



Iowa Department of Human Services

LICENSE SANCTION REQUEST FOR FINANCIAL STATEMENT - PAYEE

Date: _____

Case Number: _____

Worker ID: _____

Child Support Recovery Unit

Tel. _____

The payor on your case is now in the license sanction (suspension) process with the Child Support Recovery Unit (the Unit). The payor has asked for a conference with the Unit to discuss the sanction of licenses and registrations or to discuss a temporary license sanction payment agreement.

We are asking you to complete and sign the enclosed financial statement and return it with proof of financial information to the address listed above **within 10 days** from the date on this notice. We will review the payor's financial information and your financial information and use the Iowa Supreme Court guidelines to calculate an amount for a temporary license sanction agreement.

This temporary agreement is only for the license sanction process and does not change your court ordered amount.

If the temporary license sanction agreement amount is less than the amount in your court order and the payor only pays the amount shown on the temporary license sanction agreement, the unpaid difference in the amounts may be added to the delinquent (past due) balance each month.

If your financial statement is filed with the court, it will be a public record.

Policy Regarding Discrimination, Harassment, Affirmative Action and Equal Employment Opportunity

The Iowa Department of Human Services (DHS) policy on non-discrimination, harassment, affirmative action, and equal employment can be viewed on the DHS website at the bottom of the page at: dhs.iowa.gov.
