

State of Iowa
Department of Human Services
Des Moines

November 1, 1988

GENERAL LETTER NO. 13-F-AP-8

SUBJECT: Employees' Manual, Title XIII, Chapter F, "Refugee Minors," Appendix, Title page, new, Contents (page 1), new, pages 1-7, new, and the following forms:

ICPC-100A, Interstate Compact Request to Place Unaccompanied Refugee Minor, unchanged
SS-2601-7, Voluntary Placement Agreement for an Unaccompanied Refugee Minor, revised
Example of a CINA Petition for Unaccompanied Refugee Minor, new
ORR-3, Refugee and Entrant Unaccompanied Minor Placement Report, unchanged
ORR-4, Refugee and Entrant Unaccompanied Minor Progress Report, unchanged

Forms and instructions for the Unaccompanied Refugee Minor Program are moved from XIII-R-Appendix. The voluntary placement agreement is revised to reflect changes in state guardianship procedures. A sample CINA petition is included instead of the Consent to Appoint Colleen B. Shearer as Guardian. Instructions for completing the Claim Order/Claim Voucher to obtain reimbursement for Hepatitis B vaccinations have been added.

Effective Date

Upon receipt.

Material Superseded

None.

Additional Information

Supplies of form SS-2601-7, dated 4/81, and of form SS-1636-7, shall be destroyed. Supplies of the revised SS-2601-7 shall be photocopied from the sample in the manual. Questions about this material shall be referred to the district office.

DEPARTMENT OF HUMAN SERVICES
Charles M. Palmer, Acting Director

Ronald D. Stehl

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Central Office
District Office
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