

2004 Vehicle Request Form

for PASSENGER CARS, STATION WAGONS AND VANS.

Please submit a separate form for each class of vehicle.

Pre-Owned _____ New (2004 Model year) _____

DEPARTMENT _____ DIVISION _____

PASSENGER SEDAN/WAGON:

SIZE: Full Size _____ Mid-size _____ Compact _____

BODY STYLE: 4 Dr Sedan _____ 2 Dr Sedan _____
2-seat Wagon _____ 3 seat Wagon _____

LAW ENFORCEMENT PKG: (If available) YES _____ NO _____

PASSENGER VAN:

PASSENGER CAPACITY: Mini (5-7 Pass) _____ 1/2 ton (5-9 Pass) _____
3/4 ton (5-9 Pass) _____ 1 ton (12-15 Pass) _____

EXCURSION/YUKON XL SPECIALTY VEHICLES

PASSENGER CAPACITY: 6 Pass _____ 9 Pass _____

TOW PACKAGE: NO _____ YES _____ & CLASS HITCH _____

OTHER REQUIREMENTS: _____

The vehicle class requested above will replace the following numbered official state vehicles:

_____; _____; _____; _____; _____; _____; _____; _____; _____; _____;

_____; _____; _____; _____; _____; _____; _____; _____; _____; _____;

TOTAL NUMBER OF REPLACEMENTS _____

Requests for new additions to the fleet will be reviewed by the Fleet and Mail Administrator for justification. Funding for additional units assigned to the Department shall originate from sources OTHER than the Depreciation Fund. **Departmental Depreciation Funds are for the replacement of existing units only.** License numbers for approved additional vehicles will be assigned by the Fleet and Mail Administrator.

TOTAL NUMBER OF ADDITONS TO THE FLEET REQUESTED _____
(Separate justification must be attached)

TOTAL NUMBER OF ABOVE CLASS OF VEHICLES REQUESTED _____

Departmental Authorization

Phone Number