



Iowa Department of Human Services

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Governor

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June 10, 2016

GENERAL LETTER NO. 12-A-AP-9

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title XII, Chapter A, **APPROVAL OF JUVENILE
DETENTION AND SHELTER CARE HOMES APPENDIX**, the following
forms:

- 470-0723 *Application for License or Certificate of Approval*; renamed,
renumbered, and revised
- 470-0728 *Notice of Action*, renamed, renumbered, and revised

Summary

This chapter is revised to update the following forms:

- ◆ 470-0723, *Application for License or Certificate of Approval*
- ◆ 470-0728, *Notice of Action*

Effective Date

Upon receipt.

Material Superseded

This material replaces the following forms from Employees' Manual, Title XII, Chapter A, Appendix:

<u>Page</u>	<u>Date</u>
SS-3105-0 (470-0723)	8/86
SS-3307 (470-0728)	7/86

Additional Information

Refer questions about this general letter to the Bureau of Child Welfare and Community Services in the Division of Adult, Children and Family Services.



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Jerry R. Foxhoven
Director

September 8, 2017

GENERAL LETTER NO. 12-A-AP-10

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title XII, Chapter A, **APPROVAL OF JUVENILE DETENTION AND SHELTER CARE HOMES APPENDIX**, Contents (page 1), revised; pages 5 and 6, revised; and the following forms:

- 470-0723 *Application for License or Certificate of Approval*, revised
- 470-0728 *Notice of Action*, revised
- 470-0700 *Evaluation and Recommendation for Approval to Operate a Control Room*, renumbered and revised
- 470-0703 *Evaluation and Recommendation for Approval to Use Mechanical Restraints*, renumbered and revised
- 470-0643 *Request for Child and Dependent Adult Abuse Information*, renamed, renumbered, and revised

Summary

Chapter XII-A-Appendix is revised to:

- ◆ Add a facility type for children's residential facilities for a certificate of approval on form 470-0723, *Application for License or Certificate of Approval*.
- ◆ Change the wording from "...residential facility for children with intellectual disabilities" to "...residential facility for children with an intellectual disability" on the following forms:
 - 470-0723, *Application for License or Certificate of Approval*
 - 470-0728, *Notice of Action*
- ◆ Move the following forms to 12-B-Appendix:
 - SS-2208, *Unsafe Water Sample Approval*. This form has been renumbered and renamed as 470-0699, *Provisions for Alternate Water Supply*.
 - SS-2202, *Foster Care Private Water Supply Survey*. This form has been renumbered as 470-0693.
- ◆ Renumber and revise the following forms:
 - SS-2209-3, *Evaluation and Recommendation for Approval to Operate a Control Room*, renumbered as 470-0700
 - SS-2212-3, *Evaluation and Recommendation to for Approval to Use Mechanical Restraints*, renumbered as 470-0703

- ◆ Revise SS-1606-0, *Request for Child Abuse Information*. This form has been renumbered and renamed as form 470-0643, *Request for Child and Dependent Adult Abuse Information*.

Effective Date

Upon receipt.

Material Superseded

This material replaces the following forms in Employees' Manual, Title XII, Chapter A, Appendix:

<u>Page</u>	<u>Date</u>
Contents (page 1)	August 21, 1984
470-0723	5/16
470-0728	2/13
SS-2208 (470-0699)	4/82
5, 6	February 1, 1983
SS-2202 (470-0693)	10/81
SS-2209-3 (470-0700)	8/86
SS-2212-3 (470-0703)	10/83
SS-1606-0 (470-0643)	8/84

Additional Information

Refer questions about this general letter to the Bureau of Child Welfare and Community Services in the Division of Adult, Children and Family Services.

June 5, 2020

GENERAL LETTER NO. 12-A-AP-11

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 12, Chapter A, **Approval of Juvenile Detention and Shelter Care Homes Appendix**, obsolete.

Summary

Approval of Juvenile Detention and Shelter Care Homes Appendix is rescinded. Forms and instructions are now located in Title 18, **Family Services Appendix**.

Effective Date

Upon receipt.

Material Superseded

This material rescinds the entire Chapter A Appendix from Employees' Manual, Title 12, which includes the following pages:

<u>Page</u>	<u>Date</u>
Title page	February 1, 1983
Contents (page 1)	September 8, 2017
470-0723 (SS-3105-0)	5/17
1	November 5, 1985
2	February 1, 1983
H-9757	Undated
SS-0703 (470-0593)	8/86
3, 4	October 11, 1983
470-0728 (SS-3307)	5/17
5, 6	September 8, 2017
SS-2203 (470-0694)	8/83
7, 8	February 1, 1983
SS-1205-0 (470-0620)	7/80
9-13	February 1, 1983
14	October 11, 1983
470-0700 (SS-2209-3)	10/16
470-0703 (SS-2212-3)	3/17
15	October 11, 1983
16	August 21, 1984
470-0643 (SS-1606-0)	2/16

Additional Information

Refer questions about this general letter to your area service administrator.