IOWA | Health and Human Services

Pre-Inspection Checklist for Child Development Home Registration

Name	Telephone Number	Date of Inspection	
Street Address	City	State	Zip Code

Date of registration application

The following are requirements contained in Code of Iowa, Chapter 237A or 441 Iowa Administrative Code Chapter 110 that must be reviewed during pre-inspection for child development home applicants. For each requirement, check the "yes" box if the home meets the requirements, or the "no" box if the home does not meet the requirement. If the answer is no, complete the comment column with a few words describing where the deficiency was found or what the problem was. If a requirement does not apply to this particular home, enter "NA" for not applicable in the "yes" box.

Areas that are Not Applicable for Pre-Inspection are noted in the comment section. **If a person seeking registration is currently caring for children or a health and safety concern is identified in an area not applicable to pre-inspection, this portion of the checklist may be completed.**

Section 1.

YES	NO	REF. #	RULE	COMMENT
☐	☐		All areas of the residence were observed during inspection. If not, please note rationale in Comment Section.	
			For all categories, a provider's own infants and preschoolers are counted. A provider's own school-age children are not counted. A relative's children are counted, regardless of age.	
For child development homes Category A complete Sections 1 and 2. For child development homes Category B complete Sections 1 and 3. For child development homes Category C complete Sections 1 and 4.				
☐	☐	110.7(1)	The provider meets the following require-ments:	
☐	☐	e	Shall be free of the use of illegal drugs and shall not be under the influence of alcohol or of any prescription or non-prescription drug that could impair their ability to give careful supervision.	

YES	NO	REF. #	RULE	COMMENT
☐	☐	110.8	Conditions in the home shall be safe, sanitary, and free from hazards.	
☐	☐	110.8(1)a	Has a non-pay working telephone. A cell phone can be the primary phone.	
☐	☐		Emergency numbers posted for police, fire, ambulance, and poison information center.	
☐	☐	b	Electrical wiring shall be maintained.	
☐	☐		All accessible electrical outlets are safely capped or are tamper-resistant electrical outlets.	
☐	☐		All electrical cords are properly used. This means not found under rugs, over hooks, through door openings, etc.	
☐	☐	c	Combustible materials are kept away from furnaces, stoves, gas dryers, or water heaters by a minimum of three feet.	
☐	☐	d	Safety barriers are at stairways and doors as needed.	
☐	☐	e	An annual laboratory analysis shows satisfactory bacteriological quality if a private water supply is used. Nitrate analysis when children under 2.	
☐	☐		If water is determined unsuitable for drinking, commercially bottled water or water treated and approved by the health department is provided.	
☐	☐	f	A safety barrier surrounds any heating stove or heating element, in order to prevent burns.	
☐	☐	g	Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on **each** child-occupied floor.	
☐	☐	h	Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.	
☐	☐		Each smoke detector has been installed according to manufacturer's recommen-dations.	

YES	NO	REF. #	RULE	COMMENT
☐	☐	i	Smoking and use of tobacco products prohibited at all times in the home and vehicles used to transport children. Smoking and use of tobacco products prohibited in outdoor play area during hours of operation.	
☐	☐		Nonsmoking signs are posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone number for reporting complaints, and www.iowasmokefreeair.gov.	
☐	☐	j	Homes served by private sewage disposal systems shall be operated and maintained. Discharge of untreated waste water is prohibited.	
☐	☐	k	For homes built prior to 1978, provider must review for chipping, peeling, cracking paint. If repair is required, this is completed by a lead-safe renovator.	
☐	☐	n	Providers inform parents of the presence of any pet in the child development home.	
☐	☐		All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo- and ectoparasites. Examinations shall be documented on a veterinary health certificate or record of standard veterinary preventative care	
☐	☐		Aquariums are well maintained and installed so that children cannot get in the water or pull over the tank.	
110.8(2) Outdoor space.				
☐	☐	a	A safe outdoor play area is maintained in good condition throughout the year.	
☐	☐		Play area has a fence when located on a busy thoroughfare or near a hazard.	
☐	☐		Has both sunshine and shade areas.	
☐	☐		Is kept free from litter, rubbish, and flammable materials.	

