



June 11, 1996

GENERAL LETTER NO. 8-E-37

ISSUED BY: Bureau of Eligibility/HIPP, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Title page, revised; Contents pages 1 and 2, revised, pages 3 and 4, new; and pages 1 through 73, new.

Summary

This general letter transmits the revised chapter 8-E, *Income*. Policy information from the existing VIII-E, *Medical Institutions*, has been rewritten and reorganized. Attribution of resources policies have moved to 8-D, *Resources*, and the rest of the chapter is now in 8-I, *Medical Institutions*.

Contained within this chapter is a change in policy regarding projecting income under the SSI-related Medically Needy coverage group. Under existing policy, weekly or biweekly income cannot be converted to monthly income. Effective August 1, SSI-related Medically Needy will follow general SSI policy, which states that weekly income can be converted to monthly income by multiplying by 4.3, and biweekly income can be converted to monthly income by multiplying by 2.15.

There are no other policy changes within this chapter.

Effective Date

August 1, 1996

Material Superseded

Remove all existing pages from Employees' Manual, Title VIII, Chapter E, and destroy them.

Also obsolete the following interpretative memos:

- ◆ MS-V-91-3, "HUD Rental Subsidies"
- ◆ MS-V-90-11, "Household Goods in Settlement of Lawsuit"
- ◆ MS-V-90-10, "Inheritance of Husband's Property"
- ◆ MS-V-89-11, "Treatment of Interest Paid on a Pass Book Savings Account"
- ◆ MS-V-89-4, "Affect of an SSI Recipient Father's Will"
- ◆ MS-V-87-2, "Irrevocable Burial Contract With Client Retaining Burial Funds"

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF HUMAN SERVICES

CHARLES M. PALMER, DIRECTOR

December 17, 1996

GENERAL LETTER NO. 8-E-38

ISSUED BY: Bureau of Eligibility/HIPPs, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, pages 2, 45-47, and 69-73, revised.

Summary

This chapter has been revised to reflect the 1997 Social Security cost of living allowance (COLA) increase of 2.9%.

Effective Date

January 1, 1997

Material Superseded

Remove from Employees' Manual, Title 8, Chapter E, pages 2, 45-47, and 69-73, all dated June 11, 1996, and destroy them.

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



May 30, 1997

GENERAL LETTER NO. 8-E-39

ISSUED BY: Bureau of Eligibility/HIPP, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, pages 2 and 4, revised.

Summary

This general letter transmits the revised federal poverty levels for mothers and children, transitional Medicaid, qualified Medicare beneficiary, specified low income Medicare beneficiary, and qualified disabled and working persons groups.

Effective Date

April 1, 1997, for all coverage groups except QMB and SLMB.

The effective date for QMB and SLMB is May 1, 1997.

Material Superseded

Remove following pages from Employees' Manual, Title 8, Chapter E, and destroy them.

<u>Page</u>	<u>Date</u>
2	December 17, 1996
4	June 11, 1996

Also remove from the Employees' Manual, and destroy Manual Letter No. 8-ZERO-5, issued March 25, 1997.

Additional Information

Contact your regional benefit administrator if you need additional information.



December 9, 1997

GENERAL LETTER NO. 8-E-40

ISSUED BY: Bureau of Eligibility/HIPP, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Contents (page 1), revised; pages 2, 13 through 15, 45 through 47, and 69 through 73, revised.

Summary

This chapter has been revised to reflect the 1998 Social Security cost of living allowance (COLA) increase of 2.1%.

Page 15 is being changed to add AIDS/HIV settlement payments to the list of exempt as income when determining income eligibility.

Effective Date

January 1, 1998

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 1)	June 11, 1996
2	May 20, 1997
13-15	June 11, 1996
45-47, 69-73	December 17, 1996

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF HUMAN SERVICES

CHARLES M. PALMER, DIRECTOR

May 5, 1998

GENERAL LETTER NO. 8-E-41

ISSUED BY: Bureau of Eligibility/HIPP, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, page 15, revised.

Summary

Page 15 is being changed to add that exempt AIDS/HIV settlement payments must be kept in a separate, identifiable account.

Effective Date

June 1, 1998

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
15	December 9, 1997

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF HUMAN SERVICES

CHARLES M. PALMER, DIRECTOR

December 15, 1998

GENERAL LETTER NO. 8-E-42

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Contents (page 1), revised; pages 1, 2, 3, 4, 45 through 47, and 69 through 73, revised.

Summary

This chapter has been revised to reflect the 1999 Social Security cost of living allowance (COLA) increase of 1.3%.

Affected pages are also revised to:

- ◆ Include references to FMAP.
- ◆ Update poverty levels.
- ◆ Include income limits for expanded SLMB and home health SLMB coverage groups.

Manual Letters on exempting income from FIP diversion grants, PROMISE JOBS family self-sufficiency grants, and educational funds from any source are deleted, since these policies are now part of the FIP manual. They are included in the general instructions to follow policies in 4-E except when there are specific policies to the contrary in this chapter. There is no change in policy in these areas.

Instructions to obsolete the Manual Letter on eliminating the work transition period were inadvertently omitted from Manual Letter 8-E-12, reinstating the WTP.

Effective Date

January 1, 1999

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Manual Letter 8-Zero-6	March 17, 1998
Manual Letter 8-E-8	September 9, 1997
Manual Letter 8-E-9	September 23, 1997
Manual Letter 8-E-10	November 18, 1997
Contents (page 1)	December 9, 1997
1	June 11, 1996
2	December 9, 1997
3	June 11, 1996
4	May 20, 1997
45-47, 69-73	December 9, 1997

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

April 20, 1999

GENERAL LETTER NO. 8-E-43

ISSUED BY: Bureau of Eligibility, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Contents (pages 1-4), revised; pages 2, 3, and 4, revised; and pages 4a and 12a through 12d, new.

Summary

This chapter is revised to:

- ◆ Increased poverty levels for 1999.
- ◆ Delete references to FIP.
- ◆ Add a statement to indicate that a worker will first determine eligibility for FMAP, CMAP, MAC and then MN.
- ◆ Incorporate WTP and ICER into the chapter.

Effective Date

May 1, 1999 for QMB, SLMB, E-SLMB, HH-SLMB, and QDWP.

April 1, 1999 for MAC and Transitional Medicaid.

Upon receipt for ICER.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Manual Letter No. 8-E-12	June 30, 1998
Contents (page 1)	December 15, 1998
Contents (pages (2-4)	June 11, 1996
2, 3, 4	December 15, 1998

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

June 29, 1999

GENERAL LETTER NO. 8-E-44

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Contents (page 1), revised;
and pages 2, 3, and 4, revised.

Summary

This chapter is revised to eliminate the reference to ICER and move it to Chapter 8-G.

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Table of Contents (page 1)	April 20, 1999
2, 3, 4, 4a	April 20, 1999

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

August 17, 1999

GENERAL LETTER NO. 8-E-45

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Contents (pages 1 through 4) revised; Contents (page 5), new; pages 4 through 17 and 68 through 73, revised; and pages 32a, 32b, and 74 through 103, new.

Summary

Revisions to this chapter:

- ◆ Increase the care deduction for FMAP and FMAP-related applicants and recipients who are employed to up to \$200 for children under age two and up to \$175 for children 2 and over and allow care for an incapacitated adult regardless of the hours of employment.
- ◆ Add sections of the following types of income for FMAP and FMAP-related: AmeriCorps, gambling winnings, earned in-kind income, interest income, Job Corps, property sold on contract, Welfare to Work payments. For other types of income, see 4-E.
- ◆ Consider recurring winnings from gambling (such as winnings from casino gambling) as unearned income in the budget month received. Continue to consider one-time winnings (such as lottery winnings) as nonrecurring lump-sum income as described.
- ◆ Exempt in-kind earnings as income and as a resource for FMAP.
- ◆ Add policies regarding the recurring lump sum income, terminated income reporting and verification, and deductions for FMAP and FMAP-related coverage groups. Policies relating to FMAP are moved to the end of the chapter.
- ◆ Eliminate the FMAP earned income sanction for untimely reporting.
- ◆ Change the method for projecting future income for initial FMAP-related Medicaid eligibility determinations. When an interview has not been held, project future income using income received in the 30 days before the application date. This change is due to the elimination of the face-to-face interview for people under age 21. However, there is no change in the method of projecting future income when an interview has been held.
- ◆ Clarify the exclusion of dedicated accounts as SSI-related income on page 17.
- ◆ Clarify treatment of SSI-related income from medical assistance income trusts on page 32a.
- ◆ Move the section on deeming SSI-related income under the heading for SSI-related income policies.

Implementation Instructions Exempting Earnings In-Kind

For FMAP and FMAP-related applicants and recipients, exempt earnings in kind beginning with eligibility determined for the benefit month of September 1999. Do not cancel, but suspend FMAP and FMAP-related assistance for August when retrospective June earnings in kind make the household ineligible for just one month. On ongoing cases, remove earnings in kind from the person's BCW2 when processing monthly reports for the July budget month.

See General Letter 8-G-18, dated August 10, 1999, for impact on monthly requirements for households with earnings in kind.

Effective Date

The following changes are effective September 1, 1999:

- ◆ Eliminating the \$174 maximum child care for children over two and adult care deduction for part time employment.
- ◆ Eliminating the \$199 maximum child care deduction for children under two for part time employment.
- ◆ Exempting earnings in kind.
- ◆ Eliminating the earned income sanctions for untimely reporting.

The remaining changes are effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them.

<u>Page</u>	<u>Date</u>
Contents (page 1)	June 29, 1999
Contents (pages 2, 3, and 4)	April 20, 1999
4	June 29, 1999
5-12	June 11, 1996
12a-12d	April 20, 1999
13, 14	December 9, 1997
15	May 5, 1998
16, 17, 68	June 11, 1996
69-73	December 15, 1998

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

December 21, 1999

GENERAL LETTER NO. 8-E-46

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, pages 2, 7, 8, 10 through 12, and 45 through 47, revised.

Summary

This chapter has been revised to reflect the 2000 Social Security cost of living allowance (COLA) increase of 2.4%.

Effective Date

January 1, 2000

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
2	June 29, 1999
8, 10-12	August 17, 1999
45-47	December 15, 1998

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

February 29, 2000

GENERAL LETTER NO. 8-E-47

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Contents (pages 1, 4, and 5), revised; Contents (pages 6, 7, and 8), new; pages 1, 2, 3, 4, 7, 10, 11, 12, and 68 through 103, revised; and pages 2a and 104 through 188, new.

Summary

This letter:

- ◆ Transmits the revised poverty levels for 2000. These new amounts affect the mothers and children, transitional Medicaid, qualified Medicare beneficiary, specified low-income Medicare beneficiary, expanded special low-income Medicare beneficiary, home health specified low-income Medicare beneficiary, and qualified disabled and working persons groups.
- ◆ Adds the SSI-related income limit 250% of poverty for the new coverage group for Medicaid for employed people with disabilities.
- ◆ Revises Chapter E to include all FMAP-related income policies and to reflect the delinking of FMAP-related Medicaid from the Family Investment Program (FIP).

Previously, much of the income policy for FMAP-related Medicaid was found in Title 4, Chapter E. This revision incorporates all policies previously found in 4-E and includes revisions necessary due to delinking. In an attempt to provide policy information in a consistent manner between the programs, format and language similar or, when possible, identical to the format and language found in Chapter 4-E has been used.

A section called "Budgeting for FMAP-Related Households" has been added. It contains policies regarding the determination of whether prospective or retrospective budgeting applies to a benefit month.

In the list of FMAP-related income types:

- ◆ “Comprehensive Child Development Payments” has been removed, since the Comprehensive Child Development program is no longer in operation.
- ◆ “Job-Related Reimbursements” and “Third-Party Reimbursements” are combined under a new “Reimbursements” heading.
- ◆ “Income Paid to a Representative Payee” has been renamed “Representative Payee Income.”
- ◆ “Other Excluded Payments” is renamed “Federal Payments.”
- ◆ Renamed sections are moved to the corresponding alphabetical order in the list.

A section called “FMAP-Related Lump-Sum Income” significantly expands and clarifies FMAP-related Medicaid policies regarding both recurring and nonrecurring lump sums.

The delinking revisions contain no policy changes and no new policies.

Effective Date

Poverty level changes are effective April 1, 2000, for MAC, transitional Medicaid, QMB, SLMB, expanded SLMB, home health SLMB, and qualified disabled and working groups.

The new 250% poverty level is effective March 1, 2000, for the MEPD coverage group.

All other changes are effective upon receipt.

Material Superseded

Remove the following pages from Employees’ Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Manual Letter 8-E-11	January 6, 1998
Table of Contents (pages 1, 4, 5)	August 17, 1999
1	December 15, 1998
2	December 21, 1999
3	June 29, 1999
4	August 17, 1999
7, 10-12	December 21, 1999
68-103	August 17, 1999

Implementation Instructions for Revised Poverty Levels

Mothers and Children

Process applications that require a determination of MAC eligibility for April 2000 using the new income limits for April and later months. Determine eligibility for months before April 2000 using the income limits in effect at that time.

Determine eligibility for the month of April 2000 and later months for ongoing cases using the new income limits.

Transitional Medicaid

Use the new income limits in determining continued transitional Medicaid eligibility for persons who submit quarterly income reports beginning in April 2000 for the January-through-March quarter. Compare the average monthly income for this quarter to the new amounts at 185% of poverty.

QMB, SLMB, E-SLMB, and HH-SLMB

We are issuing a printout to IM workers to help identify the ongoing cases that need to have the Social Security cost-of-living increases included to determine eligibility for:

- ◆ Qualified Medicare beneficiaries (QMB),
- ◆ Specified low-income Medicare beneficiaries (SLMB),
- ◆ Expanded specified low-income Medicare beneficiaries (E-SLMB), and
- ◆ Home health specified low-income Medicare beneficiaries (HH-SLMB).

The new income limits are effective for applications processed for the month of April 2000 and later months. In determining the percentage of poverty for April 2000 and later months, include the Social Security cost-of-living increases that were previously disregarded for the months of January, February, and March.

For ongoing cases where the poverty indicator is required, adjust the percentage of poverty on the IABC system. To determine the percentage of poverty, include the Social Security cost-of-living increases for applications and ongoing cases for the month of April 2000 and later months. Notify clients if the coverage group changes or if they are canceled.

If the poverty level is zeroes on the printout, do a desk review and determine QMB or SLMB eligibility and the client's percentage of poverty using the client's Social Security COLA increase. Enter the percentage of poverty on TD03.

Reminder: If the client's percentage of poverty is zero for QMB cases, enter "001" for the percentage of poverty on TD03. (An entry of "000" will not allow buy-in to occur.) If the client is over the resource limit for QMB, SLMB, E-SLMB or HH-SLMB, enter "999" for the percentage of poverty on TD03. The "999" is needed to prevent buy-in.

Qualified Disabled and Working People

The new income limits are effective both for ongoing QDWP cases and for applications processed for the month of April 2000.

Additional Information

Please contact your regional benefit payment administrator if you need additional information.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

March 21, 2000

GENERAL LETTER NO. 8-E-48

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, Contents (page 5), revised;
and page 91, revised.

Page 91 is revised to exempt as income for determining FMAP-related Medicaid eligibility the census earnings received by temporary workers during the budget months of April 2000 through January 2001, for work performed for the Bureau of the Census for Census 2000.

This policy change does not affect the earnings of permanent employees of the Bureau of the Census. The wages of permanent employees of the Bureau of the Census continue to count for determining FMAP-related Medicaid eligibility.

The census earnings of temporary workers received during the budget months of February and March 2000 are not exempt as income for determining FMAP-related Medicaid eligibility.

The pay statements of temporary employees hired and paid by the Bureau of the Census will have the notation "Census 2000" on the statement.

Some people who work for temporary employment agencies may be placed with the census as a job assignment. Pay stubs from temporary agencies may or may not show that the earnings are for census work. If earnings paid by a temporary employment agency are identified on the check stub or by the client as being paid for census work, exempt the income as specified in this General Letter.

If there is no indication given by the client or on the check stub that wages paid by a temporary employment agency were for census work, consider the person to be employed by the temporary agency, not the Census Bureau. It is the responsibility of the person to identify and report the earnings as census income to get the exemption. In this situation, count the wages as income.

Reimbursements for travel expenses are exempt under regular FMAP-related Medicaid policy.

Allow a deduction for child care necessary for temporary census work, even if the census earnings are the only earnings in the household.

To implement this policy:

- ◆ For **ongoing retrospectively budgeted cases**, do not count census earnings of temporary workers that are received starting with the budget month of April when determining eligibility for FMAP-related Medicaid for the June benefit month, and for ongoing budget months through the budget month of January 2001. This policy applies only to earnings received starting with the budget month of April. Do count February census earnings for the benefit month of April, and do count March census earnings for the benefit month of May.
- ◆ For **prospectively budgeted applications**, do not count the census earnings of temporary workers that are received or are anticipated to be received beginning the budget month of April when determining FMAP-related Medicaid eligibility.
- ◆ For **retrospectively budgeted applications**, do not count April census earnings for the benefit month of June. This policy only applies to census earnings of temporary workers received during April 2000 through January 31, 2001. Therefore, do count census earnings of temporary workers that were received in the month of February for the benefit month of April, and those received in the month of March for the benefit month of May.

Reporting Requirements

Monthly reporting households: If a household is a monthly reporting household, do not consider a monthly report incomplete for not reporting or verifying temporary census earnings that are exempt. Do not require households to report monthly solely because a member received exempt census earnings as a temporary worker.

Non-monthly reporting households: These households are not required to report the exempt census earnings of temporary workers.

Effective Date

April 1, 2000

Material Superseded

Remove from Employees' Manual, Title 8, Chapter E, Contents (page 5), and page 91, both dated February 29, 2000, and destroy them.

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

June 13, 2000

GENERAL LETTER NO. 8-E-49

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (pages 1, 6, 7, and 8) revised; and pages 2a, 14, 15, 32a, 32b, and 163, revised.

Summary

Page 2a is revised to reflect the increase in the MAC income limit to 200% of the federal poverty level for pregnant women and infants.

Page 15 is revised to clarify the SSI-related policies on income from benefit and other payments made in error and on census income (which is countable for SSI-related groups).

Page 32a and 32b are revised to clarify the policy and standardize the language for counting income from medical assistance income trusts.

The table of contents and page 163 are revised to correct an error in previous revisions.

Effective Date

July 1, 2000

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them.

<u>Page</u>	<u>Date</u>
Contents (pages 1, 6, 7, 8)	February 29, 2000
2a	February 29, 2000
14, 15, 32a, 32b	August 17, 1999
163	February 29, 2000

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

September 19, 2000

GENERAL LETTER NO. 8-E-50

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (pages 4 and 7), revised; 1, 2a, 68, 72 through 84, 87, 89, 91, 92, 97, 99 through 105, 114, 115, 116, 118, 121 through 148, 155, 163, 164, 166, 168, 171 through 179, and 182 through 188, revised.

Summary

Sections of this chapter on FMAP-related coverage groups are revised to:

- ◆ Eliminate monthly reporting, retrospective budgeting, and the semi-annual review.
- ◆ Limit changes a client is required to report after eligibility has been established.
- ◆ Make other minor changes.

Effective Date

October 1, 2000

Implementing Instructions

Refer to General Letter 8-G-23 for implementation instructions on semiannual reviews and change reporting.

Applications

These changes are effective for applications processed on or after October 1, 2000, for October and future months.

Ongoing Cases

Monthly Reporting

October 2000 will be the first month for which clients will not be required to monthly report as a condition of their FMAP-related Medicaid eligibility. The PAER normally issued at the end of October will not be issued for FMAP-related Medicaid-only recipients.

However, FMAP-related recipients who also receive FIP or food stamps and who are subject to monthly reporting for those programs, will be issued monthly report forms for October. Failure to submit a complete report will continue to be cause for cancellation for the FIP and food stamp programs, but will no longer be cause for cancellation for FMAP-related Medicaid.

Retrospective Budgeting

Since October 2000 will be the first month for which a monthly report form will not be issued for FMAP-related Medicaid, December 2000 will be the first month subject to prospective budgeting.

Eligibility for October 2000 will be determined retrospectively using the August 2000 income reported on the monthly report form received in September. Eligibility for November 2000 will be determined using the September income reported on the monthly report form received in October.

Allow the income from September, used to determine November eligibility, to roll forward to be used for eligibility for December and future months, unless your information indicates that September income is not the best indicator of future income. In that situation, in November, request the recipient to provide one of the following:

- ◆ Proof of income from the 30-day period prior to the date of the request, if indicative of future income, or
- ◆ Proof of income from a longer period of time (e.g., 60 or 90 days prior to the date of the request), if indicative of future income, or
- ◆ Verification of anticipated future income from the source of the income.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them.

<u>Page</u>	<u>Date</u>
Contents (page 4)	February 29, 2000
Contents (page 7)	June 13, 2000
1	February 29, 2000
2a	June 13, 2000
68, 72-87, 89	February 29, 2000
91	March 21, 2000
92, 97, 99-105, 114-116, 118, 121-155	February 29, 2000
163	June 13, 2000
164, 166, 168, 171-179, 182-188	February 29, 2000

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

November 7, 2000

GENERAL LETTER NO. 8-E-51

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (pages 2 and 3), revised; and pages 5, 28, 29, 37, 38, and 39, revised.

Summary

Page 5 is revised to clarify that third-party payments (such as insurance benefits) used to pay for medical care are not income (but are used to calculate benefits).

Pages 28 and 29 are revised to clarify SSI-related policies for counting income from indemnity policies.

Page 39 is revised to clarify that payments from insurance indemnity policies are considered a third-party liability when the payment is used to pay for medical or nursing care charges.

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them.

<u>Page</u>	<u>Date</u>
Contents (pp. 2 and 3)	August 17, 1999
5	August 17, 1999
28, 29, 37, 38, 39	June 11, 1996

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

December 12, 2000

GENERAL LETTER NO. 8-E-52

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (pages 4 through 8), revised; pages 2, 2a, 3, 8, 10, 11, 12, 45, 46, 47, 71, 72, 79, 80, 81 through 91, 109, 116, 133 through 137, 142, 158, 167, 175, and 183 through 188, revised; and pages 80a through 80d and 189, new.

Summary

This chapter has been revised to reflect the 2001 Social Security cost of living allowance (COLA) increase of 3.5%.

FMAP-related programs will no longer be requiring a child to be deprived of parental care and support to be eligible for Medicaid as long as they meet other eligibility requirements.

Pages 2, 167, 175 and 186 are revised to remove the reference to deprivation.

Page 2a is revised to remove the reference FIP's manual.

Pages 71, 72 and 137 are revised to replace the word "caretaker" with "specified."

Page 79 is revised to correct the math error in the example at the bottom of the page.

Page 80 is revised and pages 80a through 80d are added to include a section on applying income tests for FMAP and CMAP eligibility determination.

Pages 89, 91, and 116 are revised to add alimony, corporation income, and unemployment insurance benefits as income types.

Page 109 is revised to add rent reimbursement as a reimbursable expense.

Pages 133 and 134 are revised to clarify policy regarding recurring lump sums.

Pages 135, 142, 158 and 183 are revised with minor word usage changes.

Page 184 is revised to add an example regarding the three income tests.

Effective Date

January 1, 2001

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 4)	September 19, 2000
Contents (page 5)	March 21, 2000
Contents (page 6)	June 13, 2000
Contents (page 7)	September 19, 2000
Contents (page 8)	June 13, 2000
2	February 29, 2000
2a	September 19, 2000
3	February 29, 2000
8	December 21, 1999
10-12	February 29, 2000
45-47	December 21, 1999
71	February 29, 2000
72, 79, 80-84, 87	September 19, 2000
88	February 29, 2000
89	September 19, 2000
90	February 29, 2000
91	September 19, 2000
109	February 29, 2000
116, 133-137, 142	September 19, 2000
158, 167	February 29, 2000
175, 183-188	September 19, 2000

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

March 20, 2001

GENERAL LETTER NO. 8-E-53

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (page 1), revised; pages 1, 2, 2a, 3, 97, and 138, revised; and pages 2b through 2h, new.

Summary

This general letter transmits the information on:

- ◆ How and when to use the WAGE A screen to verify earned income.
- ◆ Updated poverty levels for 2001. The new amounts affect the MAC, transitional Medicaid, QMB, SLMB, expanded SLMB, home-health SLMB, qualified disabled and working persons, and MEPD coverage groups.
- ◆ FMAP-related policy regarding the treatment of gambling winnings as income. The policy has been corrected to be the same as the policy used for FIP.

Implementation Instructions for 2001 Poverty Levels

Mothers and Children

Process applications that require a determination of MAC eligibility for April 2001 using the new income limits for April and later months. Determine eligibility for months before April 2001 using the income limits in effect at that time.

Determine eligibility for the month of April 2001 and later months for ongoing cases using the new income limits.

Transitional Medicaid

Using the new income limits in determining continued transitional Medicaid eligibility for persons who submit quarterly income reports beginning in April 2001 for the January through March quarter. Compare the average monthly income for this quarter to the new amounts at 185% of poverty level.

QMB, SLMB, E-SLMB and HH-SLMB

We are issuing a printout to IM workers to help identify the ongoing cases that need to have the social security cost-of-living increases included to determine eligibility for:

- ◆ Qualified Medicare beneficiaries (QMB),
- ◆ Specified low-income Medicare beneficiaries (SLMB),
- ◆ Expanded specified low-income Medicare beneficiaries (E-SLMB), and
- ◆ Home-health specified low-income Medicare beneficiaries (HH-SLMB).

The new income limits are effective for applications processed for the month of April 2001 and later months. In determining the percentage of poverty for April 2001 and later months, include the social security cost-of-living increases that were previously disregarded for the months of January, February, and March.

For ongoing cases where the poverty indicator is required, adjust the percentage of poverty on the ABC system. To determine the percentage of poverty, include the social security cost-of-living increases for applications and ongoing cases for the month of April 2001 and later months. Notify clients if the coverage group changes or if they are canceled.

If the poverty level is zeroes on the printout, do a desk review and determine QMB or SLMB eligibility and the client's percentage of poverty using the client's social security COLA increase. Enter the percentage of poverty on TD03.

Reminder: If the client's percentage of poverty is zero for QMB cases, enter "001" for the percentage of poverty on TD03. (A entry of "000" will not allow buy-in to occur.) If the client is over the resource limit for QMB, SLMB, E-SLMB or HH-SLMB, enter "999" for the percentage of poverty on TD03. The "999" is needed to prevent buy-in.

Qualified Disabled and Working People

The new income limits are effective both for ongoing QDWP cases and for applications processed for the month of April 2001.

Implementation Instructions for Gambling Income

Do not complete a redetermination of Medicaid eligibility for cases with gambling winnings that were exempted using the previous policy. Begin using the correct policy for:

- ◆ Gambling winnings reported after the receipt of this general letter and
- ◆ Gambling winning reported before the receipt of this letter that are not acted on until after the receipt of this letter.

Effective Date

April 1, 2001

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 1)	June 13, 2000
1	September 19, 2000
2, 2a, 3	December 12, 2000
97, 138	September 19, 2000

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

July 24, 2001

GENERAL LETTER NO. 8-E-54

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3, 10, 45 through 47, revised.

Summary

This chapter has been revised to reflect the 2001 Social Security Consumer Price Index correction cost-of-living adjustment (CPIC COLA) increase.

Effective Date

August 1, 2001

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
3	March 20, 2001
10, 45-47	December 12, 2000

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



August 14, 2001

GENERAL LETTER NO. 8-E-55

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, INCOME, pages 71, 72, 74, 80a, 80d, 82, 83, 84, 113, 114, 135, 136, 140, 141, 167, 180, 181, 183, 187, 188, and 189, revised.

Summary

The manual is being updated to reflect a change in the way we sanction adults who do not cooperate with the Department, ineligible adult aliens, and adults who do not have a social security number.

The change will allow sanctioned adults, undocumented adult aliens, and adults who are ineligible due to no social security number to remain a part of the household size.

Ineligible children will not be included in the household size, nor will their income or resources be used in determining eligibility of the eligible group.

Page 181 is clarified to use the needs formula for all FMAP-related programs.

Effective Date

September 1, 2001

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

Table with 2 columns: Page and Date. Lists pages to be removed and their respective dates.

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

September 4, 2001

GENERAL LETTER NO. 8-E-56

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 8, 10, 11, 12, and 59, revised.

Summary

This chapter is revised to:

- ◆ Change the amount allocated for ineligible spouses and children when deeming income from \$266 to \$265. The difference between the payment standards for an individual and a couple decreased because of the Consumer Price Index correction to the cost-of-living adjustment.
- ◆ Clarify the application of the \$65 plus one-half deduction.

Effective Date

August 1, 2001

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
8	December 12, 2000
10	July 24, 2001
11, 12	December 12, 2000
59	June 11, 1996

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

September 25, 2001

GENERAL LETTER NO. 8-E-57

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, page 15, revised.

Summary

This chapter is revised to:

- ◆ Change the amount to exclude of a child student's earnings from \$400 per month to \$1,290 per month.
- ◆ Change the amount to exclude of a child student's earnings that is not to exceed \$1,620 per calendar year to \$5,200 per calendar year.

Effective Date

Upon receipt.

Material Superseded

Remove the following page from Employees' Manual, Title 8, Chapter E, and destroy it:

<u>Page</u>	<u>Date</u>
15	June 13, 2000

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



December 18, 2001

GENERAL LETTER NO. 8-E-58

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Table of Contents, (pages 6 and 7) revised; pages 3, 8, 10, 11, 12, 45, 46, 47, 70, 75, 76, 86, 99, 108 through 113, 116, 119, 120, 121, 131, 138, 139, 140, 145, 163, 164, 180, 182, and 183, revised; and pages 74a, 140a, and 140b, new.

Summary

This chapter has been revised to reflect the 2002 Social Security cost-of-living allowance (COLA) increase of 2.6% and to make the following clarifications:

- ◆ Page 70 is revised to include a referral to another part of the chapter.
- ◆ Page 74 is revised to add an example.
- ◆ Page 76 is revised to clarify that if income in an initial month is different than the projection for ongoing assistance, use the actual income received in the initial month.
- ◆ Page 86 is revised to clarify that if information for WTP is returned after the due date, grant WTP for the remaining months.
- ◆ Page 99 is revised to include a legal reference under Indian Tribe Judgment Funds.
- ◆ Page 108 is revised to include job-related food allowances as an example of reimbursements.
- ◆ Page 111 is revised to add a section on severance pay.
- ◆ Page 112 is revised to add a clarification that child support may be deducted from social security disability payments. A reference to another part of the chapter is also being added. A section on strike benefits has been added.
- ◆ Page 113 is revised to add a section on strike benefits.
- ◆ Page 116 is revised to clarify that if unemployment benefits are reduced due to a recoupment to count the actual amount the person receives.
- ◆ Page 119 is revised to include a gift card as an example of an exempt payment under Welfare to Work Payments.
- ◆ Page 120 is revised to add a section on Worker's Compensation and to remove the section on Wraparound Funds because the program has been eliminated.

- ◆ Page 121 is revised to clarify that support is considered assigned to the State as of the date the local office successfully enters FIP eligibility into the system.
- ◆ Page 131 is revised to remove some improper wording.
- ◆ Page 138 is revised to add a legal reference.
- ◆ Pages 139 and 140 are revised to clarify what income is used in the proration calculation of a nonrecurring lump sum and to clarify the income considered in the eligibility determination during a period of proration.
- ◆ Page 145 is revised to continue to include the unborn during a period of proration if the unborn was a part of the household size when the lump sum was received.
- ◆ Page 163 is revised with some minor word changes.
- ◆ Page 164 is revised to clarify that the methodology for averaging income received irregularly for less than a year shall be used regardless of the day of the month the self employment business started or the first income was received.
- ◆ Page 180 is revised to add a clarification that child support can be deducted directly from social security income and verification other than IEVS may be necessary.
- ◆ Page 182 is revised to add how to treat stepparent's income when the parent receives SSI.

Effective Date

The COLA changes are effective January 1, 2002.

The elimination of the wraparound program is effective September 1, 2001.

All other changes are effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (pages 6 and 7)	December 12, 2000
3	July 24, 2001
8, 10-12	September 4, 2001
45-47	July 24, 2001
70	February 29, 2000
75, 76	September 19, 2000
86	December 12, 2000
99	September 19, 2000
108	February 29, 2000
109	December 12, 2000
110, 111, 112	February 29, 2000
113	August 14, 2001
116	December 12, 2000
119, 120	February 29, 2000

121, 131	September 19, 2000
138	March 20, 2001
139	September 19, 2000
140	August 14, 2001
145, 163, 164	September 19, 2000
180	August 14, 2001
182	September 19, 2000
183	August 14, 2001

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

January 2, 2002

GENERAL LETTER NO. 8-E-59

ISSUED BY: Bureau of Eligibility Services, Division of Medical Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, page 15, revised.

