



Iowa Department of Human Services Job/Career Fair Evaluation Form

To improve the recruitment efforts and to make sure recruitment resources are effectively allocated, we need your feedback. Please complete this form and email to HR@dhs.state.ia.us within 24 hours of the event.

Your Name:	Agency/Facility/Service Area:		
Fair Location:	Cost:	Date	Time Frame:

Rating Scale: **1 = Poor** **2 = Fair** **3 = Good** **4 = Excellent**

1. Overall, rate how well the fair was organized. Rating:
 Comment:

2. Overall, rate the fair site, set-up, and facilities. Rating:
 Comment:

3. Rate the pre-fair communications. Rating:
 Comment:

4. Rate how well the attendance (quantity) met your expectation for the fair. Rating:
 Comment:

5. Rate how well the quality of attendees (training, experience, other) met your expectations. Rating:
 Comment:

6. Rate how well the fair met your expectations in identifying "good hiring prospects." Rating:
 Comment:

7. Please rate your honest impression of the fair process as a tool in meeting your critical recruitment objectives. Rating:
 Comment:

8. Approximately how many attendees spoke to your staff or recruiters?
 Comment:

9. For which job titles did most candidates seem interested and qualified?
 Comment:

10. Do you have any suggestions on how this career fair or the overall recruitment process might be improved?
 Comment: