



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Administration on Children, Youth & Families | 330 C Street, S.W., Washington, DC 20201  
[www.acf.hhs.gov/acyf](http://www.acf.hhs.gov/acyf)

October 22, 2024

Kelly Garcia  
Director  
Iowa Department of Health and Human Services  
321 East 12<sup>th</sup> Street  
Des Moines, Iowa 50319

Dear Director Garcia:

Thank you for submitting Iowa's Child and Family Services Plan (CFSP) for fiscal years (FYs) 2025 – 2029, Final Report for FYs 2020 - 2024, including the annual report on the use of funds under the Child Abuse Prevention and Treatment Act, and the CFS-101 forms requesting funding for fiscal year (FY) 2025 to address the following programs:

- Title IV-B, subpart 1 of the Social Security Act (the Act) – the Stephanie Tubbs Jones Child Welfare Services Program
- Title IV-B, subpart 2 of the Act - the MaryLee Allen Promoting Safe and Stable Families Program and Monthly Caseworker Visit Grant
- Child Abuse Prevention and Treatment Act (CAPTA) State Grant
- Chafee Foster Care Program for Successful Transition to Adulthood (Chafee Program)
- Education and Training Vouchers (ETV) Program

These programs provide important funding to help state child welfare agencies ensure safety, permanency, and well-being for children, youth and their families. The CFSP facilitates continued assessment, development, and implementation of a comprehensive continuum of services for children and families. It provides an opportunity to integrate each state's strategic planning around use of federal funds with its work relating to the Child and Family Services Reviews and continuous program improvement to ensure better, more equitable outcomes for all children, youth and families.

### **Approval**

The Children's Bureau (CB) has reviewed your CFSP, Final Report, and the annual report on the use of CAPTA funds and finds they comply with applicable federal statutory and regulatory requirements. Therefore, we approve FY 2025 funding for the programs listed above. For the Chafee program, your state has elected to serve eligible youth up to age 23.

Counter-signed copies of the CFS-101 forms are enclosed for your records.

The Administration for Children and Families' Office of Grants Management (OGM) will issue a grant notification award letter with pertinent grant information, which will be sent to the email

address listed on the FY 2025 CFS-101 forms. Grant recipients are required to submit additional financial reports, using the form SF-425, at the close of the expenditure period according to the terms and conditions of the award.

### **Training Plan**

The CFSP submitted for review and approval included the state’s training plan for titles IV-B and IV-E. Please note that states must assure that training costs included in the training plan and charged to title IV-E of the Act comply with the requirements at 45 CFR 1356.60(b) and (c) and 45 CFR 235.63 through 235.66(a), including properly allocating costs to all benefiting programs in accordance with the state’s approved cost allocation plan.

### **Additional Information Required**

Pursuant to Section 424(f) of the Act, states are required to collect and report on caseworker visits with children in foster care. The FY 2024 caseworker visit data must be submitted to the Regional Office by December 16, 2024. States that wish to use a sampling methodology to obtain the required data must obtain prior approval from the Regional Office.

The CB looks forward to working with you and your staff. Should you have any questions or concerns, please contact Kendall Darling, Child Welfare Regional Program Manager in Region 7, at (816) 426-2262 or by e-mail at [kendall.darling@acf.hhs.gov](mailto:kendall.darling@acf.hhs.gov). You also may contact Amy Hance, Child and Family Program Specialist, at (816) 426-2230 or by e-mail at [amy.hance@acf.hhs.gov](mailto:amy.hance@acf.hhs.gov).

Sincerely,




Rebecca Jones Gaston, MSW  
Commissioner  
Administration on Children, Youth and Families

Enclosure(s)

cc: Kendall Darling, Child Welfare Regional Program Manager; CB, Region 7; Kansas City, MO  
Amy Hance, Child and Family Program Specialist; CB, Region 7; Kansas City, MO  
Lori Frick, Child Protective Services Director, IA DHHS; Des Moines, IA  
Kristin Konchalski, Bureau Chief, IA DHHS; Des Moines, IA  
Tricia Barto, CAPTA and CJA Program Manager, IA DHHS; Des Moines, IA

