



# STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR  
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DEPARTMENT OF HUMAN SERVICES  
KEVIN W. CONCANNON, DIRECTOR

April 22, 2003

## GENERAL LETTER NO. 10-H-5

ISSUED BY: Bureau of Collections,  
Division of Child Support Recovery, Case Management, and Refugee Services

SUBJECT: Employees' Manual, Title 10, Chapter H, ***DETERMINING CHILD SUPPORT OBLIGATIONS***, Title page, revised; Contents (page 1), revised; Contents (pages 2 through 7), new; pages 1 through 24, revised; and pages 25 through 242, new.

### Summary

This chapter is renamed, ***DETERMINING CHILD SUPPORT OBLIGATIONS***, to reflect the contents, which is revised and is relocated from its previous location in Title 10, Chapter M. The material on determining child support obligations is revised to:

- ◆ Add current legal and manual references.
- ◆ Add information about how to handle social security disability payments when calculating the child support obligation.
- ◆ Update the GUIDELINES INQUIRY and OBLIGATION screens to reflect the current ICAR system.
- ◆ Add changes to the policy and the Guidelines PC Application to reflect changes to the Iowa Child Support Guidelines.

Material previously contained in X-H, ***INTERSTATE CASES***, will be revised and incorporated into Chapter 9-K, ***INTERSTATE CASE PROCESSING***.

### Effective Date

Immediately.

**Material Superseded**

Remove the following pages from Employees' Manual, Title 10, Chapter H, and destroy them:

<u>Page</u>	<u>Date</u>
Title page	September 27, 1988
Contents (page 1)	February 7, 1989
1-8	February 7, 1989
9-10b	November 17, 1992
11-15	September 27, 1988
16	February 7, 1989
17-18	September 27, 1988
19-20	February 7, 1989
21-24	October 16, 1990

**Additional Information**

Refer questions about this general letter to your regional collection administrator.



December 15, 2006

**GENERAL LETTER NO. 10-H-6**

ISSUED BY: Bureau of Bureau of Collections

SUBJECT: Employees' Manual, Title 10, Chapter H, **DETERMINING CHILD SUPPORT OBLIGATIONS**, Title page, revised; Contents (pages 1 through 7), revised; and pages 1 through 235, revised.

**Summary**

This chapter lists the policy and procedures for determining child support obligations. The material is revised to:

- ◆ Add changes to the policy and the Guidelines PC Application to reflect changes to the Iowa Child Support Guidelines, including:
  - A revised method for computing tax deductions;
  - An adjustment to the extraordinary visitation credit; and
  - New rules for calculating child support when the court orders equally shared physical care of one or more children or orders split or divided physical care of multiple children.
- ◆ Add information on how to calculate a child support obligation when one or both of the parties receives Supplemental Security Income (SSI).
- ◆ Update the sequence in which the information in the manual is provided.

**Effective Date**

Immediately

**Material Superseded**

Remove the entire Chapter H from Employees' Manual, Title 10, and destroy it. This includes the following:

<u>Page</u>	<u>Date</u>
Title page	April 22, 2003
Contents (pages 1-7)	April 22, 2003
1- 252	April 22, 2003

**Additional Information**

Refer questions about this general letter to your regional collections administrator.



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

March 4, 2016

## GENERAL LETTER NO. 10-H-7

ISSUED BY: Bureau of Child Support Recovery  
Division of Field Operations

SUBJECT: Employees' Manual, Title 10, Chapter H, **DETERMINING CHILD SUPPORT OBLIGATIONS**, Contents (pages 1 through 6), revised; pages 1 through 235, revised; and pages 236 through 271, new.

### Summary

This chapter includes the policy and procedures for determining child support obligations. Chapter 10-H is revised to:

- ◆ Add updates to the policy and the Guidelines Application instructions to reflect recent changes to the Iowa Child Support Guidelines.
- ◆ Update the order in which the information in the manual is provided.
- ◆ Convert the entire chapter to reflect the Department's current manual format.

### Effective Date

Immediately.

### Material Superseded

This material replaces the entire Chapter H from Employees' Manual, Title 10, which includes the following pages:

<u>Page</u>	<u>Date</u>
Title page	December 15, 2006
Contents (pages 1-7)	December 15, 2006
1-235	December 15, 2006

### Additional Information

Refer questions about this general letter to your regional collections administrator.



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

June 24, 2016

## GENERAL LETTER NO. 10-H-8

ISSUED BY: Bureau of Child Support Recovery  
Division of Field Operations

SUBJECT: Employees' Manual, Title 10, Chapter H, ***DETERMINING CHILD SUPPORT OBLIGATIONS***, pages 61, 62, and 141, revised.

### Summary

This chapter lists the policy and procedures for determining child support obligations. Chapter 10-H is revised to clarify the:

- ◆ Filing status to use when a parent does not indicate filing status or does not return the *Financial Statement*.
- ◆ Obligation that ICAR downloads to the guidelines application when there are multiple obligations on a case.

### Effective Date

Immediately.

### Material Superseded

This material replaces the following pages from Employees' Manual, Title 10, Chapter H:

<u>Page</u>	<u>Date</u>
61, 62, 141	March 4, 2016

### Additional Information

Refer questions about this general letter to your regional collections administrator.

October 25, 2019

**GENERAL LETTER NO. 10-H-9**

ISSUED BY: Bureau of Child Support Recovery  
Division of Field Operations

SUBJECT: Employees' Manual, Title 10, Chapter H, ***Determining Child Support Obligations***, Title page, revised; Contents (pages 1 through 6), revised; and pages 1 through 268, revised.

**Summary**

Chapter 10-H is revised to add updates to the policy and the Guidelines Application instructions to reflect:

- ◆ Recent changes to the Iowa Child Support Guidelines.
- ◆ The recent Iowa Code chapter 252E Medical Support law changes.

**Effective Date**

Immediately.

**Material Superseded**

This material replaces the entire Chapter H from Employees' Manual, Title 10, which includes the following pages:

<u>Page</u>	<u>Date</u>
Title page	March 4, 2016
Contents (pages 1-6)	March 4, 2016
1-60	March 4, 2016
61, 62	June 24, 2016
63-140	March 4, 2016
141	June 24, 2016
142-271	March 4, 2016

**Additional Information**

Refer questions about this general letter to your regional collections administrator.

May 21, 2021

**GENERAL LETTER NO. 10-H-10**

ISSUED BY: Bureau of Child Support Recovery,  
Division of Field Operations

SUBJECT: Employees' Manual, Title 10, Chapter H, ***Determining Child Support Obligations***, page 183 and 184, 261, revised.

**Summary**

This chapter is revised to update the policy instructions for calculating the accrued support debt in foster care cases.

**Effective Date**

Effective immediately.

**Material Superseded**

Remove the following material from Employees' Manual, Title 10, Chapter H, and destroy it:

<u>Page</u>	<u>Date</u>
183 and 184	October 25, 2019
261	October 25, 2019

**Additional Information**

Refer questions about this general letter to your regional collections administrator.