

August 18, 1998

**GENERAL LETTER NO. 18-C-6**

ISSUED BY: Bureau of individual and Family Support Services  
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 18, Chapter C, *Family Preservation Services*, Title page revised; Contents (page 1), revised; and pages 1 through 23, revised.

**Summary**

The family preservation manual has been revised to reflect changes in obtaining service authorization.

**Effective Date**

The phase-in for the rehabilitative authorization process is planned for the Waterloo Region August 17, 1998. The Council Bluffs, Cedar Rapids, Des Moines, and Sioux City Regions will transition to authorizations through IFMC by November 1, 1998.

**Material Superseded**

Remove the entire Employees' Manual, Title 18, Chapter C and destroy it:

<u>Page</u>	<u>Date</u>
Title page	June 3, 1997
(Contents page 1)	June 3, 1997
1, 2, 3	June 6, 1997
4-28	June 3, 1997

**Additional Information**

Please direct any questions to your regional office or to the family preservation program manager in the Division of Adult, Children and Family Services.