

Iowa Department of Human Services
Information About Automatic Withdrawals for Child Support

_____	Date of Notice: _____
_____	Case Number: _____
_____	Worker: _____
_____	_____

	Tel. _____

A recent review of your case showed that you are paying child support through automatic withdrawal. That review also showed that the payment date you have selected may create a delinquency in your child support payments. This could mean that the Child Support Recovery Unit issues an income withholding order on your case. We are telling you about this as you may wish to change the timing of your automatic withdrawal payments.

Your support payments are due by the date stated in your support order. If the Collection Services Center does not receive your payment by that date, your payments could become delinquent.

Example: Your child support payment is due on the first of each month but your automatic withdrawal does not occur until the 15th of each month. If you do not pay your support by the first of each month, **it is overdue**.

Once your support becomes delinquent in the amount payable for one month, federal regulations and state law require the Child Support Recovery Unit to attach your wages or other income through income withholding. To avoid this, change your automatic withdrawal so Collection Services Center receives your support payment by the due date listed in your support order.

To assist you in changing your automatic withdrawal, we have enclosed an automatic withdrawal form with this letter. Please include a note asking Collection Services Center to stop your current automated withdrawal and to start a new one.

We appreciate the commitment you have made in making regular support payments and are sending you this letter only in an effort to make you fully aware of the federal requirements.

Thank you for your attention to this matter. If you have any questions, please contact me at the address or phone number listed above.