Summary

This chapter is revised to:

- ◆ Change the amount to exclude from a child student's earnings from \$1,290 per month to \$1,320 per month.
- ◆ Change the amount to exclude from a child student's earnings to not exceed \$5,340 per calendar year.

Note: Pages 3, 8, 10, 11, 12, 45, 46, 47, 70, 74a, 75, 76, 86, 99, 108 through 113, 116, 119, 120, 121, 131, 138, 139, 140, 140a, 140b, 145, 163, 164, 180, 182, and 183, issued on December 18, 2001, with General Letter 8-E-58, were printed with incorrect revision dates.

These pages have been corrected in the on-line manual, but replacement pages are not being printed due to the expense. Anyone needing to copy one of these pages as evidence of the Department's policy should copy it from the on-line manual to show the correct revision date.

Effective Date

January 1, 2002

Material Superseded

Remove the following page from Employees' Manual, Title 8, Chapter E, and destroy it:

<u>Page</u>	<u>Date</u>
15	September 25, 2001

Additional Information

Refer questions about this general letter to your regional benefit payment administrator.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

March 12, 2002

GENERAL LETTER NO. 8-E-60

ISSUED BY: Unit of Health Support, Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 2h and 3, revised.

Summary

This general letter updates poverty levels for 2002. The new amounts affect the MAC, transitional Medicaid, QMB, SLMB, expanded SLMB, home-health SLMB, qualified disabled and working persons, and MEPD coverage groups.

Implementation Instructions for 2002 Poverty Levels

Mothers and Children

Process applications that require a determination of MAC eligibility for April 2002 using the new income limits for April and later months. Determine eligibility for months before April 2002 using the income limits in effect at that time.

Determine eligibility for the month of April 2002 and later months for ongoing cases using the new income limits.

Transitional Medicaid

Using the new income limits in determining continued transitional Medicaid eligibility for people who submit quarterly income reports beginning in April 2002 for the January through March quarter. Compare the average monthly income for this quarter to the new amounts at 185% of poverty level.

QMB, SLMB, E-SLMB and HH-SLMB

Central office is issuing a printout to IM workers to help identify the ongoing cases that need to have the social security cost-of-living increases included to determine eligibility for:

- ◆ Qualified Medicare beneficiaries (QMB),
- ◆ Specified low-income Medicare beneficiaries (SLMB),
- ◆ Expanded specified low-income Medicare beneficiaries (E-SLMB), and
- ◆ Home-health specified low-income Medicare beneficiaries (HH-SLMB).

The new income limits are effective for applications processed for the month of April 2002 and later months. In determining the percentage of poverty for April 2002 and later months, include the social security cost-of-living increases that were previously disregarded for the months of January, February, and March.

For ongoing cases where the poverty indicator is required, adjust the percentage of poverty on the ABC system. To determine the percentage of poverty, include the social security cost-of-living increases for applications and ongoing cases for the month of April 2002 and later months. Clients who were barely over income for QMB, SLMB, or E-SLMB may now be eligible for one of these coverage groups. Notify clients if the coverage group changes or if they are canceled.

If the poverty level is zeros on the printout, do a desk review and determine QMB or SLMB eligibility and the client's percentage of poverty using the client's social security COLA increase. Enter the percentage of poverty on TD03.

Reminder: If the client's percentage of poverty is zero for QMB cases, enter "001" for the percentage of poverty on TD03. (An entry of "000" will not allow buy-in to occur.) If the client is over the resource limit for QMB, SLMB, E-SLMB or HH-SLMB, enter "999" for the percentage of poverty on TD03. The "999" is needed to prevent buy-in.

Qualified Disabled and Working People

The new income limits are effective both for ongoing QDWP cases and for applications processed for the month of April 2002.

Effective Date

April 1, 2002

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
2h	March 20, 2001
3	December 18, 2002

Additional Information

Refer questions about this general letter to your service area manager.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

July 23, 2002

GENERAL LETTER NO. 8-E-61

ISSUED BY: Unit of Health Support, Division of Financial, Health, and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 127, 128, and 140, revised.

Summary

This chapter is revised to:

- ◆ Clarify how child support income is counted for applications.
- ◆ Clarify what income is used to determine the number of months in a nonrecurring lump sum period of proration for applications and for ongoing cases.

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
127, 128	September 19, 2000
140	December 18, 2001

Additional Information

Refer questions about this general letter to your area income maintenance supervisor 2.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

December 17, 2002

GENERAL LETTER NO. 8-E-62

ISSUED BY: Unit of Health Support, Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Table of Contents (page 8), revised; pages 3, 8, 10, 11, 12, 15, 17, 18, 19, 45, 46, 47, 141, 142, 180, 181, and 187, revised; and page 180a, new.

Summary

This chapter is revised to:

- ◆ Reflect the 2003 Social Security cost-of-living allowance (COLA) increase of 1.4%.
- ◆ Change the amount to exclude from a child student's earnings from \$1,320 to \$1,340 per month, not to exceed \$5,410 per calendar year.
- ◆ Clarify that child support income is always income to the child, regardless of the living arrangement and who receives the money.
- ◆ Add a reference to the *Student Income Worksheet*, 470-2784.

FMAP-related policy on determining whether a nonrecurring lump sum will be prorated has been clarified that countable income (including the lump sum) is compared to the Test 2 limit for the eligible group size.

The section dealing with the diversion for the needs of an ineligible or voluntarily excluded FMAP-related person has been expanded and revised to more clearly cover diversions for ineligible or voluntarily excluded children, ineligible or voluntarily excluded parents, and determining the needs of the common ineligible child. In addition, a minor clarification was made and a link added to the section dealing with ineligible parent deductions.

Effective Date

The COLA changes are effective January 1, 2003. All other changes are effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
3	March 12, 2002
8, 10-12	December 18, 2001
15	January 2, 2002
17	August 17, 1999
18, 19	June 11, 1996
45-47	December 18, 2001
141	August 14, 2001
142	December 12, 2000
180	December 18, 2001
181, 187	August 14, 2001

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



February 4, 2003

GENERAL LETTER NO. 8-E-63

ISSUED BY: Unit of Health Support, Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, INCOME, Table of Contents (page 7), revised; pages 136, 138, 139, 140, 140a, 140b, 141, 142, 144 through 148, revised; and pages 140c and 140d, new.

Summary

The FMAP policy regarding the period of proration for nonrecurring lump sum income has been revised to be consistent with policies for FMAP-related Medically Needy. The revised policy establishes the first month of the period of proration as the month of receipt of the nonrecurring lump sum.

If the nonrecurring lump sum is timely reported, no recoupment will be established for any month of the period of proration in which a prorated amount of the lump sum could not be used due to timely notice requirements. If the nonrecurring lump sum is reported untimely or not at all, recoupment will be established for any month of the period of proration in which a prorated amount of the lump sum could not be used due to timely notice requirements.

Additionally, the sections Budgeting the Lump Sum and Period of Proration have been reorganized and rewritten to be more similar to the corresponding FIP sections in Chapter 4-E.

Effective Date

March 1, 2003, for nonrecurring lump sums received on or after March 1, 2003.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

Table with 2 columns: Page and Date. Lists specific pages and their corresponding dates for removal.

145
146-148

December 18, 2001
September 19, 2000

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
JESSIE K. RASMUSSEN, DIRECTOR

March 18, 2003

GENERAL LETTER NO. 8-E-64

ISSUED BY: Bureau of Financial Support, Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 2h and 3, revised.

Summary

This general letter updates poverty levels for 2003. The new amounts affect the MAC, transitional Medicaid, QMB, SLMB, E-SLMB, QDWP, and MEPD coverage groups.

Implementation Instructions for 2003 Poverty Levels

Mothers and Children

Process applications that require a determination of MAC eligibility for April 2003 using the new income limits for April and later months. Determine eligibility for months before April 2003 using the income limits in effect at that time.

Determine eligibility for the month of April 2003 and later months for ongoing cases using the new income limits.

Transitional Medicaid

Using the new income limits in determining continued transitional Medicaid eligibility for people who submit quarterly income reports beginning in April for the January through March quarter. Compare the average monthly income for this quarter to the new amounts at 185% of poverty level.

QMB, SLMB and E-SLMB

Central office is issuing a printout to IM workers to help identify the ongoing cases that need to have the social security cost-of-living increases included to determine eligibility for:

- ◆ Qualified Medicare beneficiaries (QMB),
- ◆ Specified low-income Medicare beneficiaries (SLMB), and
- ◆ Expanded specified low-income Medicare beneficiaries (E-SLMB).

The new income limits are effective for applications processed for the month of April 2003 and later months. In determining the percentage of poverty for April 2003 and later months, include the social security cost-of-living increases that were previously disregarded for the months of January, February, and March.

For ongoing cases where the poverty indicator is required, adjust the percentage of poverty on the ABC system. To determine the percentage of poverty, include the social security cost-of-living increases for applications and ongoing cases for the month of April 2003 and later months. Clients who were barely over income for QMB, SLMB, or E-SLMB may now be eligible for one of these coverage groups. Notify clients if the coverage group changes or if they are canceled.

If the poverty level is zeros on the printout, do a desk review and determine QMB or SLMB eligibility and the client's percentage of poverty using the client's social security COLA increase. Enter the percentage of poverty on TD03.

Reminder: If the client's percentage of poverty is zero for QMB cases, enter "001" for the percentage of poverty on TD03. (An entry of "000" will not allow buy-in to occur.) If the client is over the resource limit for QMB, SLMB, or E-SLMB, enter "999" for the percentage of poverty on TD03. The "999" is needed to prevent buy-in.

Qualified Disabled and Working People

The new income limits are effective both for ongoing QDWP cases and for applications processed for the month of April 2003.

Effective Date

April 1, 2003

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
2h	March 12, 2002
3	December 17, 2002

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



December 16, 2003

GENERAL LETTER NO. 8-E-65

ISSUED BY: Bureau of Financial Support Programs,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, INCOME, Table of Contents (pages 1,
2, 3, and 8), revised; pages 3, 8, 10 through 15, 33, 37, 38, 39, 40, 45, 46, 47,
and 157, revised; and pages 32c, 38a, 38b, and 38c, new.

Summary

This chapter is revised to:

- ◆ Reflect the 2004 Social Security cost-of-living allowance (COLA) increase of 2.1%.
◆ Change the amount to exclude from a child student's earnings from \$1,340 to \$1,370 per
month, not to exceed \$5,520 per calendar year.
◆ Clarify annuity and retirement funds income, AmeriCorps payments, certain Department of
Defense payments, and income from winnings.
◆ Add Social Security Payments to the list of types of SSI-related income to clarify how to
determine the gross income.
◆ Remove the section on FIP entrepreneurial training, since that program has ended.
◆ Correct cross-references.

