

June 18, 2021

GENERAL LETTER NO. 18-B1-1

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 18, Chapter B(1), ***Child Protective Services Assessment***, Title Page, Contents page 1-5, pages 1-268, new.

Summary

The content of the following has moved to Title 18, Chapter B(1):

- ◆ Employees' Manual, Title 17, Chapter B, ***Intake Policy***
- ◆ Employees' Manual, Title 17, Chapter B(1), ***CPS Intake Procedures***
- ◆ Employees' Manual, Title 17, Chapter B(3), ***Intake Practice Guidance***
- ◆ Employees' Manual, Title 17, Chapter B(4), ***Additional Intake Information***

The content is also revised to:

- ◆ Update information to align with current law, policy, and procedures.

Effective Date

Upon receipt.

Material Superseded

None

Additional Information

Refer questions about this general letter to your area service administrator.

December 3, 2021

GENERAL LETTER NO. 18-B1-2

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 18, Chapter B(1), ***Child Protective Services Assessment***, Contents Page 1-5, 9-267, revised; 268, removed.

Summary

Employees' Manual, Title 18, Chapter B(1) is revised to:

- ◆ Highlight expectations around timeliness in observing children, clarify the appropriate use for delaying observation timeframes, and outline the documentation required.
- ◆ Provide guidance documents to assist in practice application.

Effective Date

October 1, 2021.

Material Superseded

<u>Page</u>	<u>Date</u>
Contents Page 1-5	June 18, 2021
9-268	June 18, 2021

Additional Information

Refer questions about this general letter to your area service administrator.

December 24, 2021

GENERAL LETTER NO. 18-B1-3

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 18, Chapter B(1), ***Child Protective Services Assessment***, Contents Page 1-5, 4 and 5, 11, 20, 28, 35, 36, 38-265, revised; 266 and 267, removed.

Summary

Employees' Manual, Title 18, Chapter B(1) is revised to implement the Structured Decision Making (SDM) Safety Assessment developed in collaboration with Evident Change.

Effective Date

January 4, 2022.

Material Superseded

<u>Page</u>	<u>Date</u>
Contents 1-5	December 3, 2021
4 and 5	June 18, 2021
11, 20, 28, 35, 36, 38-265	December 3, 2021
266-267	December 3, 2021

Additional Information

Refer questions about this general letter to your area service administrator.

December 8, 2023

GENERAL LETTER NO. 18-B1-4

ISSUED BY: Bureau of Child Welfare Community Services
Division of Adult, Children, and Family Services

SUBJECT: Employees' Manual, Title 18, Chapter B(1), **Child Protective Services Assessment**,
Contents 1 and 2, revised; Contents 3-5, removed; 1-3, 4 and 5, 6-8, 9 and 10, 11, 12-19,
20, 21-27, 28, 29-34, 35 and 36, 37, 38-199, revised; 200-265, removed.

Summary

This chapter is revised to implement the amendments to Iowa Code, which resulted in the 2022 Legislative Session, including:

- The extension of safe haven to 90 days
- New and modified definitions (including a requirement that Denial of Critical Care and Dangerous Substance occurred within five years of a report to the department to be considered abuse)
- New code citation for CINA definitions
- The removal of the written report requirement for mandatory reporters
- The extension of MDTs to be used throughout department service cases
- Language around removals, placement priority, and relative notice,
- Safety plans
- Add massage therapists as mandatory reporters
- Update duties performed by physician assistants
- Some minor conforming changes
- Update style and formatting throughout

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 18, Chapter B(1), and destroy them:

<u>Page</u>	<u>Date</u>
Contents 1 and 2	December 24, 2021
Contents 3-5	December 24, 2021
1-3	June 18, 2021
4 and 5	December 24, 2021
6-8	June 18, 2021
9 and 10	December 3, 2021
11	December 24, 2021
12-19	December 3, 2021
20	December 24, 2021
21-27	December 3, 2021
28	December 24, 2021
29-34	December 3, 2021

35 and 36	December 24, 2021
37	December 3, 2021
38-265	December 24, 2021

Additional Information

Refer questions about this general letter to your area service administrator.

August 9, 2024

GENERAL LETTER NO. 18-B1-6

ISSUED BY: Bureau of Child Protective Services
Division of Family Well-Being and Protection

SUBJECT: Employees' Manual, Title 18, Chapter B(1), ***Child Protective Services Assessment***, Title Page, Contents 1 and 2, 1-199, revised; 200-247, new.

Summary

This chapter is revised to update information relating to SBC removal, legislative updates, references to forms, and other information relating to intake, and to update style and formatting throughout.

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 18, Chapter B(1), and destroy them:

Page	Date
Title Page	June 18, 2021
Contents 1 and 2	December 8, 2023
1-199	December 8, 2023

Additional Information

Refer questions about this general letter to your service area administrator.

March 28, 2025

GENERAL LETTER NO. 18-B1-7

ISSUED BY: Bureau of Child Welfare Policy
Division of Family Well-Being and Protection

SUBJECT: Employees' Manual, Title 18, Chapter B(1), **Child Protective Services Assessment**, Contents 1 and 2, 1, 4-17, 20-246, revised; 247 and 248, removed.

Summary

This chapter is revised to

- Add information about differences between Family Assessments and Child Abuse Assessments
- Update Joint Law Enforcement protocol and related Miranda warning procedures
- Add language regarding Medical Cannabis
- Update outdated language and department information

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 18, Chapter B(1), and destroy them:

<u>Page</u>	<u>Date</u>
Contents 1 and 2	August 9, 2024
1, 4-17, 20-246	August 9, 2024
247 and 248	August 9, 2024

Additional Information

Refer questions about this general letter to your area service administrator.