YES	NO	REF. #	RULE	COMMENT
☐	☐		Is free from contamination by drainage or ponding of sewage, household waste, or storm water.	
		b	When a swimming pool or wading pool is on the premises:	
☐	☐		If not fenced, both in and above-ground pools must have a cover that meets or exceeds ASTM standards when not in use.	
☐	☐		Fence for above-ground pool is four feet high and non-climbable.	
☐	☐		Fence for in-ground pool is flush with ground, non-climbable, and at least four feet high.	
110.8(3) Medications and hazardous material.				
☐	☐	a	All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.	
☐	☐	b	First-aid supplies are available and easily accessible in the home, outdoor play area, in any vehicle used to transport children, and on field trips.	
☐	☐		The first-aid kit shall, at a minimum, include adhesive bandages, bottled water, tweezers, and disposable plastic gloves.	
☐	☐	e.	Provider has procedures related to infectious disease and handling of bodily fluids including blood. Soiled diapers are stored in containers separate from other waste.	
110.8(4) Emergency plans.				
☐	☐	a	Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits.	
☐	☐		The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.	

YES	NO	REF. #	RULE	COMMENT
☐	☐	b	Procedures are in place for: • Evacuation to safely leave the facility, • Relocation to a common, safe location after evacuation, • Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue, • Lock down to protect children and providers from an external situation, • Communication and reunification with families, • Continuity of operations, and • Procedures to address the needs of individual children, including those with functional or access needs.	
110.8(5) Safe sleep.				
☐	☐		Infants shall not be allowed to sleep on bed, sofa, air mattress, or other soft surface.	
☐	☐		No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding is allowed in sleeping area.	

Section 3.

110.14(1) Specific Requirements for Child Development Home Category “B”				
110.14(3) Facility requirements.				
YES	**NO**	**REF. #**	**RULE**	**COMMENT**
☐	☐	a	There is a minimum of 35 square feet of child use floor space indoors for each child in care.	
☐	☐		There is a minimum of 50 square feet outdoors per child in care.	
☐	☐	b	There is a separate quiet area for sick children.	
☐	☐	c	Minimum of two direct exits to the outside from the main floor.	
☐	☐		All exits terminate at grade level with permanent steps.	

YES	NO	REF. #	RULE	COMMENT
☐	☐		If the second story or basement is used for child care, other than the use of a restroom, there is, in addition to one inside stairway, at least one direct exit to the outside.	
☐	☐		If a basement window is used as an exit, the window is able to be opened from the inside without the use of tools.	
☐	☐		The window provides a clear opening of not less than 20 inches in width, 24 inches in height, and 5.7 square feet in area.	
☐	☐		The bottom of the window opening is not more than 44 inches above the floor with permanent steps inside leading up to the window.	
☐	☐		Child care is not provided above the second floor.	

Section 4.

110.15(1) Specific Requirements for Child Development Home Category "C"

110.15(3) Facility requirements.

YES	NO	REF. #	RULE	COMMENT
☐	☐	a	There is a minimum of 35 square feet of child use floor space indoors for each child in care.	
☐	☐		There is a minimum of 50 square feet outdoors for each child in care.	
☐	☐	b	There is a separate quiet area for sick children.	
☐	☐	c	Has a minimum of two direct exits to the outside from the main floor.	
☐	☐		All exits terminate at grade level with permanent steps.	
☐	☐		If the second story or basement is used for child care, other than the use of a restroom, there is, in addition to one inside stairway, at least one direct exit to the outside.	
☐	☐		If a basement window is used as an exit, the window is able to be opened from the inside without the use of tools.	

YES	NO	REF. #	RULE	COMMENT
☐	☐		The window provides a clear opening of not less than 20 inches in width, 24 inches in height, and 5.7 square feet in area.	
☐	☐		The bottom of the window opening is not more than 44 inches above the floor with permanent steps inside leading up to the window.	
☐	☐		Child care is not provided above the second floor.	

Signature of person completing form	Agency	Date
Signature of provider	Co-Provider (Child Development Home C only)	Date