

<u>WISE</u>

To access the WISE home page, click https://intra.dhs.state.ia.us/im_wise/home/dashboard



You can search for person by SSN or SID in the search box indicated below. Click the looking glass to begin the search.



If you don't have the Social Security Number or State ID, you can conduct an Advance Search by clicking the down arrow to the right of the looking glass.



Advance Search allows a search by first and last name. DOB is not required but can be used to further refine the search results. To complete an Advance Search, a minimum of two letters of the first and two letters of the last name are required. This can be helpful when you are uncertain of the spelling of a name. Remember to look for spelling variations (i.e., Smith, Smyth or John, Jon, Jonathan).

After completing the applicable entry fields in the Advanced Search, click the green bar at the bottom of the drop down menu.

|--|

A list of search results will be displayed.

24 results found for: "dawn johnson " Register time (\$2862073 seconds)	
Female DAWN , JOHNSON Social Security Number - 45 7 State ID - 2 A	09/12/2007
Female DAWN , JOHNSON Social Security Number - 4 18 State ID - 10	05/30/1954
Female DAWN , JOHNSON Social Security Number -/ State ID - 1 G	02/15/1957
Female DAWN JOHNSON Social Seer by Number - 88 State ID - 2006	07/07/1959
Fernale DAWN, JOHNSON Soc	10/23/1959
TANKA INANIAN SANTAN AND AND A STATE OF A	06077001

Select the best option by clicking on the name.

Selecting a search result will advance the user to the Individual screen in WISE, which consists of three sections. The top of the Individual screen displays the person's SSN, SID, DOB, age, SID, gender, and information about citizenship and identity.

99-9999 10007 ars ald	9999999A		CITIZENSHIP 03/25/2009 - 0/87H CERTIFICATE IDENTITY 03/25/2009 - AFFIDAVIT OF ID BY PA	ARENT/GUARDIAN FOR UNDER 16	
e Individuals					
6 / MARCE BC	WURS				
MA 80 5 - 9999999	В	8 999-99-	R BC 125 - 9999999C 9999	DAWN IOHNSON - 9999999A 999-99-9999	ER M 99999990
Female		Male		Female	Male
-					
Pf 99999 999-99-9999 C CASA2227 & 7 journ and Multic	995				
Pr 1 N 99999 999-99-9999 O 00002007 & 7 years and Mate	996				
Piere A Service Servic	199E	_			
P 99999 999-9999 C Madazon 2 Paramete Nate Vidual Cases D 6 / MA	BC S	M757	498809 / MA BC S	M B / MA BC	15
Piere a Marine Spage Spage-spage State Vidual Cases De 6 / MA Association of the spage Association of the space Association of the space Association of the space Association of the spage Association of the space Association of the space Associati	BC S Medicald	M757 00 Aid Type 6 93 Fund Code	498809 / MA BC IS Jaconii De 03 MED Aid Type S co	M 8 / MA BC COLOR 00 Ald Type 308 19 Fund Code 9 00 Mc	RS 17.pp 308 Chad

The bottom of the screen shows the open and closed cases associated with the selected individual. The name at the top of each box represents a head of household on that case. The blue cases are open cases and the orange cases are closed.

Click the name on blue boxes for a case summary including household members and their identifying information.

Case Summary								Generic Release
Mine secures Apartment 1 100 Main Street Annow JA 55555 (113)999-9999 Mine Bosses	82CMX1	O Review/Rec	Cert Dates MED-Last 10 - 2014 FA-Last 11 - 2016	C App Dates MED 12/11/2008 FA 10/25/2016 FIP 03/12/2010	MED CANCELLED Season Date 10/31/2015 Aul Type 308	FAC NEVER OPENED	FA RECPENED Status Dune 11/01/2016 Aul Type 308 Status Reason 523	FIP DENIED Status Date (19/31/2010 Ad Type 308 Status Reason 200
Individuals								
TC BC S - 9999999F 999-99-9999 0 10/28/1981 & 35 years old Mate Spouse	MED Cancelled	FAC Never opened	FA Denied	FIP Never opened				ABAWD
MAI BC • 99999998 999-99-9999 © 01317181 & 30 years old Female H 01H	MED Cancelled	FAC Never opened	FA Respond	FIP Denied				ABAWD
ER BC 5 - 9999999C 999-99-999 0 37/5/2002 4 12 years on Mate Child	MED Cancelled	FAC Never opened	FA Respond	FIP Denied				ABAWD
DAWN JOHNSON - 9999999A 999-99-9999 0 99122007 & 9 years old Female Child	MED Cancelled	FAC Never opened	FA Respend	FIP Denied				ABAWO
PE I M.I - 9999999E 999-99-9999 © 000002007 & 7 years old Mate Child	MED Cancelled	FAC Never opened	FA Reopened	FIP Denied				ABAWO

Copy and paste the Case Summary Page, as displayed above, on all open cases.

The green box provides the contact information for the family. The grey box indicates the service that is open. The individuals listed indicate the household and who has the open service(s) in the home.

Go through the individuals; use this information to update household members.

MED	FAC	FA	FIP
CANCELLED	NEVER OPENED	REOPENED	CANCELLED
Status Date		Status Date	Status Date
02/28/2015		02/01/2017	08/31/2015
Aid Type 308		Aid Type 091	Aid Type 091
Status Reason 610		Status Reason 175	Status Reason 087

- MED Medicaid
- FAC Facility (this will indicate if there is an open waiver) If there is an indication of an open waiver, then you will be required to complete an IMPA look up.
- FA Food Assistance
- FIP Family Investment Program

* Helpful Hint, on most cases there is a relationships section located on the case summary page. This can be helpful when determining relationships in the home. This is not a required look up.



