



Suspending Medicaid to Limited Benefits for Incarcerated Individuals Procedure Guide

Verification regarding an individual's incarceration or release date will be issued on Transitional Medicaid (TM) Reminder Cut-Off Processing Date through the ECF process list.

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Aid Type/Coverage Group List

AID TYPE	COVERAGE GROUP	PROCEDURE
10-0	Family life home—aged	A
13-0	Nursing facility—aged, would be eligible for SSI, if at home	E
13-1	NF—aged, eligible for \$30 SSI payment	E
13-4	RCF—aged, eligible for SSI payment	E
13-5	RCF—aged, income exceeds SSI limit	A
13-6	300% group—aged, income exceeds SSI limit	A
13-7	MHI—aged, eligible for SSI payment	E
13-8	MHI—aged, exceeds SSI payment	A
14-0	SSI—aged, receives SSI	D
14-1	IHHRC—aged	A
14-2	Other SSI coverage groups—aged	C
14-3	Eligible but not receiving—aged	C
14-4	Automatic redetermination—aged	A
14-6	Dependent person—aged	A
24-6	Dependent person—blind	A
30-8	FMAP	A
37E	Medically Needy with spenddown	B
	Medically Needy with \$0 spenddown	C
37-0	FMAP—transitional	A
37-2	CMAP	C
37-6	MIYA (Medicaid for Independent Young Adults)	C

AID TYPE	COVERAGE GROUP	PROCEDURE
37-7	MHI's/CMH (children's mental health)	A
38-0	FMAP—auto redetermination	A
39-0	FIP, NF payment only	A
60E	IowaCare	B
60M	MEPD (Medicaid for Employed People with Disabilities)	C
60P	IowaCare—pregnant and newborns	B
60-0	Family life home—disabled	A
63-0	NF—Disabled, eligible for SSI if at home	E
63-1	NF—disabled, eligible for \$30 SSI payment	E
63-2	ICF/MR—state resource center, eligible for SSI payment if at home	E
63-3	ICF/MR—state resource center, eligible for SSI payment	E
63-4	RCF—disabled, eligible for SSI payment	E
63-5	RCF—disabled, income exceeds SSI limit	A
63-6	300% group—disabled, exceeds SSI limit	A
63-7	ICF/MR—community-based, would be eligible for SSI, if at home	E
63-8	ICF/MR—community-based, eligible for SSI	E
64-0	SSI—disabled, receives SSI	D
64-1	IHHRC—disabled	A
64-2	Other SSI coverage groups—disabled	C
64-3	Eligible but not receiving SSI—disabled	C
64-4	Automatic redetermination—disabled	A

AID TYPE	COVERAGE GROUP	PROCEDURE
64-5	IH waiver—disabled	A
64-6	Dependent person—disabled	A
64-7	MKSN (Medicaid for Kids with Special Needs)	C
73-1	Skilled nursing facility	A
73-2	ICF/MR—state resource center, 300% group. Income exceeds SSI payment.	A
73-3	ICF/MR—community-based, 300% group. Income exceeds SSI payment.	A
73-4	Hospital only	A
73-5	MHI—aged, 300% group, income exceeds SSI payment	A
90-0	Medicare Savings Program—aged	B
90-2	Medicare Savings Program—disabled	B
92-0	MAC—household of 1	C
	MAC—household of 2+	A

Procedures

Procedure A

1. The worker receives verification in ECF process list that the individual has been incarcerated for more than 30 days.
2. Complete an [ex-parte desk review](#) using available data matches and other available information.
3. Determine if a basis for eligibility remains (elderly – 65 or older), disabled (according to Social Security standards), pregnant, child under 21, etc. Parents, that are not elderly, disabled, pregnant, or under 21, will lose their eligibility because they are no longer living with a child.

4. If eligibility continues, the IM worker will:
 - a. Change the aid type, if needed. See [Aid Type/Coverage Group List](#).
 - b. Open a new case for an incarcerated individual who is currently on a multi-person case.
 - c. Make entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	A	TD03
PSC DATE	Date of incarceration	TD03
ENTRY RSN	A or R	TD05
RSN 2	430	TD05
LAST REV	Month review was completed	TD05
NEXT REV	System-generated	TD05

5. If eligibility **does not** continue, the IM worker will need to close the case, allowing for timely notice. Use the reason code that is applicable to why eligibility does not continue (you do not live with children, you are not disabled, etc.). Please see [14-B](#) for correct notice reason codes.

Example for Procedure A

Darlene is active on the elderly waiver. The IM worker receives verification in ECF that Darlene has been incarcerated for more than 30 days. An ex-parte desk review is completed.

Darlene remains under the \$2,000 resource limit. However, with income of \$1,950 per month, there is not a Medicaid coverage group Darlene is eligible for other than Medically Needy with a spenddown.

Darlene's Medicaid case is canceled using reason code 241 (you are no longer receiving waiver services). Darlene can reapply for Medicaid once she is released from jail.

Procedure B. Coverage Group Not Eligible for Medicaid Suspension to Limited Benefits

1. The worker receives verification in ECF process list that the individual has been incarcerated for more than 30 days.
2. The specific coverage group the individual is eligible under is not eligible for Medicaid suspension to limited benefits, and there is no other eligibility for the individual.

3. Close the case as being a resident of a public institution (reason code 401), allowing for timely notice.
4. For Medicare Savings Programs, you will need to use RSN code 000 and issue a handwritten NOD indicating that the individual is a resident of a public institution, allowing for timely notice.

Example for Procedure B

Jennifer is active on IowaCare. The IM worker is notified that Jennifer has been incarcerated for more than 30 days. The IM worker sees that this specific coverage group is not eligible for suspension. Jennifer is not eligible under another coverage group.

The IowaCare case is canceled using reason code 401 (resident of a public institution). Jennifer can reapply once she is no longer a resident of a public institution.

Procedure C. Suspension to Limited Benefits on Existing Case and Aid Type

1. The worker receives verification in ECF process list that the individual has been incarcerated for more than 30 days.
2. Complete an [ex-parte desk review](#) using available data matches and other available information.
3. Make needed entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	A	TD03
PSC DATE	Date of incarceration	TD03
ENTRY RSN	R	TD05
RSN 2	430	TD05
LAST REV	Month review was completed	TD05
NEXT REV	System-generated	TD05
CNT UI (MEPD only)	Enter gross unearned income	TD05
CNT EI (MEPD only)	Enter gross earned income. If member is not working, enter \$0	TD05

Example for Procedure C for MAC case

Mary is pregnant and living alone. She is active on MAC, as a household of two. The IM worker receives notification that Mary has been incarcerated for 30 days. An ex-parte desk review is completed.

Mary continues to remain eligible under the current coverage based on her pregnancy. The IM worker makes entries to suspend Medicaid to limited benefits. The IM worker makes a tickler to follow-up on the birth of the child, and for Medicaid eligibility after the postpartum period.

For MEPD cases—assume that the member has an intent to return to work within six months. If the member has previously completed 470-4856, *MEPD Intent to Return to Work*, the suspension can only be for the remaining months of the six month period to look for a job. If 470-4856 has not been previously submitted, it is not required at this time. The MEPD member is only eligible for a maximum of 6 months of suspension due to incarceration, not 12.

* Remember to re-evaluate income and reassess premiums as necessary.

Example for Procedure C for MEPD

George contacts the worker on April 7 to inform them he is no longer working, but intends to return to work within six months. Form 470-4856, *MEPD Intent to Return to Work*, is received in the office in April. George's MEPD benefits continue for an additional six months (May-October).

In August, the worker is notified that George was incarcerated on June 29. The IM worker sets a tickler to follow-up in October. If George has not been released from jail, his suspended Medicaid benefits will cancel the end of October (because his six months of intent to return to work have expired).

Procedure D. Suspension to Limited Benefits on Existing Case but a Changed Aid Type

1. The worker receives verification in ECF process list that the individual has been incarcerated for more than 30 days.
2. Complete an [ex-parte desk review](#) using available data matches and other available information.
3. Eligibility continues, however not under the current coverage group.
4. The worker needs to change the aid type to one that allows for Medicaid suspension. See [Aid Type/Coverage Group List](#).

5. Make entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	A	TD03
PSC DATE	Date of incarceration	TD03
ENTRY RSN	R	TD05
RSN 2	430	TD05
LAST REV	Month review completed	TD05
NEXT REV	System-generated	TD05

Example for Procedure D

Frankie is an SSI recipient receiving Medicaid under the 640 aid type. The IM worker receives notification that Frankie has been incarcerated for 30 days. The IM worker completes an ex-parte desk review.

Frankie continues to meet SSI eligibility requirements other than being incarcerated; however, the worker can assume SSI will suspend Frankie's SSI payment. Frankie's aid type is changed to 643 (eligible but not receiving). Frankie's Medicaid is put into suspended to limited benefits status, as well as entering the last review date.

Procedure E. Suspension to Limited Benefits on Existing Case but Under a Different Aid Type

1. The worker receives verification in ECF process list that the individual has been incarcerated for more than 30 days.
2. Complete an [ex-parte desk review](#) using available data matches and other available information.
3. Eligibility continues, however not under current coverage group.
4. The facility, waiver, or state supplementary assistance case must be closed, allowing for timely notice.
5. Reopen under applicable aid type that will allow for Medicaid suspension. See [Aid Type/Coverage Group List](#).

6. Make entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	A	TD03
PSC DATE	Date of incarceration	TD03
ENTRY RSN	A	TD05
RSN 2	430	TD05
LAST REV	Month review was completed	TD05
NEXT REV	System-generated	TD05

Example for Procedure E for RCF client

Jerry lives in an RCF and receives SSI, as well as State Supplementary payment. Jerry goes to jail, and is incarcerated for more than 30 days. The IM worker receives notification of Jerry’s incarceration. An ex-parte desk review is completed.

Jerry continues to meet the SSI eligibility requirements other than being incarcerated; however it is assumed that SSI will suspend Jerry’s cash benefit. Jerry’s RCF case must be closed as Jerry is no longer living in an RCF. Jerry’s Medicaid is reopened under “eligible but not receiving SSI” and put into suspended to limited benefits status.

Aid Types Eligible for Suspension to Limited Benefits

The following coverage groups are the only aid types that will allow for Medicaid suspension to limited benefits.

Other SSI Coverage Groups

- ◆ 14-2 Other SSI coverage groups, aged
- ◆ 64-2 Other SSI coverage groups, disabled

Eligible for SSI but Not Receiving

- ◆ 14-3 Eligible for SSI, but not receiving, aged
- ◆ 64-3 Eligible for SSI, but not receiving, disabled

Family Medical Coverage Groups

- ◆ 37-2 Children's Medical Assistance Program (CMAP)
- ◆ 92-0 Mothers and Children (MAC)

Miscellaneous

- ◆ 37E Medically Needy with ZERO spenddown
 - TD05 MD CP CD is an "S" and SPENDDOWN 1 and 2 fields are "0"s
- ◆ 64-7 Medicaid for Kids with Special Needs (MKSND)
- ◆ 60M Medicaid for Employed Persons with Disabilities (MEPD)
- ◆ 37-6 Medicaid for Independent Young Adults (MIYA)

PLEASE NOTE: Individuals may move between these aid types while incarcerated. For example, an individual may age out of MAC and eligibility for suspended benefits would continue under the CMAP coverage group.

Ex-Parte Desk Reviews

- ◆ Use all available data matches and information in the case file to review Medicaid eligibility.
- ◆ Determine if the member continues to meet eligibility guidelines for a Medicaid coverage group.
- ◆ Redetermine eligibility to coverage group that allows for suspension to limited benefits, if applicable.
- ◆ If a member is active on two cases (example: SLMB and MEPD), close the case that has less-than-full benefits (in this example, SLMB) before entering suspension coding on the full benefit case (MEPD). If the less-than-full benefits case is not canceled before suspending, the worker will receive a WAR.
- ◆ Code the review as completed on the system, as you normally would. However, only enter the LAST REV. The system will automatically enter the NEXT REV date for 12 months from the date of incarceration entered for the suspension to limited benefits. The LAST REV should be the month the review was completed.
- ◆ For Medically Needy cases, you will need to use entry RSN of A (rather than E) and you will also need to enter both LAST REV and NEXT REV dates. Once the entries are approved, the system will automatically update the NEXT REV date.

- ◆ NOTE: When a client has an eligibility factor that may change while they are in suspended status (such as turning 21—CMAP, turning 65—MEPD, birth of a child—MAC) set a tickler for the month of the change so you remember to follow up. If eligibility no longer remains after the change, you will close the case allowing for timely notice, using the notice reason of why eligibility no longer exists.
- ◆ See [System Coding for Medicaid Suspension to Limited Benefits](#).

When Does Suspension to Limited Benefits End?

Suspension to limited benefits ends when one of the following occurs:

- ◆ The individual is released from jail—worker codes case to ‘reopen’ full benefits.
- ◆ Benefits have been suspended to limited benefits for a maximum of 12 months—system automatically tracks.
- ◆ The individual loses Medicaid eligibility due to other factors (age, end of pregnancy, no longer has earnings, etc.). The worker codes the case to close with timely notice.

Relationship to FIP and Food Assistance Cases

Although suspension to limited benefits is specific to Medicaid cases, some cases also will have active FIP or Food Assistance benefits.

When the worker is notified of an individual’s incarceration and there is an active FIP or Food Assistance case, the worker will need to take action on that case as well as the Medicaid case.

FIP Cases

Policy and procedures regarding inmates have not changed for FIP; please refer to Employees’ Manual 4-C, [Temporary Absence for Less Than Three Months](#).

When the worker is notified of incarceration, the worker will need to contact the jail or the household to verify whether the individual still remains incarcerated and try to obtain an estimated release date. The worker will need to determine whether temporary absence policy applies.

Food Assistance Cases

Policy and procedures regarding inmates have not changed for Food Assistance.

When the worker is notified of incarceration, contact the jail to verify whether the individual is still incarcerated. If the individual remains in jail, they are no longer eligible to receive Food Assistance benefits. Please refer to Employees' Manual 7-C, [Residents of Institutions](#).

Medicaid Cases With Food Assistance or FIP Cases

If the worker is notified of a case with Food Assistance or FIP benefits in addition to Medicaid, the worker will need to contact the jail to verify whether the individual is still incarcerated. This information is considered verified. If the jail verifies that the individual is no longer incarcerated, the worker needs to make entries on the TD03 screen to verify that the information was acted on, however no change to Medicaid eligibility was necessary.

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	B	TD03
PSC DATE	Release date	TD03

System Coding for Medicaid Suspension to Limited Benefits

- ◆ PSC: Prisoner Suspension Code
- ◆ PSC DATE: Prisoner Suspension Code Date

PSC	PSC DATE	RESULT	
A	Date of incarceration	Medicaid benefits have been suspended to limited benefits effective PSC DATE.	Worker entered
B	Release date	No action necessary.	Worker entered
C	Release date	Medicaid benefits are no longer in suspension to limited benefits status.	System entered
Z	Release date	Medicaid benefits are no longer in suspension to limited benefits status.	Worker entered

Notice Codes

Notice Code	Notice Text
430	<p>Your Medicaid is suspended beginning **/**/** because you live in a public institution. You are eligible for limited Medicaid benefits for inpatient hospital services only. Suspension will continue for up to 12 months from your date of incarceration as long as you continue to live in a public institution and you meet Medicaid eligibility criteria.</p> <p><i>Allowed with ENTRY RSN of an A or an R.</i></p>
431	<p>_____ lives in a public institution and no longer qualifies for Medicaid when considered separately from your family. _____ may reapply for Medicaid when released from the public institution, or if circumstances change.</p>
432	<p>...you live in a public institution and your period of suspension has ended. You may reapply for Medicaid if you are admitted as an inpatient in a hospital or nursing facility or when you are no longer an inmate of a public institution.</p>
433	<p>You are eligible for full Medicaid benefits again effective **/**/** because you are no longer an inmate of a public institution. You must tell us when something changes like your address, living arrangement or other circumstances. You can report your change by mail, phone, fax, or email to:</p> <p>Imaging Center 1 DHS, Income Maintenance Customer Service Center 417 E Kanesville Blvd Council Bluffs, IA 51503 Phone: 877-347-5678 FAX: 877-238-0015 email: IMCustomerSC@dhs.state.ia.us</p> <p>You need to tell us within ten days of the change. If you don't tell us when changes happen, we may give you too much or not enough Medicaid. Or, give you benefits that you should not have gotten. If so, you will have to pay back what you got in error.</p> <p><i>Allowed with ENTRY RSN of only an R.</i></p>
434	<p>You are eligible for full Medicaid benefits again effective **/**/** because you are no longer an inmate of a public institution. You must tell us when something changes like your address, living arrangement or other circumstances.</p> <p>You need to tell us within ten days of the change. If you don't tell us when changes happen, we may give you too much or not enough Medicaid. Or, give you benefits that you should not have gotten. If so, you will have to pay back what you got in error. To get the correct mailing address call 877-347-5678.</p> <p><i>Allowed with ENTRY RSN of only an R.</i></p>

WAR (Worker Action Messages)

These WAR messages will also be available to view in EASYHELP.

252	Aid type not eligible for suspension <ul style="list-style-type: none">• PSC field is entered, but MED AID TYPE does not qualify for Medicaid suspension.
253	Last review date must be entered on TD05 <ul style="list-style-type: none">• If A is entered in PSC field, then must also enter last review date on TD05.
254	Multiple cases cancel case not suspended <ul style="list-style-type: none">• Not allowed to open case unless the PSC field has been changed to “spaced out” on the TD03.
255	Space PSC field enter zeros in PSC DATE <ul style="list-style-type: none">• Not allowed to open the case unless the PSC field has been changed to “spaced out” on the TD03.
256	Entries needed in PSC and PSC DATE field <ul style="list-style-type: none">• When reopening case on TD05, must enter TD03 PSC of “Z” and PSC DATE.
257	TD05 RSN2 must be 430 if PSC is “A.”
258	TD05 RSN2 must be 433 if PSC is “Z.”
259	TD05 RSN2 must be 434 if PSC is “Z.”
260	PSC entry of “space” not allowed. <ul style="list-style-type: none">• PSC entry of space cannot be entered over an existing “A” unless MED is being opened with an A, B or C.

When an Inmate is Released From Jail

The worker will be informed of release in the ECF process list. However, it is possible that the worker will be notified of inmate's release when the inmate makes contact with DHS to have their Medicaid benefits reinstated.

If the inmate is released from jail before 12 months of incarceration and has had Medicaid benefits suspended to limited benefits, this will be processed as a change. The individual will not be required to reapply for Medicaid. Their Medicaid suspension will be lifted.

Notified Via Inmate

- ◆ If the inmate contacts DHS to inform them of their release, the worker should refer to [System Coding for Medicaid Suspension to Limited Benefits](#) to reinstate full Medicaid benefits.
- ◆ Worker enters a Z in the PSC field and enters the release date in the PSC DATE field.
- ◆ This will lift the suspension.

Notified Via ECF Process List

- ◆ If the worker is notified via ECF process list that an individual is released from jail, the worker would refer to [System Coding for Medicaid Suspension to Limited Benefits](#) to reinstate full Medicaid benefits.
- ◆ The worker enters a Z in the PSC field and enters the release date in the PSC DATE field.
- ◆ If there are discrepancies in the release date, the worker will need to contact the jail and verify the inmate's release date.

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	Z	TD03
PSC DATE	Release date	TD03
ENTRY RSN	R	TD05
RSN 1	FMAP-related 433 SSI-related 434	TD05

Closing Medicaid and Limited Benefits

There will be situations where the worker will need to close limited benefits due to the release of an inmate and close Medicaid benefits, allowing for timely notice on the same day. Although these situations would be rare, they may occur. If this happens, they must be completed in a two-step process.

1. Close limited benefits. Enter the “Z” code in the PSC field and the release date in the PSC DATE field on the TD03 screen.
2. Close Medicaid benefits, based on eligibility, following normal procedures.

Example of when this may happen:

The worker is notified that an individual has been released from jail, as well as the individual is turning 21 that same month and will no longer meet eligibility criteria for current coverage group. Limited benefits need to be closed and Medicaid needs to be canceled.

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	Z	TD03
PSC DATE	Release date	TD03
ENTRY RSN	G	TD05
ENTRY STATUS	N	TD05
RSN 2	Applicable Notice Code	TD05

Examples

Example 1: Bob is active on MEPD and SLMB.

1. The worker receives notification on March 9 that Bob was incarcerated on January 8.
2. The worker completes an [ex-parte desk review](#).
3. The SLMB case is closed, using reason code---you are a resident of a public institution (401), allowing for timely notice.

4. Bob has intent to return to work within six months, or when he is released from jail, whichever is sooner. The worker enters an ABC tickler for six months to follow-up. Re-evaluate Bob's income for eligibility and premiums. Due to loss of income, there may be a reduction in premium amount or a zero premium. Follow instructions in 8-G, [CASE MAINTENANCE](#), to reduce a premium.
5. Bob's MEPD case is put into suspension to limited benefits status by making the following entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	A	TD03
PSC DATE	01/08/12	TD03
ENTRY RSN	A	TD05
LAST REV	Month review was completed	TD05
NEXT REV	System-generated	TD05

6. When six months has passed and Bob is still in jail---worker should close case for "you do not have earned income" (reason code 489).

