## Consumer Choices Option Non-Payroll Reimbursement Request

## Please note that this form needs to be filled out for each request/receipt

Date of Service/Purchase	Description of Service, Good or Reimbursement (a receipt/invoice must be attached)	Receipt attached	Amount to be paid

□ Check here if these purchases are to be paid out of savings.

No payment will be made if the reimbursement or good was not previously identified on the individual budget.

Employee Signature:	Date:
Consumer Signature:	Date:

Reimbursement requests must be submitted by the  $7^{th}$  day/22<sup>nd</sup> day of the month to be paid by the  $15^{th}$ /last day of the month.

SEND TO: Veridian Credit Union 1827 Ansborough Avenue Waterloo, IA 50704-6000 Fax: 319-236-6785