



Authorization for Release of Child and Dependent Adult Abuse Information

This form must be used to authorize release of child or dependent adult abuse information when the person requesting the information does not have independent access to it under Iowa law.

Abuse Registry being requested: [ ] Child Abuse [ ] Dependent Adult Abuse [ ] Both

Please specify your preferred method of response: [ ] Address [ ] Fax [ ] Email

Section 1: To be completed by the person or agency requesting the information.

Form with fields: Last Name, First Name, Agency Name, Telephone Number, Address, Fax Number, City, State, Zip Code, Email, Purpose of request, Legal provisions acknowledgment, Signature of Requester, Date.

Section 2: To be completed by person authorizing HHS to release their abuse information.

Form with fields: Name (last, first, middle), Birth Date, Social Security Number, Address, City, County, State, Zip Code, Maiden name, Acknowledgment of accuracy, Signature of Person Authorizing Release, Date.

Section 3: To be completed by the Central Abuse Registry or designee.

Form with field: Signature of Registry Staff or Designee, Date.

Complete a separate form for each person for whom information is requested and email to [iowaabuseregistry@hhs.iowa.gov](mailto:iowaabuseregistry@hhs.iowa.gov), or fax to (515) 564-4112, or mail to the Iowa Department of Health and Human Services, FWBP/CPS/Operations/Registry, 321 E. 12th Street, Des Moines, IA 50319.

## **Legal Provisions for Handling Child and Dependent Adult Abuse Information**

### **Redissemination of Child and Dependent Adult Abuse Information (Iowa Code sections 235A.17 and 235B.8)**

A person, agency, or other recipient of child or dependent adult abuse information shall not disseminate (release) this information, except that dissemination is permitted when **ALL** of the following conditions apply:

- The dissemination is for official purposes in connection with prescribed duties or, in the case of a health practitioner, pursuant to professional responsibilities.
- The person to whom such information would be disseminated would have independent access to the same information under Iowa Code sections 235A.15 or 235B.6.
- A written record is made of the dissemination, including the name of the recipient and the date and purpose of the dissemination.
- The written record is forwarded to the Central Abuse Registry within 30 days of the dissemination.

### **Criminal Penalties (Iowa Code sections 235A.21 and 235B.12)**

A person is guilty of a criminal offense when the person:

- Willfully requests, obtains, or seeks to obtain child or dependent adult abuse information under false pretenses, or
- Willfully communicates or seeks to communicate child or dependent adult abuse information to any agency or person except in accordance with Iowa Code sections 235A.15, 235A.17, 235B.6, and 235B.8, or
- Is connected with any research authorized pursuant to Iowa Code sections 235A.15 and 235B.6 and willfully falsifies child or dependent adult abuse information or any records relating to child or dependent adult abuse.

Upon conviction for each offense, the person is guilty of a serious misdemeanor punishable by a fine or imprisonment.

Any person who knowingly, but without criminal purposes, communicates or seeks to communicate child or dependent adult abuse information except in accordance with Iowa Code sections 235A.15, 235A.17, 235B.6, and 235B.8 is guilty of a simple misdemeanor punishable, upon conviction for each offense, by a fine or imprisonment.

Any reasonable grounds for belief that a person has violated any provision of Iowa Code Chapters 235A or 235B shall be grounds for the immediate withdrawal of any authorized access that person might otherwise have to child or dependent adult abuse information.