



ACKNOWLEDGMENT OF REQUEST FOR INFORMAL CONFERENCE - MEDICAL

Date Notice Prepared: _____
Case Number: _____
Worker: _____

Child Support Recovery Unit

Tel. _____

You asked for an informal conference with the Child Support Recovery Unit about medical support enforcement. We have listed the response to your request below.

You asked for a conference by telephone. Please send or bring in information you want us to consider so that we receive it before the telephone conference scheduled for:

Date: _____ Time: _____
We will contact you at: _____

Issues we can discuss at the conference are whether:

- You are not the person responsible for providing health insurance coverage in this case.
- You are already providing health insurance for the dependent(s).
- There is no dependent coverage available to you.
- The dependent coverage available to you is not accessible to the child because of where the child lives.
- Your order does not require you to provide health insurance coverage.

It is your responsibility to provide information to support your position. You may represent yourself or be represented by an attorney at your own expense. We will inform you of the results of the conference in writing.

You asked for an in-person conference. We scheduled this conference for:

Date: _____ Place: _____
Time: _____

Issues we can discuss at the conference are whether:

- You are not the person responsible for providing health insurance coverage in this case.
- You are already providing health insurance for the dependent(s).
- There is no dependent coverage available to you.

- The dependent coverage available to you is not accessible to the child because of where the child lives.
- Your order does not require you to provide health insurance coverage.

It is your responsibility to provide information to support your position. You may represent yourself or be represented by an attorney at your own expense. We will inform you of the results of the conference in writing.

You are not entitled to a conference because:

Policy on Nondiscrimination

The Iowa Department of Human Services (DHS) policy on non-discrimination, harassment, affirmative action, and equal employment can be viewed on the DHS website at the bottom of the page at: dhs.iowa.gov.

Sent copies to:
