



Medicaid Enterprise
Department of Human Services

For Human Services use only:
General Letter No. 8-AP-292
Employees' Manual, Title 8
Medicaid Appendix

December 5, 2008

BEHAVIORAL HEALTH SERVICES MANUAL TRANSMITTAL NO. 08-1

ISSUED BY: Division of Medical Services, Iowa Department of Human Services

SUBJECT: **Behavioral Health Manual**, Title Page, new; Table of Contents, new;

Chapter I, **General Program Policies**, Title Page, Table of Contents, pages 1 through 44, and the following forms:

470-4166 *Iowa Medicaid Provider Form Request*
RC-0113 *List of Emergency Diagnosis Codes*
470-3744 *Provider Inquiry*
470-0040 *Credit/Adjustment Request*

Chapter II, **Member Eligibility**, Title Page, Table of Contents (pages 1 and 2), pages 1 through 33, and the following forms:

470-1911 *Medical Assistance Eligibility Card*
470-2580 *Presumptive Medicaid Eligibility Notice of Decision*
470-4164 *IowaCare Medical Card*
470-2927 *Health Services Application*
470-2927(S) *Health Services Application (Spanish)*
470-3931 *Medically Needy Expense Deletion Request*
470-4299 *Verification of Emergency Health Care Services*
470-2579 *Application for Authorization to Make Presumptive Medicaid Eligibility Determinations*
470-2582 *Memorandum of Understanding Between the Iowa Department of Human Services and the Qualified Provider*
470-2629 *Presumptive Medicaid Income Calculation*
470-3864 *Application for Authorization to Make Presumptive Medicaid Eligibility Determinations (BCCT)*
470-3865 *Memorandum of Understanding With a Qualified Provider for Breast or Cervical Cancer Treatment*

Chapter III, **Provider-Specific Policies**, Title Page, new; Table of Contents (pages 1 and 2), new; pages 1 through 17, new; and the following forms:

CMS-1500 *Health Insurance Claim Form*
Remittance Advice

Appendix, Title Page, Table of Contents, and pages 1 through 18

Summary

This letter transmits a new manual for providers of Behavioral Health services. This new service was mandated by the 2008 General Assembly.

The manual is comprised of four sections:

- ◆ Chapter I contains information about Iowa Medicaid administration, coverage, and reimbursement that applies to all types of providers.
- ◆ Chapter II describes the different ways of attaining and demonstrating Medicaid eligibility. It also applies to all provider types.
- ◆ Chapter III explains Medicaid requirements specific to behavioral health services. The chapter includes information regarding:
 - What services are covered and what requirements apply to them;
 - Provider documentation of services; and
 - The forms and instructions used for billing for behavioral health services.
- ◆ The Appendix contains directories of local Department of Human Services offices, Social Security offices in Iowa, and EPSDT care and coordination agencies.

Date Effective

December 1, 2008

Material Superseded

None

Additional Information

The new provider manual can be found at:

www.ime.state.ia.us/providers

If you do not have Internet access, you may request a paper copy of this manual transmittal by sending a written request to:

Iowa Medicaid Enterprise
Provider Services
PO Box 36450
Des Moines, IA 50315

Include your Medicaid provider number, name, address, provider type, and the transmittal number that you are requesting.

If any portion of this manual is not clear, please direct your inquiries to the Iowa Medicaid Enterprise Provider Services Unit.



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

For Human Services use only:

General Letter No. 8-AP-325
Employees' Manual, Title 8
Medicaid Appendix

August 12, 2011

BEHAVIORAL HEALTH SERVICES MANUAL TRANSMITTAL NO. 11-1

ISSUED BY: Bureau of Medical Services

SUBJECT: **BEHAVIORAL HEALTH SERVICES MANUAL**, Chapter III, **Provider-Specific Policies**, page 1, revised.

Summary

This transmittal adds licensed mental health counselors and certified alcohol or drug counselors as eligible to participate in behavioral health services, based on 2011 Iowa Acts, Senate File 233.

Date Effective

August 1, 2011

Material Superseded

This material replaces the following page in the **BEHAVIORAL HEALTH SERVICES MANUAL**:

<u>Page</u>	<u>Date</u>
Chapter III 1	December 1, 2008

Additional Information

The updated provider manual containing the revised pages can be found at:
www.ime.state.ia.us/providers

If any portion of this manual is not clear, please contact the Iowa Medicaid Enterprise Provider Services Unit at 800-338-7909 or locally (in Des Moines) at 515-256-4609, or email at imeproviderservices@dhs.state.ia.us.



Iowa Department of Human Services

Terry E. Branstad
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Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

For Human Services use only:

General Letter No. 8-AP-378

Employees' Manual, Title 8
Medicaid Appendix

May 16, 2014

BEHAVIORAL HEALTH SERVICES MANUAL TRANSMITTAL NO. 14-1

ISSUED BY: Bureau of Medical Services

SUBJECT: **BEHAVIORAL HEALTH SERVICES MANUAL**, Title page, revised; Table of Contents (page 1), revised; Chapter III, **Provider-Specific Policies**, Title page, revised; Table of Contents (page 1), revised; and pages 1 through 6, revised.

Summary

The **BEHAVIORAL HEALTH SERVICES MANUAL** is revised to:

- ◆ Move billing and payment information and forms to Chapter IV. *Billing Iowa Medicaid.*
- ◆ Align with current policies, procedures, and terminology.
- ◆ Ensure that current contact information is provided.
- ◆ Replace forms with links to ensure that the most recent version of the form is accessible.

Date Effective

Upon receipt.

Material Superseded

This material replaces the entire **BEHAVIORAL HEALTH SERVICES MANUAL**, which includes the following:

<u>Page</u>	<u>Date</u>
Title page	Undated
Contents (page 1)	December 1, 2008
Chapter III	
Title page	Undated
Contents (page 1)	December 1, 2008
1	August 1, 2011
2-6	December 1, 2008

CMS-1500
7-14
Remittance Advice
15-17

8/05
December 1, 2008
10/19/07
December 1, 2008

Additional Information

The updated provider manual containing the revised pages can be found at:

http://www.dhs.state.ia.us/policyanalysis/PolicyManualPages/Manual_Documents/Provman/BehaviorHealth.pdf.

If any portion of this manual is not clear, please contact the Iowa Medicaid Enterprise Provider Services Unit at 800-338-7909 or locally (in Des Moines) at 515-256-4609, or email at imeproviderservices@dhs.state.ia.us.



Iowa Department of Human Services

Terry E. Branstad
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Kim Reynolds
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Charles M. Palmer
Director

For Human Services use only:

General Letter No. 8-AP-411

Employees' Manual, Title 8
Medicaid Appendix

April 10, 2015

BEHAVIORAL HEALTH SERVICES MANUAL TRANSMITTAL NO. 15-1

ISSUED BY: Iowa Medicaid Enterprise

SUBJECT: **BEHAVIORAL HEALTH SERVICES MANUAL**, Chapter III, **Provider-Specific Policies**, pages 3, 4, and 6, revised.

Summary

The **BEHAVIORAL HEALTH SERVICES MANUAL** is revised to:

- ◆ Clarify the language for billing interpretive services.
- ◆ Update links due to the Department's new website.

Date Effective

Immediately.

Material Superseded

This material replaces the following pages from the **BEHAVIORAL HEALTH SERVICES MANUAL**, which includes the following:

<u>Page</u>	<u>Date</u>
Chapter III 3, 4, 6	May 1, 2014

Additional Information

The updated provider manual containing the revised pages can be found at:
<http://dhs.iowa.gov/sites/default/files/BehaviorHealth.pdf>.

If any portion of this manual is not clear, please contact the Iowa Medicaid Enterprise Provider Services Unit at 800-338-7909 or locally (in Des Moines) at 515-256-4609, or email at imeproviderservices@dhs.state.ia.us.



Iowa Department of Human Services

Terry E. Branstad
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Kim Reynolds
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Charles M. Palmer
Director

For Human Services use only:

General Letter No. 8-AP-425
Employees' Manual, Title 8
Medicaid Appendix

September 25, 2015

BEHAVIORAL HEALTH SERVICES MANUAL TRANSMITTAL NO. 15-2

ISSUED BY: Iowa Medicaid Enterprise

SUBJECT: **BEHAVIORAL HEALTH SERVICES MANUAL**, Chapter III, *Provider-Specific Policies*, pages 2, 5, and 6, revised.

Summary

The **BEHAVIORAL HEALTH SERVICES MANUAL** is revised to align with current ICD-10 policies, procedures, and terminology.

Effective Date

October 1, 2015

Material Superseded

This material replaces the following pages from the **BEHAVIORAL HEALTH SERVICES MANUAL**, which includes the following:

<u>Page</u>	<u>Date</u>
Chapter III	
2, 5	May 1, 2014
6	April 1, 2015

Additional Information

The updated provider manual containing the revised pages can be found at:
<http://dhs.iowa.gov/sites/default/files/BehaviorHealth.pdf>.

If any portion of this manual is not clear, please contact the Iowa Medicaid Enterprise Provider Services Unit at 800-338-7909 or locally (in Des Moines) at 515-256-4609, or email at imeproviderservices@dhs.state.ia.us.

For Human Services use only:

General Letter No. 8-AP-498
Employees' Manual, Title 8
Medicaid Appendix

October 22, 2021

**BEHAVIORAL HEALTH INTERVENTION SERVICES (BHIS) MANUAL
TRANSMITTAL NO. 21-1**

ISSUED BY: Iowa Medicaid Enterprise

SUBJECT: ***Behavioral Health Intervention Services***, Chapter III., ***Provider-Specific Policies***, Title Page, Contents Page i, Title Page 2, Contents Page 1, 1-16, revised, 17-19, new.

Summary

The Behavioral Health Intervention Services manual is revised to:

- ◆ Add definitions section to clarify terms used throughout manual.
- ◆ Clarify eligible providers, provider enrollment and provider requirements.
- ◆ Clarify BHIS in school and group care settings
- ◆ Update billing codes

and to update language, style, and formatting throughout.

Date Effective

Immediately.

Material Superseded

This material replaces the following pages from the ***Behavioral Health Intervention Services*** manual:

<u>Page</u>	<u>Date</u>
Chapter III	
Title Page	
Contents Page i	May 1, 2014
Title Page 2	
Contents Page 1	May 1, 2014
1-16	May 1, 2014

Additional Information

The updated provider manual containing the revised pages can be found at:
<http://dhs.iowa.gov/sites/default/files/BHlthInter.pdf>

If any portion of this manual is not clear, please contact the Iowa Medicaid Enterprise Provider Services Unit at 800-338-7909 or locally (in Des Moines) at 515-256-4609, or email at imeproviderservices@dhs.state.ia.us.