Iowa Department of Human Services

NOTICE OF CHALLENGE TO ADMINISTRATIVE LEVY

Case Number(s): _____ _____ _____
_____ _____ _____

Date: _____

To:
_____
_____
_____
_____

From:
CHILD SUPPORT RECOVERY UNIT
_____
_____
_____

Obligor: _____
SSN: _____

As part of an administrative levy action, the Child Support Recovery Unit recently sent your financial institution an *Administrative Levy Notice to Financial Institution*, instructing you to encumber funds in the account(s) held by the above-named obligor. A party to this action has challenged the administrative levy.

Please continue to encumber the funds in the obligor's account(s) until the Child Support Recovery Unit sends you further notice.

The possible outcomes to a challenge are to release the levy, to revise the amount of the levy, or to allow the levy to remain in effect unchanged. Once the Child Support Recovery Unit reaches a decision, your financial institution will be sent a *Notice of Decision Regarding Administrative Levy Challenge*, instructing you how to proceed.

Thank you for your cooperation.

_____
_____
_____