NOTE: If Bob does not continue to pay assessed premiums on time, his case should be closed for not paying his assessed monthly premium.

Example 2: Marco is active on an FMAP case with his wife and three children.

1. The worker receives notification on May 11 that Marco was incarcerated on March 3.
2. The worker completes an [ex-parte desk review](#) and realizes that Marco loses his Medicaid eligibility when he is no longer residing in the household with his children.
3. Marco is canceled from the FMAP case using RSN code 431 ("Marco lives in a public institution and no longer qualifies for Medicaid when considered separately from your family.").
4. The rest of the household's eligibility will need to be re-determined.

Example 3: Eric is active on CMAP.

1. The worker receives notification on April 11 the Eric was incarcerated on February 23.
2. The worker completes an [ex-parte desk review](#) and determines that Eric's eligibility for Medicaid (his age) remains while he is incarcerated.
3. Since Eric is active on an aid-type that allows for suspension, worker codes Eric's Medicaid case to suspend for limited benefits by making the following entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	A	TD03
PSC DATE	2/23/12	TD03
ENTRY RSN	R	TD05
RSN 2	430	TD05
LAST REV	Month review was completed	TD05
NEXT REV	System-generated	TD05

Example 4: Sarah is active on FMAP, FIP, and Food Assistance.

Sarah is pregnant and lives with her two-year-old son and boyfriend. The family is active on FMAP, FIP, and Food Assistance.

1. The worker is notified in ECF process list on June 11 that Sarah was incarcerated on April 4.
2. The worker completes an [ex-parte desk review](#), as well as contacting the jail to verify whether Sarah is still currently incarcerated.
3. The jail verifies that Sarah was released from jail on May 25. No action is necessary as Sarah is no longer incarcerated.
4. The worker makes the following entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	B	TD03
PSC DATE	5/25/12	TD03

Example 5: Nick is active on CMAP.

1. The worker receives notification on April 11 that Nick was incarcerated on February 9.
2. The worker completes an [ex-parte desk review](#) and determines that Nick's eligibility for Medicaid (his age) remains while he is incarcerated.
3. Since Nick is active on an aid-type that allows for suspension, the worker codes Nick's Medicaid case to suspend for limited benefits by making the following entries in the ABC system:

FIELD	ENTRY	SCREEN
ENTRY RSN	H	TD03
PSC	A	TD03
PSC DATE	2/09/12	TD03
ENTRY RSN	R	TD05
RSN 2	430	TD05
LAST REV	Month review was completed	TD05
NEXT REV	System-generated	TD05

The worker receives a WAR message in May that Nick will be turning 21 in June. Once Nick turns 21, he will lose his Medicaid eligibility and no longer be eligible for suspended Medicaid benefits.

FIELD	ENTRY	SCREEN
ENTRY RSN	G	TD05
ENTRY STATUS	N	TD05
RSN 2	Applicable Notice Code	TD05

Frequently Asked Questions

Question 1: If an SDX is received that shows that an SSI person is incarcerated, do we act on these changes or do we wait for a push to come through ECF?

Answer: Since all jails are not currently submitting data, the worker can act on this information following the above procedures. It will be the worker's responsibility to track the 30 days of incarceration before suspending benefits.

Question 2: If an individual has a paying job while incarcerated, would we consider this to meet the work requirements for MEPD?

Answer: If the individual has employment earnings while incarcerated, they would continue to meet the MEPD work requirements. Follow the standard guidelines for determining if the person is actually employed.

Question 3: What action should the worker take if returned mail is received?

Answer: The worker should not be requesting anything from the member, so one could assume the returned mail is the NOD. Document in OLN that mail was returned, however we have verification the member is incarcerated. Since the member has not requested a change of address, you should not change the address.

Question 4: Does the three month temporary absence policy apply for FMAP cases?

Answer: The worker should assume the individual will be incarcerated for more than three months, therefore canceling Medicaid. If the individual is released before three months AND received in-patient services while incarcerated, the worker can submit a *Request for Special Update*, form 470-0397, to have their in-patient services covered.

Question 5: If the individual is sentenced to more than 12 months, does the suspension apply for the first 12 months?

Answer: Yes, the member is eligible for the first 12 months of suspended benefits, regardless of how long their sentence is, assuming they continue to meet eligibility criteria.