Effective Date

The COLA changes are effective January 1, 2004. All other changes are effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

Table with 2 columns: Page, Date. Rows include Contents (page 1), Contents (pages 2 and 3), Contents (page 8), 3, 8, 10-12 with corresponding dates from March 20, 2001 to December 17, 2002.

13	August 17, 1999
14	June 13, 2000
15	December 17, 2002
33	June 11, 1996
37, 38, 39	November 7, 2000
40	June 11, 1996
45, 46, 47	December 17, 2002
157	February 29, 2000

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

March 23, 2004

GENERAL LETTER NO. 8-E-66

ISSUED BY: Bureau of Financial Support Programs,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 2h, 3, and 33 through 36, revised.

Summary

This chapter is revised to:

- ◆ Update poverty levels for 2004. The new amounts affect these coverage groups:
 - Mothers and Children (MAC)
 - Transitional Medicaid
 - Qualified Medicare beneficiaries (QMB)
 - Specified low-income Medicare beneficiaries (SLMB)
 - Expanded specified low-income Medicare beneficiaries (E-SLMB)
 - Qualified disabled and working people (QDWP)
 - Medicaid for employed people with disabilities (MEPD)
- ◆ Clarify the policy on recouped benefits paid in error.

Implementation Instructions for 2004 Poverty Levels

- ◆ **MAC:**
 - Applications: Determine MAC eligibility for April 2004 and later months using the new income limits for April 2004. Determine eligibility for months before April 2004 using the income limits in effect at that time.
 - Ongoing: Determine MAC eligibility for April 2004 and later months using the new income limits for April 2004.
- ◆ **Transitional Medicaid**: Use the April 2004 poverty levels for the quarterly reports due in April 2004 for the January through March quarter.
- ◆ **QDWP**: The new income limits are effective both for ongoing QDWP cases and for applications processed for the month of April 2004.
- ◆ **QMB, SLMB, and E-SLMB**: Central office is issuing a printout to IM workers to help identify the ongoing cases that need to have the social security cost-of-living increases included to determine eligibility for QMB, SLMB, and E-SLMB.

The new income limits are effective for applications processed for the month of April 2004 and later months. In determining the percentage of poverty for April 2004 and later months, include the social security cost-of-living increases that were previously disregarded for the months of January, February, and March.

For ongoing cases where the poverty indicator is required, adjust the percentage of poverty on the ABC system. To determine the percentage of poverty, include the social security cost-of-living increases for applications and ongoing cases for the month of April 2004 and later months.

Clients who were barely over income for QMB, SLMB, or E-SLMB may now be eligible for one of these coverage groups. Notify clients if the coverage group changes or if they are canceled.

If the poverty level is zeros on the printout, do a desk review and determine QMB or SLMB eligibility and the client's percentage of poverty using the client's social security COLA increase. Enter the percentage of poverty on TD03.

Reminder: If the client's percentage of poverty is zero for QMB cases, enter "001" for the percentage of poverty on the ABC TD03 screen. (An entry of "000" will not allow buy-in to occur.) If the client is over the resource limit for QMB, SLMB, or E-SLMB, enter "999" for the percentage of poverty on the ABC TD03 screen. The "999" is needed to prevent buy-in.

Effective Date

Poverty level changes are effective April 1, 2004.

All other changes effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
2h	March 18, 2003
3, 33	December 16, 2003
34-36	June 11, 1996

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



December 10, 2004

GENERAL LETTER NO. 8-E-67

ISSUED BY: Bureau of Financial Support Programs,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, INCOME, Contents (pages 1 and 2),
revised; pages 2, 3, 4, 5, 8 through 12, 14 through 20, 23, 26, 27, 29, 30, 32b,
32c, 38b, 45, 46, 47, and 70, revised.

Summary

This chapter is revised to:

- Change the treatment of SSI-related Medicaid program income types for the following:
Educational assistance.
Gifts.
Infrequent and irregular income.
Interest.
Dividend.
Military pay.
Reflect the 2005 Social Security cost-of-living allowance (COLA) increase of 2.7%,
Change the amount to exclude from a child student's earnings from \$1,370 to \$1,410 per
month not to exceed \$5,670 per calendar year.

Effective Date

The COLA changes and exclusion from a child student's earnings are effective January 1, 2005.

All other changes were effective July 1, 2004.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

Table with 2 columns: Page, Date. Rows include Contents (pages 1 and 2) dated December 16, 2003; page 2 dated March 20, 2001; page 3 dated March 23, 2004; page 4 dated February 29, 2000.

5	November 17, 2000
8	December 16, 2003
9	August 17, 1999
10-12, 14, 15	December 16, 2003
16	August 17, 1999
17-19	December 17, 2002
20, 23, 26, 27	June 11, 1996
29	November 7, 2000
30	June 11, 1996
32b, 32c	June 13, 2000
38b, 45, 46, 47	December 16, 2003
70	December 18, 2001

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

March 18, 2005

GENERAL LETTER NO. 8-E-68

ISSUED BY: Bureau of Financial Support Programs,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 2h and 3, revised.

Summary

This chapter is revised to update federal poverty-level amounts for 2005.

Effective Date

April 1, 2005

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
2h	March 23, 2004
3	December 10, 2004

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



July 29, 2005

GENERAL LETTER NO. 8-E-69

ISSUED BY: Bureau of Financial Support Programs,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (pages 1, 2, 5, and 6), revised; pages 16, 17, 18, 22, 31, 70, 92, 96, 105, 106, 112, 119, 165, 169, and 171, revised; and pages 16a, and 22a, new.

Summary

This chapter is revised to:

- ◆ Change the way child support income is considered for a person age 18 or older for SSI-related Medicaid to more closely align with Social Security's treatment of child support income.
- ◆ Add a section, "Federal Department of Labor Payments," under types of SSI-related income.
- ◆ Clarify that dividends received as a retirement benefit, such as IPERS, may be counted as income.
- ◆ Removal of all references to the Job Training Partnership Act (JTPA).
- ◆ Add a section, "Department of Labor Payments," under types of FMAP-related income.
- ◆ Add references for FMAP-related Medicaid.
- ◆ Correct legal references and language for FMAP-related Medicaid.
- ◆ Add work-study as an income exemption for education or training for FMAP-related Medicaid.
- ◆ Remove retrospective budgeting language for FMAP-related Medicaid.
- ◆ Clarify that we count gross social security income when there is a child support deduction and allow a deduction, if appropriate, for FMAP-related Medicaid.
- ◆ Correct language that an adult and child care expense is allowed from earnings of ineligible stepparents or self-supporting parents in minor parent cases for FMAP-related Medicaid.
- ◆ Add that a deduction for attorney fees is allowed when it is automatically deducted from unearned income when the attorney was hired to obtain the payment for FMAP-related Medicaid.

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (pages 1, 2)	December 10, 2004
Contents (page 5)	December 12, 2000
Contents (page 6)	December 18, 2001
16-18	December 10, 2004
22, 31	June 11, 1996
70	December 10, 2004
92	September 19, 2000
96	February 29, 2000
105	September 19, 2000
106	February 29, 2000
112	December 18, 2001
119	July 1, 2005
165, 169	February 29, 2000
171	September 19, 2000

Additional Information

Refer questions about this general letter to your service area income maintenance supervisor 2.



November 18, 2005

GENERAL LETTER NO. 8-E-70

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, INCOME, Contents (pages 5 and 6),
revised; pages 3, 8, 10, 11, 12, 14, 32c, 33, 34, 38b, 45, 46, 47, 96, 97, 98, 115,
and 116, revised; and page 32d, new.

Summary

Chapter 8-E is revised to:

- ◆ Reflect the 2006 Social Security cost-of-living allowance (COLA) increase of 4.1%.
◆ Change the amount to exclude from a child student's earnings from \$1,410, to \$1,460, per
month, not to exceed \$5,910, per calendar year.
◆ Add the Energy Employees Occupational Illness Compensation Program under the section,
"Other Excluded Federal Payments," and the section, "Federal Payments."
◆ Change language under Section, "TYPES OF FMAP-RELATED INCOME: Tip Income."
Tip income may be verified in the same manner as other earned income.

Effective Date

January 1, 2006.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

Table with 2 columns: Page and Date. Lists pages to be removed and their respective dates.

Additional Information

Refer questions about this general letter to your service area income maintenance administrator.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

January 20, 2006

GENERAL LETTER NO. 8-E-71

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, page 145, revised.

Summary

This chapter is revised to reflect the policy of accepting a woman's statement that she is pregnant as verification of the pregnancy.

Effective Date

February 1, 2006.

Material Superseded

Remove from Employees' Manual, Title 8, Chapter E, page 145, dated February 4, 2003, and destroy it.

Additional Information

Refer questions about this general letter to your service area income maintenance administrator.



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

February 10, 2006

GENERAL LETTER NO. 8-E-72

ISSUED BY: Bureau of Medical Support Programs,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3, 172, and 173,
revised.

Summary

This chapter is revised to:

- ◆ Update the federal poverty-level amounts for 2006 for SSI-related income limits.
- ◆ Correct and add language to some of the examples.

Effective Date

March 1, 2006

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
3	November 18, 2005
172, 173	September 19, 2000

Additional Information

Refer questions about this general letter to your service area income maintenance administrator.



June 23, 2006

GENERAL LETTER NO. 8-E-73

ISSUED BY: Bureau of Medical Supports
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (page 6), revised;
pages 106, 107, and 108, revised.

Summary

This chapter is revised to reflect that payments made through the preparation for adult living (PAL) program are exempt as income. PAL provides additional financial support to youth who:

- ◆ Are no longer eligible for voluntary foster care placement;
- ◆ Have left state-paid foster care on or after their eighteenth birthday and have been in foster care for at least 6 of the previous 12 months;
- ◆ Attend school, job training, or work full-time at least 30 hours per week;
- ◆ Live in an approved living arrangement, other than the parental home; and
- ◆ Participate in aftercare services.

Effective Date

July 1, 2006

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 6)	November 18, 2005
106	July 29, 2005
107	February 29, 2000
108	December 18, 2001

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



December 8, 2006

GENERAL LETTER NO. 8-E-74

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (pages 2 and 6),
revised; pages 3, 8, 10, 11, 12, 14, 31, 35, 38a 38b, 45, 46, 47, 48, 105 and 106,
revised.

Summary

This chapter is revised to:

- ◆ Add the 2007 Social Security cost-of-living adjustment (COLA) increase of 3.3%.
- ◆ Change the amount to exclude from a child student's earnings from \$1,460 to \$1,510 per month, not to exceed \$6,100 per calendar year.
- ◆ Add a new section, "Lien Recovery Payments," under both SSI-related income and FMAP-related income to provide instructions on how to consider lien recovery income.
- ◆ Clarify the information under the section, "Recouped Benefits Paid in Error," for SSI-related Medicaid.

Effective Date

January 1, 2007.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 2)	July 29, 2005
Contents (page 6)	June 23, 2006
3	February 10, 2006
8, 10-12, 14	November 18, 2005
31	July 29, 2005
35	March 23, 2004
38a	December 16, 2003

38b, 45-47

November 18, 2005

48

June 11, 1996

105

July 29, 2005

106

June 23, 2006

Additional Information

Refer questions about this general letter to your service area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

February 16, 2007

GENERAL LETTER NO. 8-E-75

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, pages 3 and 38b, revised.

