



RESULTS OF LICENSE SANCTION CONFERENCE

Date: _____

Case Number: _____

Worker ID: _____

Child Support Recovery Unit

Tel. _____

You asked for a conference to discuss the Child Support Recovery Unit (Unit) sanction (suspension) of your licenses and registrations.

- This is to inform you that the **conference is rescheduled at your request**. This is your **only** opportunity to reschedule a conference.
- This is to inform you that the **conference is rescheduled at the Unit's request**.
- This is to inform you that the **conference is rescheduled because we need more information**. After reviewing the documents you sent, we need the following additional information:

The conference is rescheduled to allow you extra time to send the requested information to the Unit.

- Your conference is rescheduled for the following date, time, and location:
Date: _____ **Time:** _____
Location: _____
- Your telephone conference is rescheduled for: **Date:** _____ **Time:** _____
The Unit will call you at the number you provided: _____
- The conference was held on _____. As a result of the conference, the Unit found:
 - A mistake was made in identifying you as the payor.
 - A mistake was made in determining that you owe three months' worth of support or more.
 - You qualify for an exemption. This exemption expires on _____. The Unit will review your case when the exemption expires.
 - You complied with a previous written payment agreement.
 - You paid the total past-due support.
 - You provided the name of your employer. The Unit will notify your employer to withhold support payments from your paycheck.
 - You entered into a written payment agreement with the Unit to avoid a license sanction.
 - You refused to sign a payment agreement.
 - Your case may qualify for a modification of the amount of your support order.

Additional Comments:

You did not attend your scheduled conference on _____.

As a result of the conference, the Unit will stop the license sanction process for now. Your case may be selected for license sanction again in the future.

As a result of the conference, the Unit will send a form so you can request a review of your court ordered support amount.

As a result of the conference, the Unit will issue a Certificate of Noncompliance to:

Additional Comments:

If you want to challenge the Unit's decision, file a written application for a court hearing with the clerk of court, in the county where your support order is filed, within 30 days from the date of the licensing agency's notice. You must also send a copy of your filed application for court hearing to the Unit. You may obtain an attorney, at your own expense, to represent you at the court hearing. The Unit cannot help you file for a hearing and the Unit's attorney cannot represent you or provide you with legal advice.

NOTE: A review by the court is limited to a mistake of fact. Visitation, custody, or other issues not related to the amount of child support owed are not grounds to challenge a license sanction.

If you have questions, call the Unit listed on this notice or contact a private attorney at your own expense.

Certificate Of Mailing

This notice was served upon the payor at the last address known by the Unit, by depositing a copy in the U.S. mail, postage prepaid or by hand-delivering on _____.

Child Support Recovery Unit

Policy Regarding Discrimination, Harassment, Affirmative Action and Equal Employment Opportunity

The Iowa Department of Human Services (DHS) policy on non-discrimination, harassment, affirmative action, and equal employment can be viewed on the DHS website at the bottom of the page at: dhs.iowa.gov.
