



Photography Record

1. Call a volunteer photographer in your area and arrange a time for the photography session. (If you need information on participating photographers in your area, contact the person listed below for the service area that applies.)
2. Complete this form and print a copy of it. Keep one for your records.
3. Take the copy of this form to the photo shoot. Ask the photographer to mail this form with the CD of photos or film to the address listed below for the service area that applies.

The RRTS contractor is able to receive digital photos of the children.
The photo's resolution must be 250 or more. The photos can be JPEG or TIF files.

Questions? Call or email the person listed below for the service area that applies.

Western Service Area:

Lutheran Services in Iowa
Attn: Jackie Steele
205 South 7th St
Denison, IA 51442
Email: fosteradopt@isiowa.org

Northern, Eastern, Cedar Rapids, and Des Moines Service Areas:

Four Oaks Family Connections
Attn: Carol Digmann
1924 D Street SW
Cedar Rapids, IA 52404
Email: adoption@fouroaks.org
Fax: 844-692-1777 or 712-263-6061
Phone: 1-844-380-2534 (option 4) or 1-844-574-7787

Please use a separate form for each non-sibling child. For sibling groups, list all children with date of birth and exchange numbers on the same form. (Use additional forms, if necessary.)

Child's Name (1)	Date of Birth	Exchange Number
Child's Name (2)	Date of Birth	Exchange Number
Child's Name (3)	Date of Birth	Exchange Number
Child's Name (4)	Date of Birth	Exchange Number

Photographer	Photo Studio
City	Studio Phone Number ()
Date	Time of Appointment

Worker Name	Worker Phone Number ()
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Comments: