

**Iowa Department of Human Services
REVIEW REQUEST ACKNOWLEDGMENT**

Date: _____

Case Number: _____

Court Order Number: _____

County: _____

Obligee: _____

Obligor: _____

Third Party: _____

To: _____

From:
Child Support Recovery Unit

Telephone: _____

The Child Support Recovery Unit (CSRU) received your Request for Review and Adjustment of Child Support and took the following action:

Because you requested a review of a support order entered in a state other than Iowa and Iowa does not have authority to modify that order, your request has been will be forwarded to the child support recovery agency in the state that has modification jurisdiction. That agency is responsible for conducting the review and seeking an adjustment of the order, if appropriate. This includes sending notices of the intended review to all parties. Prior to contacting this office, please allow the other state adequate time to process your request. Please complete and return the enclosed documents.

You requested a review of a support order entered in Iowa, Iowa no longer has jurisdiction to modify this order. Your request has been will be forwarded to the child support recovery agency in a state that has modification jurisdiction. That agency is responsible for conducting the review and seeking an adjustment of the order, if appropriate. This includes sending notices of the intended review to all parties. Prior to contacting this office, please allow the other state adequate time to process your request. Please complete and return the enclosed documents.

Although the Unit makes no formal determination, the _____ order entered in _____ County, Docket Number _____, on _____ is the presumed controlling order. The Unit does not have jurisdiction to modify the controlling order.

Since we are unable to locate the other person at this time, the review process will be postponed until that person is located. Once that person is located, we will continue the process and will inform you of the status of the review and of information we need in order to proceed. If you have additional information that may help the CSRU locate the other person, please contact the CSRU office.

Your request for review has been accepted.

Your request for review has been denied because

the order is not 24 months old.

it has not been 24 months since the last review, adjustment, private modification, or interstate modification.

there is a private modification pending.

there is an interstate modification action pending.

one or both of the parents (and/or the third party) are barred from review because of a previous withdrawal.

the person requesting asked to withdraw prior to the service of the Notice of Intent.

the person requesting is not eligible to request a review.

 the end date is less than 12 months in the future.

there is no open obligation.

the youngest child is over 17 1/2 years of age and support ends at age '18.'

REVIEW REQUEST ACKNOWLEDGMENT (PAGE 2)

- the case is not open.
- the case has been redirected.
- the case is a Good Cause case.
- the obligee has claimed good cause, unable to proceed.
- _____
 Your request form is being returned because you did not complete the required portions of the form as stated in the box on the first page of the Request to Modify a Child Support Order. Please complete these sections of your request form and return it **within 10 days** to the address listed above. If you do not return this form with the information required, **the Unit cannot start the process** and you will have to fill out a new request form.
- Your request form has been received. However, there was a delay between the date you signed the Request to Modify a Child Support Order and the date it was received in the local CSRU office. Please review the document you sent us, sign and date the last page, and return it **within 10 days** to the address listed above. If you do not return this form, **the Unit cannot start the process.**

If you have questions about this notice or about the review and adjustment process, please contact the CSRU office.

Policy Regarding Discrimination, Harassment, Affirmative Action and Equal Employment Opportunity

The Iowa Department of Human Services (DHS) policy on non-discrimination, harassment, affirmative action, and equal employment can be viewed on the DHS website at the bottom of the page at: <http://dhs.iowa.gov>.

Sent to:

