



Foster Home Licensing Corrective Action Plan

A corrective action plan is designed to assist the foster family in meeting all licensing standards and to prevent the denial, revocation, or suspension of the foster family home license.

Table with 2 columns and 4 rows: Foster Parents Name, Date, Address, Phone, License Renewal Month, License Capacity, Corrective Action Plan Start Date, Corrective Action Plan End Date.

Reasons Corrective Action Plan is Necessary

List the deficiencies or conditions that need to change for the family to come back into compliance with licensing standards. (This would include parenting skill/ability concerns)

Deficiencies identified:

Legal reference: 441 Iowa Administrative Code (IAC) Iowa Code

Action steps to address deficiencies: (List for each step who, what, where, when, how, and monitoring plan.):

This Corrective Action Plan has been reviewed with the foster parents. The foster parents' signatures below signify their understanding of the plan and agreement to cooperate with the action steps to remain licensed as a foster home. Non-compliance may result in the denial or revocation of the foster home license.

Foster parent response to CAP (include time and date):



Foster Parent	Date
Foster Parent	Date
RRTS Worker/Supervisor	Date
HHS Licensing Worker	Date
HHS Licensing Supervisor	Date
HHS Social Work Administrator	Date

Notice of Adverse Action

HHS has the authority to remove children from a foster home for whom they have custody or a voluntary placement agreement because of unsafe conditions.

If the conditions/deficiencies are unable to be corrected and rise to the level of requiring immediate action to assure the safety, health or welfare of a child placed in the home, HHS has the authority to suspend a license, deny re-application or revoke the license.

The foster family has a right to appeal any adverse action HHS takes regarding their license.