**CFS-101, Part I: Annual Budget Request for Title IV-B, Subpart 1 & 2 Funds, CAPTA, CHAFEE, and ETV and Reallotment for Current Federal Fiscal Year Funding**

For Federal Fiscal Year 2025: October 1, 2024 through September 30, 2025

<b>1. Name of State or Indian Tribal Organization AND Department/Division:</b>		<b>3. EIN:</b>	1-426004568-A7	
IOWA		<b>4. UEI:</b>	Q7P9B28J8BY4	
<b>2. Address:</b> (insert mailing address for grant award notices in the two rows below)				
321 E. 12th St. Des Moines, IA 50319		<b>5. Submission Type:</b> (mark X next to option)		
a) <b>Contact Name and Phone</b> for Questions: David Philmon, Jr 404-345-1088		- New	X	
b) <b>Email address</b> for grant award notices (one only <a href="mailto:dphilmo@dhs.state.ia.us">dphilmo@dhs.state.ia.us</a> )		- Reallotment		
<b>REQUEST FOR FUNDING for FY 2025:</b>				
<b>The annual budget request demonstrates a grantee's application for funding under each program and provides estimates on the planned use of funds. Final allotments will be determined by formula.</b>				
Hardcode all numbers; no formulas or linked cells.				
<b>6. Requested title IV-B Subpart 1, Child Welfare Services (CWS) funds:</b>			\$2,923,942	
a) Total administrative costs (not to exceed 10% of the CWS request)			\$258,680	
<b>7. Requested title IV-B Subpart 2, Promoting Safe and Stable Families (PSSF) funds and estimated expenditures:</b>		<b>% of Total</b>	<b>\$2,397,660</b>	
a) Family Preservation Services		4.1%	\$98,895	
b) Family Support Services		21.9%	\$524,822	
c) Family Reunification Services		20.7%	\$496,795	
d) Adoption Promotion and Support Services		21.8%	\$521,731	
e) Other Service Related Activities (e.g. planning)		23.0%	\$552,196	
f) Administrative Costs ( <i>STATES: not to exceed 10% of the PSSF request; TRIBES: no maximum %</i> )		8.5%	\$203,221	
g) Total itemized request for title IV-B Subpart 2 funds: NO ENTRY: Displays the sum of lines 7a-f.		100.0%	\$2,397,660	
<b>8. Requested Monthly Caseworker Visit (MCV) funds: (For STATES ONLY)</b>			\$151,558	
a) Total administrative costs (not to exceed 10% of MCV request)			\$15,000	
<b>9. Requested Child Abuse Prevention and Treatment Act (CAPTA) State Grant: (STATES ONLY)</b>			\$1,101,471	
<b>10. Requested John H. Chafee Foster Care Program for Successful Transition to Adulthood: (Chafee) funds:</b>			\$1,353,736	
a) Indicate the amount to be spent on room and board for eligible youth (not to exceed 30% of Chafee request).			\$35,000	
<b>11. Requested Education and Training Voucher (ETV) funds:</b>			\$461,857	
<b>REALLOTMENT REQUEST(S) for FY 2024:</b>				
<i>Complete this section for adjustments to current year awarded funding levels. This section should be blank for any "NEW" submission.</i>				
<b>12. Identification of Surplus for Reallotment:</b>				
a) Indicate the amount of the State's/Tribe's FY 2023 allotment that will not be utilized for the following programs:				
<b>CWS</b>	<b>PSSF</b>	<b>MCV (States only)</b>	<b>Chafee Program</b>	<b>ETV Program</b>
\$0	\$0	\$0	\$0	\$0
<b>13. Request for additional funds in the current fiscal year (should they become available for re-allotment):</b>				
<b>CWS</b>	<b>PSSF</b>	<b>MCV (States only)</b>	<b>Chafee Program</b>	<b>ETV Program</b>
\$0	\$0	\$0	\$0	\$0
<b>14. Certification by State Agency and/or Indian Tribal Organization:</b>				
The State agency or Indian Tribal Organization submits the above estimates and request for funds under title IV-B, subpart 1 and/or 2, of the Social Security Act, CAPTA State Grant, Chafee and ETV programs, and agrees that expenditures will be made in accordance with the Child and Family Services Plan, which has been jointly developed with, and approved by, the Children's Bureau.				
<b>Signature of State/Tribal Agency Official</b>		<b>Signature of Federal Children's Bureau Official</b>		
Jess Benson <small>Digitally signed by Jess Benson                  Date: 2024.08.13 11:32:36 -05'00'</small>				
<b>Title</b> Chief Financial Officer		<b>Title</b> Commissioner, ACYF		
<b>Date</b> 8/13/2024		<b>Date</b> October 22, 2024		

