

# Determination Not Eligible for Five-Year Removal: Notice of Addendum

Date:

Address:

RE: Incident #

Dear

On January 1, 2014, Iowa law changed to require the Department to determine, on founded child abuse assessments, whether or not the person responsible for the abuse should be placed on the Central Abuse Registry for ten years or become eligible to have their name removed from the registry after five years.

Persons eligible to have their name removed from the registry after five years are those with founded assessments of denial of critical care, physical abuse, or presence of illegal drugs in a child that did not result in a child's death or a serious injury, and if there are no subsequent founded assessments of abuse within that five-year period.

Incident # \_\_\_\_\_ has now been reviewed by our staff and it has been determined that \_\_\_\_\_, the person named responsible for the abuse, does not qualify for removal after five years, and will remain on the registry for ten years after the date of the original assessment or ten years after any subsequent founded abuse assessment. The explanation is provided in the Child Protective Assessment Summary Addendum below.

## Child Protective Assessment Summary Addendum

Report Information		
Intake date:	Completion date:	Addendum date:
Child protection worker:	Incident #:	County:
Household address:		

Household Composition					
Name	DOB	Sex	Role	FACS ID	Comments

Non-Custodial Parent	
Name:	Phone:
Address:	Parents of:
Comments:	
Name:	Phone:
Address:	Parents of:
Comments:	

RE: Incident #

Person Determined Responsible for Abusive Incident			
Name:	DOB:	FACS:	Relationship:
Address:			Phone:
Comments:			Work phone:

Original Concerns Reported

Addendum To Summary Of Contacts

Addendum To Findings and Determination

Rights to Appeal This Action
<p>If you are the identified person responsible and you believe that the determination of eligibility to have your name removed from the Central Abuse Registry is in error, you may request correction of that determination by filing an appeal. <b>The appeal shall be for the sole purpose of reviewing eligibility to have your name removed after five or ten years (as indicated above) and shall not be used to contest the findings of the child abuse assessment.</b> To file an appeal, send a written and signed statement which tells why you disagree with the determination of eligibility to have your name removed from the Central Abuse Registry to the Iowa Department of Health and Human Services, Appeals Bureau, 321 E 12th Street 4TH FLOOR, Des Moines IA 50319. Appeals may also be submitted at <a href="mailto:appeals@hhs.iowa.gov">appeals@hhs.iowa.gov</a> or by fax at (515) 564-4044. You may also file an appeal electronically at <a href="https://hhs.iowa.gov/appeals">https://hhs.iowa.gov/appeals</a> within 90 days of the date on this notice.</p>