IOWA | Health and Human Services

Reporting SNAP Changes

Keep this form so you know how and when to report changes. If you don't report on time, you will have to repay benefits. **If you are found guilty of purposely withholding information, you will be banned from receiving SNAP for at least a year, pay fines, or face criminal charges.**

Date:

Case #:

You have been approved for SNAP and will receive your Notice of Decision explaining benefits in a separate mailing. This letter explains how and when to report changes that happen while you receive SNAP benefits. This form is for SNAP only. Remember, if you receive FIP or Medicaid, you have 10 days to report changes for those programs.

Important! If you have any of the changes listed below, you must report them by the 10th of the next month after the change happens.

- If anyone in your household receives lottery or gambling winnings of $4,750 or more.
- If your household's income goes over the gross income limit of $_____.
  - Gross income is the amount before taxes and other deductions are taken out.
  - Include income of all household members.
- This is the amount we count each month as self-employment earnings $_____.
  - Include this amount when you are totaling the total gross amount of all household members.
- If the following person(s) stop working 80 or more hours in a month, report by the 10th:

How to Report Changes

- Call: 1-877-347-5678 Monday – Friday 8:00 a.m. to 4:30 p.m., excluding state holidays
- Email: IMCSC@hhs.iowa.gov

Quality Control

Quality Control is responsible for reviewing SNAP cases to ensure they are accurate. If your case is selected for review, you are required to cooperate by attending an interview and providing verification of your circumstances. If you do not cooperate, your SNAP benefits will be canceled. You will not be eligible for benefits again until you cooperate.