

		Bureau of Refugee Services Family Self-Sufficiency Plan (FSSP)					RIMS Case #	PA Name:			
		Scale					Initial Assessment	Progress Score			
		Dates:					Initial Enrollment at BRS	3 months	6 months	9 months	12 months and Beyond
		1	2	3	4	5					
		In crisis	At-risk	Below expectation	Stable	Thriving					
Safety	Housing	homeless	resides in temporary shelter or friend's home	has basic housing; issues paying rent	has basic housing; pays rent with assistance	has stable housing; pays rent independently					
	Family functioning	experiencing trauma related to negative internal relationships	stressed by negative internal relationships	acknowledge and seek to improve negative internal relationships	ongoing improvement toward positive internal relationships	supported by healthy, positive internal relationships					
	Safety	environment not safe; threats of immediate danger, does not know how to seek help	environment not safe; no immediate danger, does not know how to seek help	safe environment; future safety is uncertain, does not know how to seek help	safe environment, knows how to seek help with assistance	safe environment; knows how to seek help independently					
	Safety overall score (average of ranked needs)							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Health	Physical Health	experiencing a medical emergency	immediate medical needs; does not know how to seek medical attention	no immediate medical needs; does not know how to seek medical attention	no immediate medical needs; knows how to seek appropriate medical attention with assistance	knows how to seek appropriate medical attention independently					
	Mental Health	experiencing negative feelings and/or behaviors; puts self or others in danger	experiencing negative feelings and/or behaviors; does not know how to seek help	experiencing negative feelings and/or behaviors; does not know how to seek help	not experiencing negative feelings and/or behaviors; knows how to seek help with assistance	knows how to seek help independently if experiencing negative feelings and/or behaviors					
Health overall score (average of ranked needs)							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Education	Adult Education	no formal schooling	no secondary diploma or HSET; not enrolled, does not know how to access educational resources	no secondary diploma or HSET; not enrolled, knows how to access educational resources with assistance	no secondary diploma or HSET; is enrolled and participating in adult education	has secondary diploma or HSET; knows how to access educational resources independently					
	School (18 & under)	Behavioral/attendance problems; parent uninvolved; adjustment issues	Sporadic behavioral/attendance problems; parents rarely involved	Continually improving toward full adjustment and parent involvement	Well adjusted; no behavioral problems; parents involved – OR NO CHILDREN/NOT APPLICABLE	school-aged children enrolled; on-track to graduate high-school; family is self-sufficient					
	English Language	unable to read, write or speak English; not enrolled, does not know how to access English language classes	limited ability to read, write or speak English; not enrolled, does not know how to access English language classes	limited ability to read, write or speak English; not enrolled, knows how to access English language classes with assistance	working ability to read, write or speak English; is enrolled in English language classes with assistance	working ability to read, write or speak English; knows how to access English language classes independently					
	Financial Literacy	has no budget skills or understanding of finances/expenses	has no budget skills and limited understanding of finances/expenses	limited budget skills; sometimes overspends budget	understands households needs; regularly lives within budget	maintains budget; engages in saving for asset purchase					
	N/A										
Education overall score (average of ranked needs)							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Economic Wellbeing	Food	no access to food	minimal access to food	receives food from emergency services	access to food of choice; supplements with food stamps	purchases sufficient food of choice independently					
	Clothing	no additional clothing	limited access to additional clothing; no weather/work appropriate clothing	access to additional clothing; insufficient weather/work appropriate clothing	has sufficient weather/work appropriate clothing with assistance	purchases sufficient weather/work appropriate clothing independently					
	Employability	does not understand how to search, apply and/or interview for jobs	does not understand how to search, apply and/or interview for jobs; participating in job readiness training	able to search and apply for jobs with assistance	able to search and apply for jobs independently; has no resume and/or cover letter	able to search and apply for jobs independently; has resume and/or cover letter					
	Financial Stability	no source of income; unemployed	not financially stable; unemployed, participating in job readiness training	not financially stable; insufficient employment and/or income resources	financially stable through other household members employment or income resources	financially stable through own employment and/or income resources; exceeds basic necessities					
	Transportation	has no access to transportation	often lacks transportation; lacks knowledge of public transit	secures transportation to/from work and family duties with assistance	secures transportation to/from work and family duties independently	owns car/insurance and/or mastered use of public transit					
	Childcare	has no access to childcare; unable to pay for childcare	limited access to childcare; has applied for assistance to pay for childcare	limited access to childcare; and is receiving assistance to pay for childcare	has safe and stable access and is receiving assistance to pay for childcare	has safe and stable access and means to pay for childcare independently					
Economic Wellbeing overall score (average of ranked needs)							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Power	Federal/State Benefits	no access or knowledge to federal/state benefits	has access; not currently receiving, has no knowledge of how to receive federal/state benefits	receiving federal/state benefits but unable to manage or renew properly	receiving federal/state benefits; able to manage or renew with assistance	no longer receiving federal/state benefits; able to manage or renew independently					
	Community Connection	no connection or knowledge of community outside of family	no connection but has knowledge of community outside of family	connected to and has knowledge of community outside of family; not participating	connected to and participating in the community events with assistance	connected to and actively participating in the community events independently					
	Digital Access	no access or knowledge of how to use technology	limited access; no knowledge of how to use technology	limited access and knowledge of how to use technology	has access and knowledge of technology with assistance	has access and able to utilize technology independently					
	Diversity, Equality and Inclusion (DEI)	experiencing harassment surrounding DEI; threats of immediate danger	experiencing negative feelings or behaviors from others; does not know how to seek help	experiencing negative feelings or behaviors from others; knows how to seek help	can properly manage negative feelings or behaviors from others with assistance	empowered to advocate for self and others					
	Gender Equality	experiencing harassment surrounding gender; threats of immediate danger	experiencing negative feelings or behaviors from others; does not know how to seek help	experiencing negative feelings or behaviors from others; knows how to seek help	can properly manage negative feelings or behaviors from others with assistance	empowered to advocate for self and others					
Power overall score (average of ranked needs)							#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

- In crisis:** client has no ability, knowledge or resources; client requires full support
- At-risk:** client has some ability, knowledge or resources; client requires full support
- Below expectation:** client has basic ability, knowledge or limited access to resources; client requires full support
- Stable:** client is able, has knowledge and has access to resources; and is moving toward self-sufficiency.
- Thriving:** Client's condition is stable, able to independently access resources, manage condition successfully, and help others.