



Participant Name	Date
PROMISE JOBS Worker	Phone
Address	

## NONREGISTERED CHILD CARE PROVIDER APPLICATION


**To the participant:** If your child care provider is not a registered child care provider, your provider must sign and complete this form before you return it to us. You must give us a separate signed form for each nonregistered child care provider.

### Background Information

By Iowa law, persons who have a founded child abuse or criminal record are not to provide child care and cannot get PROMISE JOBS payments for providing child care, unless the Department of Human Services (DHS) evaluates the record and finds that the person is eligible to provide child care services. This law also applies when persons living in the home of the provider have a founded child abuse or criminal record. A person who provides child care in violation of Iowa law is subject to penalty and injunction under Iowa Code chapter 237A.

Child care providers who are not registered with the state must complete and sign this form to be paid by PROMISE JOBS for providing care. Nonregistered providers must also agree to let DHS check for child abuse and criminal records. PROMISE JOBS uses the information on this form to decide if a provider is eligible to provide child care services. PROMISE JOBS may be able to pay a nonregistered provider while awaiting for the record checks to be done. If so, PROMISE JOBS will stop making payment immediately if notified by DHS that there is a child abuse or criminal record on the provider, or a person living in the provider's home.

**To the child care provider: Please complete the information on the back of this form. Also please sign the back of this form.**

Please Print

Last Name	First	M.	Birth Date
Maiden Name, if any			Social Security Number
Street Address			Telephone Number (     )
City and State		Zip Code	County

Add below the names of other adults and children living in your home. If more space is needed, please use a separate sheet of paper and attach it to the application.

Last Name	First	M.	Birth Date	Social Security Number

1. Do you have a record of founded child abuse or a criminal conviction?  Yes  No
2. If you provide the child care for the above participant in your home, does any person living in your home have a record of founded child abuse or a criminal conviction?  Yes  No

If you answered **No** to **both** questions 1 and 2, skip the rest of the questions and sign below.

If you answered **Yes** to **either** question 1 or 2, go to question 3.

3. You or someone in your home has a record of founded abuse or a criminal conviction. Has DHS evaluated the founded child abuse or criminal record?  Yes  No
4. If you answered **yes** to question 3, did DHS say you are eligible to provide child care?  Yes  No

In the blank below please tell us when DHS completed your evaluation and the county you lived in at the time:

County of Residence	Date of Evaluation

**I know what I have reported here. I believe it is true, correct, and complete. I know I am to pay back any money I get from PROMISE JOBS if DHS finds that I am not eligible to provide child care due to a child abuse or criminal record.**

Child care provider's signature	Date