, revised; and the following forms:

- 588-0032 Recision of Paternity Affidavit, revised
588-0037 Voluntary Paternity Affidavit, revised

Summary

The Bureau of Vital Records' forms in this chapter are revised to:

- Change the name of form 588-0037 from Paternity Affidavit to Voluntary Paternity
Affidavit. A "DO NOT PRINT" watermark has been added to the sample of the form.
Add a "DO NOT PRINT" watermark to the sample of form 588-0032, Recision of
Paternity Affidavit.

Effective Date

Upon receipt.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 10, Chapter C,
Appendix:

Table with 2 columns: Page, Date. Rows include Title page (August 27, 2002), Contents (page 1) (August 27, 2002), 1, 2 (August 27, 2002), 588-0032 (1/99), 3, 4 (August 27, 2002), 588-0037 (1/01), 5-7 (August 27, 2002).

Additional Information

Refer questions about this general letter to your regional collections administrator.