



Determination Not Eligible for Five-Year Removal: Notice of Addendum

Date:

Address:

RE: Incident #

Dear

On January 1, 2014, Iowa law changed to require the Department to determine, on founded child abuse assessments, whether or not the person responsible for the abuse should be placed on the Central Abuse Registry for ten years or become eligible to have their name removed from the registry after five years.

Persons eligible to have their name removed from the registry after five years are those with founded assessments of denial of critical care, physical abuse, or presence of illegal drugs in a child that did not result in a child's death or a serious injury, and if there are no subsequent founded assessments of abuse within that five-year period.

Incident # _____ has now been reviewed by our staff and it has been determined that _____, the person named responsible for the abuse, does not qualify for removal after five years, and will remain on the registry for ten years after the date of the original assessment or ten years after any subsequent founded abuse assessment. The explanation is provided in the Child Protective Assessment Summary Addendum below.

Child Protective Assessment Summary Addendum

Table with 3 columns: Intake date, Completion date, Addendum date; Child protection worker, Incident #, County; Household address.

Table with 6 columns: Name, DOB, Sex, Role, FACS ID, Comments.

Table with 2 columns: Name, Phone; Address, Parents of; Comments.

RE: Incident #

| PERSON DETERMINED RESPONSIBLE FOR ABUSIVE INCIDENT | | | |
|--|------|-------|---------------|
| Name: | DOB: | FACS: | Relationship: |
| Address: | | | Phone: |
| Comments: | | | Work phone: |

| ORIGINAL CONCERNS REPORTED |
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| ADDENDUM TO SUMMARY OF CONTACTS |
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| ADDENDUM TO FINDINGS AND DETERMINATION |
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| RIGHTS TO APPEAL THIS ACTION |
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| <p>If you are the identified person responsible and you believe that the determination of eligibility to have your name removed from the Central Abuse Registry is in error, you may request correction of that determination by filing an appeal. The appeal shall be for the sole purpose of reviewing eligibility to have your name removed after five or ten years (as indicated above) and shall not be used to contest the findings of the child abuse assessment. To file an appeal, send a written and signed statement which tells why you disagree with the determination of eligibility to have your name removed from the Central Abuse Registry to the HHS Division of Compliance, 321 E. 12th Street, Des Moines, Iowa 50319, or you may file an appeal electronically at https://secureapp.dhs.state.ia.us/dhs_titan_public/appeals/appealrequest within 90 days of the date on this notice.</p> |