

December 4, 2020

GENERAL LETTER NO. 18-D(4)-1

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 18, Chapter D(4), **Supervised Apartment Living Services**, Title page, new; Contents page 1, new; and pages 1 through 20, new.

Summary

This general letter issues a new chapter developed to support the redesign of the child welfare manual. Portions of the Employees' Manual Chapter 17-E, **OUT OF HOME PLACEMENT & POLICY PROCEDURES**, have been moved to 18-D(4), **Supervised Apartment Living Services**, which outlines policy, procedures, and practice guidance for SAL services.

Effective Date

Immediately.

Material Superseded

None.

Additional Information

Refer questions about this general letter to your area service administrator.

May 19, 2023

GENERAL LETTER NO. 18-D4-2

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Family Well-Being and Protection

SUBJECT: Employees' Manual, Title 18, Chapter D(4), **Supervised Apartment Living Services**, Title Page, Contents I, I-15, revised; I6-20, removed.

Summary

This chapter is revised to

- Reflect licensed foster care clothing allowance increases
- Implement extended foster care policy per HF2252
- Amend voluntary placement agreement
- Update style and formatting throughout.

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 18, Chapter D(4), and destroy them:

Page	Date
Title Page	December 4, 2020
Contents I	December 4, 2020
I-20	December 4, 2020

Additional Information

Refer questions about this general letter to your area service administrator.

December 15, 2023

GENERAL LETTER NO. 18-D4-3

ISSUED BY: Bureau of Child Welfare and Community Services
Division of Family Well-Being and Protection

SUBJECT: Employees' Manual, Title 18, Chapter D(4), ***Supervised Apartment Living Services***, I-15,
revised; I6, new.

Summary

This chapter is revised to

- update all sections to reflect changes in CISR Contracts
- update links to new documents on Implementation Page

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 18, Chapter D(4), and destroy them:

<u>Page</u>	<u>Date</u>
I-15	May 19, 2023

Additional Information

Refer questions about this general letter to your area service administrator.