



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES J. KROGMEIER, DIRECTOR

March 19, 2010

GENERAL LETTER NO. 7-L-11

ISSUED BY: Bureau of Financial, Health, and Work Supports
Division of Adult, Children, and Family Services

SUBJECT: Employees' Manual, Title 7, Chapter L, **DISASTER FOOD ASSISTANCE PROGRAM**, Title page, new; Contents (page 1), new; and pages 1 through 34, new.

Summary

This letter transmits a new chapter about the Disaster Food Assistance Program. This chapter includes policies and procedures for the Department of Human Services central office to guide central office staff through:

- ◆ Determining what an official disaster is,
- ◆ Communicating with federal and other significant partners when an official disaster is declared and during the disaster period,
- ◆ Preparing to implement the Disaster Food Assistance Program,
- ◆ Requesting federal permission to implement the Disaster Food Assistance Program,
- ◆ Implementing the Disaster Food Assistance Program, and
- ◆ Closing out the Disaster Food Assistance Program.

The content of this chapter is informational only to other than central office staff.

Effective Date

Upon receipt.

Material Superseded

None.

Additional Information

Refer questions concerning this material to the area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

October 19, 2012

GENERAL LETTER NO. 7-L-12

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 7, Chapter L, **DISASTER FOOD ASSISTANCE PROGRAM**, Title page, revised; Contents (page 1), revised; Contents (page 2), new; and pages 1 through 32, revised.

Summary

Chapter 7-L is revised to:

- ◆ Completely rewrite the chapter to include lessons learned in recent disasters.
- ◆ Add procedures for the Department of Inspections and Appeals (DIA).

Effective Date

Upon receipt.

Material Superseded

This material replaces the entire Chapter L from Employees' Manual, Title 7, which includes the following pages:

<u>Page</u>	<u>Date</u>
Title page	March 19, 2010
Contents (page 1)	March 19, 2010
1-34	March 19, 2010

Additional Information

Refer questions concerning this material to the area income maintenance administrator.