



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
EUGENE I. GESSOW, DIRECTOR

December 12, 2008

GENERAL LETTER NO. 16-F-AP-2

ISSUED BY: Bureau of Child Care and Community Services,
Division of Child and Family Services

SUBJECT: Employees' Manual, Title 16, Chapter F, Appendix, **COMPREHENSIVE FAMILY SUPPORT APPENDIX**, Title page, revised; Contents (page 1), revised; pages 1 through 5, revised; page 6, new; and the following forms:

470-4399	<i>Children at Home Application</i> , new
RC-0032	<i>Effect of Family Support Subsidy</i> , revised
470-2526	<i>Family Support Subsidy Application</i> , revised
470-3004	<i>Family Support Subsidy Renewal Application</i> , revised
470-0602	<i>Notice of Decision: Services</i> , new
470-0602(S)	<i>Notice of Decision: Services (Spanish)</i> , new

Summary

The title of this chapter, formerly "Family Support Subsidy Program," has been changed. "Comprehensive Family Support" encompasses two distinct but related programs, the Family Support Subsidy and Children at Home. Both programs assist families raising a child with a developmental disability.

- ◆ The Family Support Subsidy is a monthly stipend provided to eligible families and is administered by the central office.
- ◆ The Children at Home program provides small grants based on individual requests from families and is administered locally by contractors.

This chapter is revised to reflect current policies and practices. Two key changes are as follows:

- ◆ Eligibility for the Family Support Subsidy is now affected by availability of other resources such as Medicaid HCBS waivers and the Children at Home program.
- ◆ Children who appeal termination of Family Support Subsidy benefits at age 18 do not continue to receive benefits while their appeal is being resolved.

Effective Date

Immediately.

Material Superseded

Remove the entire Chapter F from Employees' Manual, Title 16, Appendix, and destroy it. This includes the following:

<u>Page</u>	<u>Date</u>
Title page	December 27, 1988
Contents (page 1)	December 27, 1988
470-2526	12/88
1, 2	December 27, 1988
470-2538	12/88
470-2537	12/88
3, 4	December 27, 1988
Effect of Family Support Subsidy on Other Types of Assistance	12/88
470-2539	12/88
5	December 27, 1988

Additional Information

Refer questions about this general letter to the family support program manager in the Bureau of Child Care and Community Services by calling 515-281-5584.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

January 27, 2012

GENERAL LETTER NO. 16-F-AP-3

ISSUED BY: Bureau of Child Care
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 16, Chapter F, **COMPREHENSIVE FAMILY SUPPORT APPENDIX**, Title page, revised; Contents (page 1), revised; pages 1 through 4, revised; and the following forms:

470-4399 *Children at Home Application*, revised
470-4399(S) *Children at Home Application (Spanish)*, new

Summary

Chapter 16-F Appendix is revised to:

- ◆ Add the Spanish version of form 470-4399(S), *Children at Home Application*.
- ◆ Remove obsolete form 470-2526, *Family Support Subsidy Application*.

Effective Date

Immediately.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 16, Chapter F, Appendix:

<u>Page</u>	<u>Date</u>
Title page	December 12, 2008
Contents (page 1)	December 12, 2008
470-4399	12/08
1, 2	December 12, 2008
470-2526	12/08
3-6	December 12, 2008

Additional Information

Refer questions about this general letter to Chris Rubino.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

July 29, 2016

GENERAL LETTER NO. 16-F-AP-4

ISSUED BY: Bureau of Child Care
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 16, Chapter F, **COMPREHENSIVE FAMILY SUPPORT APPENDIX**, Contents (page 1), revised; and pages 1, 2, and 3, revised.

Summary

Chapter 16-F Appendix is revised to remove form 470-4399, *Children At Home Application*, and its Spanish translation, form 470-4399(S). The Children At Home program is being administered by the Iowa Department of Public Health. A new application has been developed for the program.

Effective Date

July 1, 2016

Material Superseded

This material replaces the following pages from Employees' Manual, Title 16, Chapter F, Appendix:

<u>Page</u>	<u>Date</u>
Contents (page 1)	January 27, 2012
470-4399	1/12
470-4399(S)	1/12
1-4	January 27, 2012

Additional Information

Refer questions about this general letter to Ryan Page, Child Care Regulatory Program Manager.