

Iowa Department of Human Services

**EBT ADJUSTMENT REQUEST**

Name	State ID #
Case Number	Date of Claim
Debit Reason (Include amount and date entry made to ABC or EPPIC): <input type="checkbox"/> Claims payment *                      Amount: <input type="checkbox"/> Voluntary termination                      Amount: <input type="checkbox"/> Death    Amount: <input type="checkbox"/> Other    Amount:                                      Date: Explain:	
The amount to be debited must be available in the EBT account for the adjustment to occur.	
Client Name	Date
Worker Name	Worker Number
Phone Number	County Number
<b>CENTRAL OFFICE USE ONLY</b>	
<input type="checkbox"/> Claim processed: <input type="checkbox"/> EBT adjustment completed: \$                                      Date completed: <input type="checkbox"/> EBT adjustment not completed because:	
Name	Date

Send to Purchasing, Payments & Receipts (Attn: Cashier)

\* For claims payment, enter date of claim and also send a copy of *Overpayment Recovery Information Input*, form 470-0464.