



Iowa Department of Human Services

Terry E. Branstad
Governor

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Lt. Governor

Charles M. Palmer
Director

Name from NPPES
Address from NPPES
Address from NPPES
City, State, Zip

NPI
NPPES Registry Name
NPPES Provider Category

Date:

Dear Prospective Provider:

You have been identified as a provider who is not actively enrolled with Iowa Medicaid Enterprise (IME), but the IME is receiving claims with your National Provider Identifier (NPI) submitted as the prescribing provider. Any organization with residents, physician assistants, nurse practitioners, or other licensed medical professionals who make referrals for services or write prescriptions and are rendering services who are not enrolled with Iowa Medicaid, should enroll. **Failure to enroll may cause Medicaid members to be denied access to care as payment for services will be denied when your NPI is listed as the ordering/prescribing or referring provider.**

Federal regulations at 42 CFR 455.410(b) provides that the state Medicaid agency must require all ordering, prescribing, referring physicians or other eligible professionals providing services under the State Plan, or under a waiver of the Plan, to be enrolled as participating providers.

Providers may enroll as an ordering/referring provider by completing the Ordering/Referring Provider Enrollment Application and signing the provider agreement found on the DHS website at: <http://dhs.iowa.gov/ime/providers/enrollment/providerenrollment>. The information on the application is the minimum necessary to identify you for screening purposes to help ensure the integrity of the claims paid by Iowa Medicaid.

The IME requirement to append the NPI number of the ordering/referring provider on claims for consultation, independent lab, or durable medical equipment (DME) was effective January 6, 2014. The IME will begin enforcing this policy for prescription medications soon. Any services, supplies, or medications that are ordered or prescribed by a non-participating provider will not be covered. If you are not enrolled with Iowa Medicaid, it may cause a delay for a member to access vital services or medications and result in unnecessary complications.

The requirement to append the NPI number of ordering/referring provider on claims will impact provider types who have not previously and are not currently enrolled with Iowa Medicaid.

If you have any questions, please contact the IME Provider Enrollment Unit at 1-800-338-7909 (option 2) or locally in Des Moines at 515-256-4609 (option 2) or by email at IMEProviderEnrollment@dhs.state.ia.us.

Thank you for your time and cooperation with this endeavor.

Mikki Stier, MSHA, FACHE
Medicaid Director