Summary

This chapter is revised to update the federal poverty level amounts for 2007 for SSI-related income limits.

Effective Date

March 1, 2007

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
3, 38b	December 8, 2006

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

March 9, 2007

GENERAL LETTER NO. 8-E-76

ISSUED BY: Bureau of Medical Supports, Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, page 2h, revised.

Summary

This chapter is revised to update the federal poverty level amounts for 2007 for FMAP-related coverage groups.

Effective Date

April 1, 2007

Material Superseded

Remove from Employees' Manual, Title 8, Chapter E, page 2h, dated March 18, 2005, and destroy it.

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

August 3, 2007

GENERAL LETTER NO. 8-E-77

ISSUED BY: Bureau of Medical Supports
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (pages 4, 5, 7, and 8), revised; and pages 1, 30, 41, 42, 43, 74, 74a, 76 through 80, 80a, 80b, 80c, 81, 82, 91, 107, 114, 126, 128, 129, 130, 140b, 165 through 169, 172 through 175, 177 through 179, 183, 184, 185, and 187 through 189, revised.

Summary

This chapter is revised to:

- ◆ Eliminate the requirement for an interview
- ◆ Change the earned income deduction from 50% to 58%.

In addition, the following has been corrected, updated, added, clarified, or removed:

- ◆ "Client" was changed to "account holder" under SSI-related Interest Income
- ◆ Clothing was eliminated under SSI-related In-Kind Income
- ◆ Projection of Income has been clarified
- ◆ Community Self-Sufficiency Grants have been removed since they no longer exist
- ◆ References were added to the Mortgage income type
- ◆ Clarified that the student exemption on earnings does not apply when the student has completed the program
- ◆ Removed a legal reference
- ◆ FIP suspensions were eliminated

Effective Date

Effective August 1, 2007, eliminated the requirement for an interview and change the earned income deduction from 50% to 58%.

All other changes are effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 4)	December 12, 2000
Contents (page 5)	December 18, 2005
Contents (page 7 and 8)	December 16, 2003
1	March 20, 2001
30	December 10, 1996
41-43	June 11, 1996
74	August 14, 2001
74a, 76	December 18, 2001
77, 78	September 19, 2000
79, 80	December 12, 2000
80a	August 14, 2001
80b, 80c	December 12, 2000
80d	August 14, 2001
81	December 12, 2000
82	August 14, 2001
91	December 12, 2000
107	June 23, 2006
114	August 14, 2001
126	September 19, 2000
128	July 23, 2002
129, 130	September 19, 2000
140b	February 4, 2003
165	July 29, 2005
166	September 19, 2000
167	August 14, 2001
168	September 19, 2000
169	July 29, 2005
172, 173	February 10, 2006
174	September 19, 2000
175	December 12, 2000
177, 178, 179	September 19, 2000
183	December 18, 2001
184	December 12, 2000
185	September 19, 2000
187	December 17, 2002
188, 189	August 14, 2001

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

December 28, 2007

GENERAL LETTER NO. 8-E-78

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health, and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (page 3), revised;
and pages 3, 8, 10, 11, 12, 14, 18, 38a, 38b, 45, 46, 47, 67, 68, 70, 74a, 76, 93,
135, 141, 142, 143, 157, 159, 160, 165, 166, and 185 through 189, revised.

Summary

This chapter is revised to:

- ◆ Add the 2008 Social Security cost-of-living adjustment (COLA) increase of 2.3% and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,510 to \$1,550 per month, not to exceed \$6,240 per calendar year.
- ◆ Clarify that both federal and state earned income tax credits are excluded as income for SSI-related Medicaid.
- ◆ Insert references to other parts of the chapter for Family Medical Assistance Program (FMAP)-related.
- ◆ Clarify minor parent policy.
- ◆ Correct FMAP-related examples.
- ◆ Remove a Family Investment Program (FIP) reference.
- ◆ Change the name of Comm. 24, from *Nonrecurring Lump Sum—How It Affects Your FIP and Medicaid* to *One-Time Payments*, and add the Spanish version's form number.
- ◆ Change some references of "Food Stamps" to "Food Assistance."
- ◆ Clarify that a loss from one self-employment business cannot offset a profit from another business.
- ◆ Clarify that deductions and income should be projected the same.

Effective Date

COLA changes are effective January 1, 2008.
All other changes are effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 3)	December 16, 2003
3	February 16, 2007
8, 10-12, 14	December 8, 2006
18	July 29, 2005
38a	December 16, 2003
38b	February 16, 2007
38c	December 16, 2003
45-47	December 8, 2006
67	June 11, 1996
68	September 19, 2000
70	July 29, 2005
74a, 76	August 3, 2007
93	February 29, 2000
135	August 14, 2001
141, 142	February 4, 2003
143	September 19, 2000
157	December 16, 2003
159	February 29, 2000
160	February 29, 2000
165, 166, 185	August 3, 2007
186	December 12, 2000
187-189	August 3, 2007

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

February 8, 2008

GENERAL LETTER NO. 8-E-79

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health, and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, page 3, revised.

Summary

This chapter is revised to update the federal poverty level amounts for 2008 for Medicare Savings Programs income limits.

Effective Date

March 1, 2008

Material Superseded

Remove from Employees' Manual, Title 8, Chapter E, page 3, dated December 28, 2007, and destroy it.

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

August 8, 2008

GENERAL LETTER NO. 8-E-80

ISSUED BY: Bureau of Medical Supports
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3 and 91, revised.

Summary

This chapter is revised to:

- ◆ Remove the 250 percent poverty level from the chart and note that information regarding federal poverty levels for Medicaid for Employed People with Disabilities (MEPD) can be found in 8-F, *COVERAGE GROUPS*.
- ◆ Remove the months that census earnings are exempt for temporary workers and exempt all census income for eligibility purposes received by temporary workers from the Bureau of Census.

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
3	February 8, 2008
91	August 3, 2007

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



November 7, 2008

GENERAL LETTER NO. 8-E-81

ISSUED BY: Bureau of Medical Supports
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (page 2), revised; and pages 5, 6, 11, 12, 16, 18, 22, 23, 27, 30, 31, 32, 32a, 32b, 38, 53 through 57, 156, and 165, revised.

Summary

The SSI-related section of this chapter is revised to:

- ◆ Add clarification on treating income from unusual medical expense payments included in Veterans' Affairs benefits.
- ◆ Add clarification on the exemption of \$90 of VA pension income in certain circumstances.
- ◆ Direct workers to Chapter 8-F for federal poverty levels for Medicaid for employed people with disabilities.
- ◆ Use the previous 30 days of income instead of the previous three months to project income.
- ◆ Change the instructions for deeming from a stepparent and clarify instructions for deeming to an eligible child.
- ◆ Clarify that an annual child support collection fee is not considered income.
- ◆ Direct workers to Chapter 8-D, *RESOURCES*, for information on earned income credit payments.
- ◆ Change the reference to "Green Thumb" income to "Experience Works" income.
- ◆ Clarify when inherited property is available under Iowa law.
- ◆ Clarify that interest is counted on all bank accounts, not just savings.
- ◆ Clarify the instructions for treatment of SSI, Social Security, and veteran's retroactive lump-sum income.
- ◆ Direct workers to Chapter 8-I for treatment of veteran's income for people in institutions.

Both the SSI-related and FMAP-related sections of the chapter are revised to update legal references and form numbers.

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 2)	December 8, 2006
5	December 10, 2004
6	August 17, 1999
11, 12	December 28, 2007
16	July 29, 2005
18	December 28, 2007
22	July 29, 2005
23, 27	December 10, 2004
30	August 3, 2007
31	December 8, 2006
32	June 11, 1996
32a	June 13, 2000
32b	December 10, 2004
32c, 32d	November 18, 2005
38	December 16, 2003
53-57	June 11, 1996
156	February 29, 2000
165	December 28, 2007

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
EUGENE I. GESSOW, DIRECTOR

January 16, 2009

GENERAL LETTER NO. 8-E-82

ISSUED BY: Bureau of Medical Supports
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Contents (page 6), revised;
pages 3, 8 through 12, 14, 27, 30, 31, 32, 45, 46, 47, and 114, revised.

Summary

This chapter is revised to:

- ◆ Add the 2009 Social Security cost-of-living adjustment (COLA) increase of 5.8% and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,550 to \$1,640 per month, not to exceed \$6,600 per calendar year.
- ◆ Correct references to infrequent or irregular income to refer to \$30 for earned income and \$60 for unearned income.
- ◆ Add the exempt income type 'Subsidized Guardianship Payments' for FMAP-related Medicaid.
- ◆ Delete an incorrect rule reference.

Effective Date

COLA changes are effective January 1, 2009. All other changes effective upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents (page 6)	December 8, 2006
3	August 8, 2008
8	December 28, 2007
9	December 10, 2004
10-12, 14	December 28, 2007
27, 30-32, 45-47	November 7, 2008
114	August 3, 2007

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
EUGENE I. GESSOW, DIRECTOR

February 6, 2009

GENERAL LETTER NO. 8-E-83

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, page 3, revised.

Summary

This chapter is revised to update the federal poverty level amounts for 2009 for Medicare Savings Programs income limits.

Effective Date

March 1, 2009

Material Superseded

Remove from Employees' Manual, Title 8, Chapter E, page 3, dated January 16, 2009, and destroy it.

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



April 3, 2009

GENERAL LETTER NO. 8-E-84

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 1, 2g, 2h, 54, 77, 78,
and 79, revised.

Summary

This chapter is revised to:

- ◆ Clarify that a client who provides a signed release to a specific individual or organization for specific information has met the requirements for supplying requested information or verification.
- ◆ Add the ability to project income using one pay stub or averaging three years of self-employment records when it is indicative of future income.
- ◆ Update the Mother and Children (MAC) income chart with new poverty levels.

Effective Date

April 1, 2009

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
1	August 3, 2007
2g	March 20, 2001
2h	March 9, 2007
54	November 7, 2008
77-79	August 3, 2007

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES J. KROGMEIER, DIRECTOR

June 12, 2009

GENERAL LETTER NO. 8-E-85

ISSUED BY: Bureau of Medical Supports,
Division of Financial, Health and Work Supports

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 2h and 22, revised.

Summary

This chapter is revised to increase the income limits for pregnant women and infants under the age of one year to 300% of the federal poverty level.

Effective Date

July 1, 2009.

Federal reference is upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
2h	August 3, 2009
22	November 7, 2008

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES J. KROGMEIER, DIRECTOR

January 29, 2010

GENERAL LETTER NO. 8-E-86

ISSUED BY: Division of Adult, Children, and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 115 and 171, revised.

Summary

This chapter is revised to:

- ◆ Clarify when to count unemployment benefits.
- ◆ Eliminate the requirement that dependent care deductions be verified unless the amount is questionable.

Effective Date

February 1, 2010

Implementation:

Verification of dependent care expenses is not required for actions taken on or after February 1, 2010.

All other changes are effective upon receipt.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
115	November 18, 2005
171	July 29, 2005

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES J. KROGMEIER, DIRECTOR

July 2, 2010

GENERAL LETTER NO. 8-E-87

ISSUED BY: Bureau of Financial, Health and Work Supports,
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 172 and 180a,
revised.

Summary

Chapter 8-E is revised to:

- ◆ Note an exception to the requirement to calculate a diversion for an FMAP-related ineligible child. This change is being made because of system changes related to the new process for verifying citizenship and identity in Chapter 8-C, *NONFINANCIAL ELIGIBILITY*.
- ◆ Make a technical correction to an FMAP-related earned income deduction example.

Effective Date

Upon receipt.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
172	August 3, 2007
180a	December 17, 2002

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

July 22, 2011

GENERAL LETTER NO. 8-E-88

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, Title page, revised;
Contents (page 5), revised; and pages 2h, 3, 18, 50, 51, 91 through 96, 140d,
and 170, revised.

Summary

Chapter 8-E is revised to:

- ◆ Update the Mother and Children (MAC) income chart with new poverty levels.
- ◆ Update the federal poverty level amounts for 2011 for Medicare Savings Programs income limits.
- ◆ Correct the legal reference and delete a reference to an obsolete form under **Educational Assistance**.
- ◆ Increase the social security tax rate on self-employment income for 2011 from 7.65% to 13.3%.
- ◆ Clarify that all earned income credit (EIC) payments are excluded for 12 months from the date of receipt as part of a federal tax refund between January 1, 2010, and December 31, 2012. This exclusion is based on Public Law 111-312, the Tax Relief, Unemployment Insurance Reauthorization, and Job Creation Act of 2010.
- ◆ Add that federal tax refunds received between January 1, 2010, and December 31, 2012, are excluded for 12 months from the date of receipt. This exclusion is based on Public Law 111-312, the Tax Relief, Unemployment Insurance Reauthorization, and Job Creation Act of 2010.
- ◆ Correct example 3 under **Period of Proration**.
- ◆ Clarify policy that does not allow care expenses for children who are not in the eligible group.

Effective Date

The changes regarding the earned income credit (EIC) payments and the federal tax refund are effective January 1, 2011.

All other changes are effective upon receipt.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
Title page	June 11, 1996
Contents (page 5)	August 3, 2007
2h	June 12, 2009
3	February 6, 2009
18	November 7, 2008
50, 51	June 11, 1996
91	August 8, 2008
92	July 29, 2005
93	December 28, 2007
94	February 29, 2000
95	February 20, 2000
96	November 18, 2005
140d	February 4, 2003
170	February 29, 2000

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

November 18, 2011

GENERAL LETTER NO. 8-E-89

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3, 8, 10, 11, 12, 14, 26, 32b, 38b, 45, 46, 47, and 95, revised.

Summary

Chapter 8-E is revised to:

- ◆ Add the 2012 Social Security cost-of-living adjustment (COLA) increase of 3.6% and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,640 to \$1,700 per month, not to exceed \$6,840 per calendar year.
- ◆ Remove references to Agent Orange payments because payments under this fund are no longer being made.
- ◆ Clarify that the training allowance issued by the Department for the Blind is exempt as income.

Effective Date

COLA changes are effective January 1, 2012. All other changes effective upon receipt.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
3	July 22, 2011
8, 10-12, 14	January 16, 2009
26	December 10, 2004
32b	November 7, 2008
38b	December 28, 2007
45-47	January 16, 2009
95	July 22, 2011

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

December 30, 2011

GENERAL LETTER NO. 8-E-90

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 5 and 6, revised.

Summary

Chapter 8-E is revised to clarify the procedure for projecting income on cases with client participation.

Effective Date

January 1, 2012

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
5, 6	November 7, 2008

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

February 24, 2012

GENERAL LETTER NO. 8-E-91

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 2h and 3, revised.

Summary

Chapter 8-E is revised to update to the 2012 federal poverty levels (FPLs) the income limits for the Mothers and Children medical assistance program and the SSI-related medical assistance programs.

Effective Date

April 1, 2012

Material Superseded

This material replaces Employees' Manual, Title 8, Chapter E, page 2h, dated July 22, 2011, and page 3, dated November 18, 2011.

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

September 14, 2012

GENERAL LETTER NO. 8-E-92

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, **INCOME**, Contents (page 7), revised;
and pages 4, 95, 96, 134, 136, 138, 139, 171, and 172, revised.

Summary

Chapter 8-E is revised to:

- ◆ Clarify **Financial Assistance for Education and Training** specifically for Social Security Administration or veteran's benefits.
- ◆ Change a legal reference for **Income from Contract Employment**.
- ◆ Change the section named **When a Lump Sum is Not Considered** to **When to Count a Lump Sum** and give procedures.
- ◆ Clarify policy for **Applying the Child/Adult Care Deduction**.

Effective Date

Upon receipt.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
Contents (page 7)	August 3, 2007
4	December 10, 2004
95	November 18, 2011
96	July 22, 2011
134	December 12, 2000
136, 138, 139	February 4, 2003
171	January 29, 2010
172	July 2, 2010

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

January 25, 2013

GENERAL LETTER NO. 8-E-93

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3, 8, 10, 11, 12, 14, 38b, 45, 46, 47, and 51, revised.

Summary

Chapter 8-E is revised to:

- ◆ Add the 2013 Social Security cost-of-living adjustment (COLA) increase of 1.7% and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,700 to \$1,730 per month, not to exceed \$6,960 per calendar year.

Effective Date

January 1, 2013

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
3	February 24, 2012
8, 10-12, 14, 38b, 45-47	November 18, 2011
51	July 22, 2011

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

March 15, 2013

GENERAL LETTER NO. 8-E-94

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 2h and 3, revised.

Summary

Chapter 8-E is revised to update the 2013 federal poverty level (FPL) income limits for the Mothers and Children medical assistance and the SSI-related medical assistance programs.

Effective Date

April 1, 2013

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
2h	February 24, 2012
3	January 25, 2013

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

March 29, 2013

GENERAL LETTER NO. 8-E-95

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, page 2h, revised.

Summary

Chapter 8-E is revised to correct the monthly amount of additional income added for households with more than eight members for the Mothers and Children medical assistance program.

Effective Date

April 1, 2013

Material Superseded

This material replaces Employees' Manual, Title 8, Chapter E, page 2h, dated March 15, 2013.

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

January 17, 2014

GENERAL LETTER NO. 8-E-96

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3, 8, 10, 11, 12, 14, 45, 46, and 47, revised.

Summary

Chapter 8-E is revised to:

- ◆ Add the 2014 Social Security cost-of-living adjustment (COLA) increase of 1.5% and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,730 to \$1,750 per month, not to exceed \$7,060 per calendar year.

Effective Date

January 1, 2014

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
3	March 15, 2013
8, 10-12, 14, 45-47	January 25, 2013

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

July 17, 2015

GENERAL LETTER NO. 8-E-97

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3, 8, 10, 11, 12, 14, 16a, 45, 46, 47, 172, and 173, revised.

Summary

Chapter 8-E is revised to:

- ◆ Add the 2015 Social Security cost-of-living adjustment (COLA) increase of 1.7% and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,750 to \$1,780 per month, not to exceed \$7,180 per calendar year.
- ◆ Change the poverty levels used for SSI-related Medicaid coverage groups.
- ◆ Update a reference to a form.
- ◆ Remove references to the IowaCare program.
- ◆ Update links due to the Department's new website.

Effective Date

COLA increases are effective January 1, 2015.

Poverty level increases are effective April 1, 2015.

All other changes are effective upon receipt.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
3, 8, 10-12, 14	January 17, 2014
16a	July 29, 2005
45-47	January 17, 2014
172	September 14, 2012
173	August 3, 2007

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

February 10, 2017

GENERAL LETTER NO. 8-E-98

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *INCOME*, pages 3, 8, 10, 11, 12, 14, 45, 46, and 47, revised.

Summary

Chapter 8-E is revised to:

- ◆ Add the 2017 Social Security cost-of-living adjustment (COLA) increase of .3% and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,780 to \$1,790 per month, not to exceed \$7,200 per calendar year.

Effective Date

January 1, 2017

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
3, 8, 10-12, 14, 45-47	July 17, 2015

Additional Information

Refer questions about this general letter to your area income maintenance administrator.



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Jerry R. Foxhoven
Director

March 2, 2018

GENERAL LETTER NO. 8-E-99

ISSUED BY: Bureau of Financial, Health and Work Supports
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 8, Chapter E, *Income*, pages 3, 8, 10, 11, 12, 14, 45, 46, 47, 50, and 51, revised.

Summary

Chapter 8-E is revised to:

- ◆ Add the 2018 Social Security cost-of-living adjustment (COLA) increase of 2.0 percent and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,790 to \$1,820 per month, not to exceed \$7,350 per calendar year.
- ◆ Increase the Social Security tax rate on self-employment income from 13.3 percent to 15.3 percent.

Effective Date

January 1, 2018

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
3, 8, 10-12, 14, 45-47	February 10, 2017
50	July 22, 2011
51	January 25, 2013

Additional Information

Refer questions about this general letter to your area income maintenance administrator.

April 19, 2019

GENERAL LETTER NO. 8-E-100

ISSUED BY: Iowa Medicaid Enterprise

SUBJECT: Employees' Manual, Title 8, Chapter E, **Medicaid Income**, Title page, revised; and pages 3, 4, 5, 8 through 12, 14, 45, 46, 47, 80b, 81, and 83, revised.

Summary

Chapter 8-E is revised to:

- ◆ Add the 2019 Social Security cost-of-living adjustment (COLA) increase of 2.8 percent and update figures affected by the cost-of-living changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,820 to \$1,870 per month, not to exceed \$7,550 per calendar year.
- ◆ Update retroactive eligibility language to reference the change in the definition of "retroactive period" listed in 8-A, Administration.

Effective Date

July 1, 2018, for changing the definition of retroactive period.

January 1, 2019, for COLA changes.

Material Superseded

This material replaces the following pages from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
Title page	July 22, 2011
3	March 2, 2018
4	September 14, 2012
5	December 30, 2011
8	March 2, 2018
9	January 16, 2009
10-12, 14, 45-47	March 2, 2018
80b, 81	August 3, 2007
83	August 14, 2001

Additional Information

Refer questions about this general letter to your area income maintenance administrator.

