



Solution Focused Meeting (SFM) Notes

Case Information		
Children's Names		
Parent/Caregiver Name	Parent/Caregiver/Noncustodial Names	
Date of Meeting	Facilitator Name	Milestone
Next Court Hearing Date and Time	Type of Hearing	

Meeting Goal

Family Story

Family Level Outcomes

Individual Level Outcomes

Action Plans- if applicable

Name of Plan:	
Strengths:	
High Risk Situation(s):	
Warning Signal(s):	
Task(s) to Be Accomplished	How Is It Noticed?
Prevention Tasks:	
Interruption Tasks:	
Escape Tasks:	
Safety (Backup) Plan:	
How Will Change Be Celebrated?	

Name of Plan:	
Strengths:	
High Risk Situation(s):	
Warning Signal(s):	
Task(s) to Be Accomplished	How Is It Noticed?
Prevention Tasks:	
Interruption Tasks:	
Escape Tasks:	
Safety (Backup) Plan:	
How Will Change Be Celebrated?	

Narrative Summary of the Review of the Family Interaction Plan (if applicable)

Narrative Summary of the Solution Focused Meeting