**CFS-101 Part II: Annual Estimated Expenditure Summary of Child and Family Services Funds**

Name of State or Indian Tribal Organization: IOWA

For FY 2025: OCTOBER 1, 2024 TO SEPTEMBER 30, 2025


No entry required in the black shaded cells

SERVICES/ACTIVITIES	(A) IV-B Subpart 1- CWS	(B) IV-B Subpart 2- PSSF	(C) IV-B Subpart 2- MCV	(D) CAPTA	(E) CHAFEE	(F) ETV	(G) TITLE IV-E	(H) STATE, LOCAL, TRIBAL, & DONATED FUNDS	(I) Number Individuals To Be Served	(J) Number Families To Be Served	(K) Population To Be Served (describe)	(L) Geographic Area To Be Served
1.) PROTECTIVE SERVICES	\$ -			\$ 1,101,471				\$ 35,448,675	N.A	1377 / month	Reports of Abuse/Neglect	statewide
2.) CRISIS INTERVENTION (FAMILY PRESERVATION)	\$ 932,999	\$ 98,895		\$ -				\$ 4,211,034	N.A	655 / month	Families and Children	statewide
3.) PREVENTION & SUPPORT SERVICES (FAMILY SUPPORT)	\$ -	\$ 524,822		\$ -				\$ 68,770,304	N.A	22160 / month	Families and Children	statewide
4.) FAMILY REUNIFICATION SERVICES	\$ 984,492	\$ 496,795		\$ -				\$ 3,523,313	N.A	3420 / month	Families and Children	statewide
5.) ADOPTION PROMOTION AND SUPPORT SERVICES	\$ -	\$ 521,731						\$ 2,645,036	N.A	N.A	Adoptive Families	statewide
6.) OTHER SERVICE RELATED ACTIVITIES (e.g. planning)	\$ -	\$ 552,196						\$ 1,096,454	N.A	N.A	N.A	statewide
7.) FOSTER CARE MAINTENANCE:												
(a) FOSTER FAMILY & RELATIVE FOSTER CARE	\$ 724,000						\$ 3,978,420	\$ 21,910,346	1385 / month	N.A	All Eligible Children	statewide
(b) GROUP/INST CARE	\$ 23,771						\$ 301,087	\$ 114,004,680	1817 / month	N.A	All Eligible Children	statewide
8.) ADOPTION SUBSIDY PYMTS.	\$ -						\$ 46,226,373	\$ 30,851,792	9447 / month	N.A	All Eligible Children	statewide
9.) GUARDIANSHIP ASSISTANCE PAYMENTS	\$ -						\$ 178,446	\$ 706,657	100 / month	N.A	All Eligible Children	statewide
10.) INDEPENDENT LIVING SERVICES	\$ -				\$ 1,353,736			\$ 2,956,613	420 / month	N.A	Eligible Youth	statewide
11.) EDUCATION AND TRAINING VOUCHERS	\$ -					\$ 461,857		\$ 155,282	133 / month	N.A	Eligible Youth	statewide
12.) ADMINISTRATIVE COSTS	\$ 258,680	\$ 203,221	\$ 15,000				\$ 9,422,882	\$ 15,574,156				
13.) FOSTER PARENT RECRUITMENT & TRAINING	\$ -	\$ -		\$ -			\$ 4,726,598	\$ 2,645,057				
14.) ADOPTIVE PARENT RECRUITMENT & TRAINING	\$ -	\$ -		\$ -			\$ 4,651,033	\$ 2,570,213				
15.) CHILD CARE RELATED TO EMPLOYMENT/TRAINING	\$ -						\$ -	\$ 5,161,558	N.A	1905 / month	Eligible Families	statewide
16.) STAFF & EXTERNAL PARTNERS TRAINING	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 856,727	\$ 598,312				
17.) CASEWORKER RETENTION, RECRUITMENT & TRAINING	\$ -	\$ -	\$ 136,558				\$ -	\$ 211,743				
18.) TOTAL	\$ 2,923,942	\$ 2,397,660	\$ 151,558	\$ 1,101,471	\$ 1,353,736	\$ 461,857	\$ 70,341,566	\$ 313,041,225				
19.) TOTALS FROM PART I	\$2,923,942	\$2,397,660	\$151,558	#####	\$1,353,736	\$461,857	21.) Population data required in columns I - L can be found: (mark X below the option)					
20.) Difference (Part I - Part II) (If there is an amount other than \$0.00 in Row 20, adjust amounts on either Part I or Part II. A red value in parentheses (\$) means Part II exceeds the amount on Part I.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			On this form	In the APSR Narrative		
									X			

**CFS-101, PART III: Annual Expenditures for Title IV-B, Subparts 1 and 2, Chafee Program, and Education And Training Voucher**

**Reporting on Expenditure Period For Federal Fiscal Year 2022 Grants: October 1, 2021 through September 30, 2023**

No entry required in the black shaded cells

<b>1. Name of State or Indian Tribal Organization:</b>		<b>2. Address:</b>			<b>3. EIN: 1-426004568-A7</b>	
IOWA		0			<b>4. UEI: Q7P9B28J8BY4</b>	
5. Submission Type: (type New or Revision) NEW		321 E. 12th St. Des Moines, IA 50319				
Description of Funds	(A) Actual Expenditures for FY 22 Grants (whole numbers only)	(B) Number Individuals served	(C) Number Families served	(D) Population served (describe)	(E) Geographic area served	
<b>6. Total title IV-B, subpart 1 (CWS) funds:</b>	\$ 2,908,033	8,839	8,553	eligible children & families	statewide	
a) Administrative Costs (not to exceed 10% of CWS allotment)	\$ 150,000					
<b>7. Total title IV-B, subpart 2 (PSSF) funds:</b> Tribes enter amounts for Estimated and Actuals, or complete 7a-f.	\$ 2,396,037	50,624	8,040	eligible children & families	statewide	
a) Family Preservation Services	\$ 98,828					
b) Family Support Services	\$ 524,467					
c) Family Reunification Services	\$ 400,545					
d) Adoption Promotion and Support Services	\$ 617,221					
e) Other Service Related Activities (e.g. planning)	\$ 551,822					
f) Administrative Costs (FOR STATES: not to exceed 10% of PSSF spending)	\$ 203,154					
<b>g) Total title IV-B, subpart 2 funds:</b> NO ENTRY: This line displays the sum of lines a-f.	\$ 2,396,037					
<b>8. Total Monthly Caseworker Visit funds: (STATES ONLY)</b>	\$ 151,456					
a) Administrative Costs (not to exceed 10% of MCV allotment)	\$ -					
<b>9. Total Chafee Program for Successful Transition to Adulthood Program (Chafee) funds: (optional)</b>	\$ 1,462,460	2,063		Eligible Youth	statewide	
a) Indicate the amount of allotment spent on room and board for eligible youth (not to exceed 30% of Chafee allotment)	\$ 24,483					
<b>10. Total Education and Training Voucher (ETV) funds: (Optional)</b>	\$ 487,159	143	-	Eligible Youth	statewide	
<b>11. Certification by State Agency or Indian Tribal Organization:</b> The State agency or Indian Tribal Organization agrees that expenditures were made in accordance with the Child and Family Services Plan which was jointly developed with, and approved by, the Children's Bureau.						
<b>Signature of State/Tribal Agency Official</b> <b>Jess Benson</b>			<b>Signature of Federal Children's Bureau Official</b> 			
Digitally signed by Jess Benson Date: 2024.08.13 11:33:00 -05'00'						
<b>Title</b>	<b>Date</b>	<b>Title</b>	<b>Date</b>			
Chief Financial Officer	8/13/2024	Commissioner, ACYF	October 22, 2024			