September 4, 2020

GENERAL LETTER NO. 8-E-101

ISSUED BY: Iowa Medicaid Enterprise

SUBJECT: Employees' Manual, Title 8, Chapter E, **Income**, Contents Page 1, Contents Page 2, Contents Page 3, Contents Page 4, Contents Page 5, Contents Page 6, Contents Page 7, Contents Page 8, 1, 2, 2a-2f, 2g, 2h, 3-5, 6, 7, 8-12, 13, 14, 15, 16, 16a, 17, 18, 19, 20, 21, 22, 22a, 23, 24, 25, 26, 27, 28, 29, 30-32, 32a, 32b, 33, 34, 35, 36, 37, 38, 38a, 38b, 39, 40, 41-43, 44, 45-47, 48, 49, 50, 51, 52, 53, 54, 55-57, 58, 59, 60-66, 67, 68, 69, 70, 71-72, 73, 74, 74a, 75, 76, 77-80, 80a, 80b, 80c, 81, 82, 83, 84, 85, 86, 87-90, 91, revised; and 92-94, 95, 96, 97, 98, 99, 100-104, 105, 106, 107, 108, 109-111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122-125, 126, 127, 128-130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 140a, 140b, 140c, 140d, 141-143, 144, 145, 146-148, 149-155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 169, 170, 171, 172, 173, 174, 175, 176, 177-179, 180, 180a, 181, 182, 183, 184, 185-189, removed.

Summary

This chapter is revised to:

- ◆ Update manual to use correct language and definitions as provided in rules based on changes with the Affordable Care Act (ACA).
- ◆ Update legal references.
- ◆ Revise manual to bring policy and procedures up-to-date.
- ◆ Add the new income policies for MAGI-related coverage groups.

Effective Date

Immediately

Material Superseded

Remove the following page from Employees' Manual, Title 8, Chapter D, and destroy it:

<u>Page</u>	<u>Date</u>
Contents Page 1	July 29, 2005
Contents Page 2	November 7, 2008
Contents Page 3	December 28, 2007
Contents Page 4	August 3, 2007
Contents Page 5	July 22, 2011
Contents Page 6	January 16, 2009
Contents Page 7	September 14, 2012
Contents Page 8	August 3, 2007
1	April 3, 2009
2	December 10, 2004
2a-2f	March 20, 2001
2g	April 3, 2009
2h	March 29, 2013
3-5	April 19, 2019
6	December 30, 2011
7	February 29, 2000
8-12	April 19, 2019
13	December 16, 2003
14	April 19, 2019
15	December 10, 2004
16	November 7, 2008
16a	July 17, 2015
17	July 29, 2005
18	July 22, 2011
19, 20	December 10, 2004
21	June 11, 1996
22	June 12, 2009
22a	July 29, 2005
23	November 7, 2008
24, 25	June 11, 1996
26	November 18, 2011
27	January 16, 2009
28	November 7, 2000
29	December 10, 2004
30-32	January 16, 2009

32a	November 7, 2008
32b	November 18, 2011
33, 34	November 18, 2005
35	December 8, 2006
36	March 23, 2004
37	December 16, 2003
38	November 7, 2008
38a	December 28, 2007
38b	January 25, 2013
39, 40	December 16, 2003
41-43	August 3, 2007
44	June 11, 1996
45-47	April 19, 2019
48	December 8, 2006
49	June 11, 1996
50, 51	March 2, 2018
52	June 11, 1996
53	November 7, 2008
54	April 3, 2009
55-57	November 7, 2008
58	June 11, 1996
59	September 4, 2001
60-66	June 11, 1996
67, 68	December 28, 2007
69	February 29, 2000
70	December 28, 2007
71-72	August 14, 2001
73	September 19, 2000
74	August 3, 2007
74a	December 28, 2007
75	December 18, 2001
76	December 28, 2007
77-80	April 3, 2009
80a	August 3, 2007
80b	April 19, 2019
80c	August 3, 2007
81	April 19, 2019
82	August 3, 2007
83	April 19, 2019
84	August 14, 2001
85	December 12, 2000
86	December 18, 2001
87-90	December 12, 2000

91	July 22, 2011
92-94	July 22, 2011
95, 96	September 14, 2012
97, 98	November 18, 2005
99	December 18, 2001
100-104	September 19, 2000
105, 106	December 8, 2006
107	August 3, 2007
108	June 23, 2006
109-111	December 18, 2001
112	July 29, 2005
113	December 18, 2001
114	January 16, 2009
115	January 29, 2010
116	November 18, 2005
117	February 29, 2000
118	September 19, 2000
119	July 29, 2005
120, 121	December 18, 2001
122-125	September 19, 2000
126	August 3, 2007
127	July 23, 2002
128-130	August 3, 2007
131	December 18, 2001
132	September 19, 2000
133	December 12, 2000
134	September 14, 2012
135	December 28, 2007
136	September 14, 2012
137	December 12, 2000
138, 139	September 14, 2012
140	February 4, 2003
140a	February 4, 2003
140b	August 3, 2007
140c	February 4, 2003
140d	July 22, 2011
141-143	December 28, 2007
144	February 4, 2003
145	January 20, 2006
146-148	February 4, 2003
149-155	September 19, 2000
156	November 7, 2008
157	December 28, 2007

158	December 12, 2000
159, 160	December 28, 2007
161, 162	February 29, 2000
163, 164	December 18, 2001
165	November 7, 2008
166	December 28, 2007
167, 169	August 3, 2007
170	July 22, 2011
171	September 14, 2012
172, 173	July 17, 2015
174, 175	August 3, 2007
176	September 19, 2000
177-179	August 3, 2007
180	December 17, 2002
180a	July 2, 2010
181, 182	December 17, 2002
183, 184	August 3, 2007
185-189	December 28, 2007

Additional Information

Refer questions about this general letter to your area income maintenance administrator.

February 4, 2022

GENERAL LETTER NO. 8-E-102

ISSUED BY: Iowa Medicaid Enterprise

SUBJECT: Employees' Manual, Title 8, Chapter E, **Income**, pages 2, 7, 9-11, 14, 43, 50-52, revised.

Summary

This chapter is revised to:

- ◆ Add the 2022 Social Security cost-of-living adjustment (COLA) increase of 5.9% and update figures affected by these changes.
- ◆ Change the amount to exclude from a child student's earnings from \$1,930 to \$2,040 per month, not to exceed \$8,230 per calendar year.
- ◆ The following information is being provided for documentation purposes only and without revisions to the pages in the manual.

- **Summary of 2021 COLA Changes, effective January 1, 2021**

Add the 2021 Social Security cost-of-living adjustment (COLA) increase of 1.3 percent and update figures affected by the cost-of-living changes.

Change the amount to exclude from a child student's earnings from \$1,900 to \$1,930 per month, not to exceed \$7,770 per calendar year.

- **Summary of 2020 COLA Changes, effective January 1, 2020**

Add the 2020 Social Security cost-of-living adjustment (COLA) increase of 1.6 percent and update figures affected by the cost-of-living changes.

Change the amount to exclude from a child student's earnings from \$1,870 to \$1,900 per month, not to exceed \$7,670 per calendar year.

Effective Date

January 1, 2022

Material Superseded

This material replaces the following from Employees' Manual, Title 8, Chapter E:

<u>Page</u>	<u>Date</u>
2, 7, 9-11, 14, 43, 50-52	September 4, 2020

Additional Information

Refer questions about this general letter to your area income maintenance administrator.

April 14, 2023

GENERAL LETTER NO. 8-E-103

ISSUED BY: Iowa Medicaid

SUBJECT: Employees' Manual, Title 8, Chapter E, **Medicaid Income**, Title Page, Contents 1-4, 1, 2, 3-6, 7, 8, 9-11, 12 and 13, 14, 15-42, 43, 44-49, 50-52, 53-72, revised; 73-91, removed.**Summary**

This chapter is revised to

- Add the 2023 Social Security cost-of-living adjustment (COLA) increase of 8.7 percent and update figures affected by the cost-of-living changes.
- Change the amount to exclude from a child student's earnings from \$2,040 to \$2,220 per month, not to exceed \$8,950 per calendar year.
- Update the manual to clarify that the Department of Health and Human Services is now responsible for Rent Reimbursement.
- Clarify when AmeriCorps income is considered countable income for MAGI.
- Update style and formatting throughout.

Effective Date

January 1, 2023 for COLA changes and child student earning information; Immediately for everything else.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Title Page	April 19, 2019
Contents 1-4	September 4, 2020
1	September 4, 2020
2	February 4, 2022
3-6	September 4, 2020
7	February 4, 2022
8	September 4, 2020
9-11	February 4, 2022
12 and 13	September 4, 2020
14	February 4, 2022
15-42	September 4, 2020
43	February 4, 2022
44-49	September 4, 2020
50-52	February 4, 2022
53-91	September 4, 2020

Additional Information

Refer questions about this general letter to your area income maintenance administrator.

March 8, 2024

GENERAL LETTER NO. 8-E-104

ISSUED BY: Iowa Medicaid

SUBJECT: Employees' Manual, Title 8, Chapter E, **Medicaid Income**, Contents 1-3, revised; Contents 4, removed; 1, 6-8, 11, 32, 38-40, revised.

Summary

This chapter is revised to

- Add the 2024 Social Security cost-of-living adjustment (COLA) increase of 3.2 percent and update figures affected by the cost-of-living changes.
- Change the amount to exclude from a child student's earnings from \$2,220 to \$2,290 per month, not to exceed \$9,230 per calendar year.

Effective Date

January 1, 2024.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Contents 1-4	April 14, 2023
1, 6-8, 11, 32, 38-40	April 14, 2023

Additional Information

Refer questions about this general letter to your area income maintenance administrator.

April 11, 2025

GENERAL LETTER NO. 8-E-105

ISSUED BY: Bureau of Medicaid Eligibility Policy
Division of Community Access and Eligibility

SUBJECT: Employees' Manual, Title 8, Chapter E, **Medicaid Income**, Title Page, Contents 1-3, revised; Contents 4, new; 1, 2-5, 6-8, 9 and 10, 11, 12-31, 32, 33-37, 38-40, 41-72, revised; 73-93, new.

Summary

This chapter is revised to

- Add the 2025 Social Security cost-of-living adjustment (COLA) increase of 2.5 percent and update figures affected by the cost-of-living changes.
- Change the amount to exclude from a child student's earnings from \$2,290 to \$2,350 per month, not to exceed \$9,460 per calendar year.
- Update the acronym for Child Support Recovery Unit (CSRU) to their new name Child Support Services (CSS).
- Update non-MAGI-related in-kind income to remove food from the calculation of in-kind support and maintenance (ISM), We will only use shelter expenses to calculate ISM. If the person has been determined to be living in another person's household, we will ask if others within the household pay for or provide them with all their meals, only to decide if their ISM is valued under the VTR rule or the PMV rule.
- Update federal poverty levels (FPL) effective April 1, 2025.
- FPL updates made to MAGI-Related Income Limits for pregnant individuals and infants to reflect the changes from SF 2251 as well as SPA's (25-0001, 24-0014, 25-0003, and 24-0016) effective April 1, 2025.
- Update branding, style, and formatting throughout.

Effective Date

January 1, 2025.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter E, and destroy them:

<u>Page</u>	<u>Date</u>
Title Page	April 14, 2023
Contents 1-3	March 8, 2024
1	March 8, 2024
2-5	April 14, 2023

6-8	March 8, 2024
9 and 10	April 14, 2023
11	March 8, 2024
12-31	April 14, 2023
32	March 8, 2024
33-37	April 14, 2023
38-40	March 8, 2024
41-72	April 14, 2023

Additional Information

Refer questions about this general letter to your area eligibility determinations manager.