



PAYMENT AGREEMENT

Date Prepared: _____

Case Number: _____

Worker ID: _____

Child Support Recovery Unit

This payment agreement is the result of a conference held on _____ with the Child Support Recovery Unit (CSRU).

I, _____, agree to pay \$_____ per _____ as an ongoing support payment beginning _____ and continuing on _____ of each _____ by cash, check or money order until this agreement is modified.

To meet the requirements of this payment agreement, I understand that to make a payment I must either:

- Mail a check or money order labeled with the above-listed case number to:

Collection Services Center

P.O. Box 9125

Des Moines, IA 50306-9125

- Set up automatic withdrawal from my bank account or sign up to make payments by phone or web. Forms to sign up to make these types of payments are available on our website at www.childsupport.ia.gov or are available at any local CSRU office. These payment types must be set-up 20 days before use.
- Make payments using a debit/credit card by registering on our website at www.childsupport.ia.gov. A fee is added to your payment.
- Make payments (including cash) at any CSRU office.

I also understand that:

- This agreement does not modify or affect the existing court-ordered obligation amount.
- This agreement remains in effect for at least one year. At the end of the year, CSRU may review my case to verify that my payment amount continues to reflect my ability to pay.
- If I get a job and pay through income withholding, my income withholding amount is based on my court-ordered support obligation and not the amount stated in this agreement. When I pay through income withholding, I am not required to pay under this agreement. If my income withholding payments stop, I am required to begin making payments on my own behalf, based on this payment agreement.
- If my case meets the requirements to have my order modified, CSRU will provide any necessary forms for me to ask for a modification of the support order. The payment agreement remains in effect during the modification process. Once the order is modified, I must pay the new amount and this agreement ends.
- This agreement does not stop CSRU from taking other enforcement actions to collect the delinquent (past due) support.
- If, at any time, I fail to fully comply with this agreement (I miss a payment or do not make a full payment), CSRU may pursue full collection of current and delinquent support owed by any legal enforcement methods available.
- I must continue to make payments on all other support cases I have.

Date Signed

Date Signed

Child Support Recovery Unit
Phone: _____

Policy Regarding Discrimination, Harassment,
Affirmative Action and Equal Employment Opportunity

The Iowa Department of Human Services (DHS) policy on non-discrimination, harassment, affirmative action, and equal employment can be viewed on the DHS website at the bottom of the page at: dhs.iowa.gov