ICAR (Iowa Collection and Reporting System)

After logging into <u>NES</u> (Passport) and selecting production, type "ICAR" and press Enter.

The ICAR Confidentiality and Security screen will display.

Pause/Break to access ICAR.

D479HM00 IOWA	COLLECTION AND	REPORTING SYST	EM DATE:	02/08/17
	CONFIDENTIAL IT	Y & SECURITY	TIME:	145842
	***	TNG***		
THIS SYSTEM MOV CONTOT		TINEOPMOTION		п то
OUTUODIZED NEEDE ONLY	N 0.3 GOVERNMEN	COECO HOE MIO	USE OF MODIFICOT	
HUTHURIZED USERS UNLT.	UNHUTHURIZED H	CCESS, USE, MIS	USE, UR MUDIFICHI	
THIS COMPUTER SYSTEM O	R OF THE DATA C	ONTAINED HEREIN	OR IN TRANSIT TO/	FROM THIS
SYSTEM CONSTITUTES A V	IOLATION OF TIT	LE 18, UNITED S	TATES CODE, SECTIO	DN 1030,
AND MAY SUBJECT THE IN	DIVIDUAL TO CRI	MINAL AND CIVIL	PENALTIES PURSUAN	ит то
TITLE 26, UNITED STATE	S CODE, SECTION	S 7213, 7213A (THE TAXPAYER BROWS	SING
PROTECTION ACT), AND 7	431.			
THIS SYSTEM AND EQUIPM	ENT ARE SUBJECT	TO MONITORING	TO ENSURE PROPER	
PERFORMANCE OF APPLICA	BLE SECURITY FE	ATURES OR PROCE	DURES. SUCH MONITO	DRING MAY
RESULT IN THE ACQUISIT	ION, RECORDING,	AND ANALYSIS O	F ALL DATA BEING	
COMMUNICATED, TRANSMIT	TED, PROCESSED,	OR STORED IN T	HIS SYSTEM BY A US	SER.
IF MONITORING REVEALS	POSSIBLE EVIDEN	CE OF CRIMINAL	ACTIVITY, SUCH EVI	IDENCE
MAY BE PROVIDED TO LAW	ENFORCEMENT PE	RSONNEL.		
ANYONE USING THIS SYST	EM EXPRESSLY CO	NSENTS TO SUCH	MONITORING.	
* *	**PRESS CLEAR T	O ACCESS ICAR**	* *	

Name Search

The Main Menu screen will display.

To conduct a search, place an "S" on the line next to NAMESRCH and press Enter.

D479HM01	IOWA COLLECTION	AND REPORTING SYSTEM	DATE:	02/08/17
	MA	IN MENU	TIME:	: : : : : : : : : : : : : : : : : : :
			PAGE:	1
	S NAMESRCH	NAME SEARCH		
	CHILD	CHILD		
	_ VCORTORD	VIEW COURT ORDERS		
	_ VOBLIG	VIEW OBLIGATION DETAILS		
	_ VCASE	VIEW CASE		
	_ VOBLGLST	VIEW OBLIGATION LIST		
	_ VMEDICAL	VIEW MEDICAL INFO		
	_ VINSURER	VIEW INSURER INFO		
	_ CASEMTCH	IABC/FACS/ICAR CASE MATCH		
	_ REFER2	IABC/FACS/ICAR NCP DATA		
	_ REFER3	IABC/FACS/ICAR OBL/PMT/INS		
	_ AUTOASTM	AUTO ASSIGNMENT/TERMINATION	1	
	_ VPAYHIST	VIEW PAYMENT HISTORY		
	_ VPAYREC	VIEW PAY RECORDS		
NEXT SCREEN:	NOTES:			

The Name Search screen will display.

Enter SSN if known. If not, enter name of child or parent.

You can also search for a client by Phone Number, Court Order Number, State ID, or Similar Sound. (Please choose only one field to complete the search.)

D479HC15	IOWA COLLECTION	AND REPORT	ING SYSTEM	DATE: 02/08/17	
	NAME	SEARCH		TIME: 15:14:11	
SSN:					
NAME (LFMS): GF	RAY	, A			
PHONE NUMBER.:					
CT ORD NBR:					
STATE ID					
STATLAR SOUND					
ETITERS CASE POLE		, E STATUS,	DOB:		
TIETERS CHSE ROLL			DEDCON	COSE COSE COSE COSE OC	T
		300-3EC	PERSON	CHSE CHSE CHSE CHSE HC	
SEL NHME		NUMBER	ID NBR	NUMBER ST RULE WRKR UBI	
F5 <mark>=INQ F6</mark> =HISTSRO	CH <mark>F7</mark> =BACK <mark>F8</mark> =FWD	F9=REFRESH	F10=NAMESRO	CH INFO <mark>enter</mark> =sel detl	
NEXT SCREEN:	NOTES:				
PLEASE PRESS F5 TO	D INQUIRE				
				R 3 C 17 CDPYPBE	

Hit Enter and F5 to search.

A list of potential search result matches will display.

Press F8 to forward to the next page of results if necessary.

To inquire on a case, place an "X" on the SEL column next to the potential match.

D479HC15	IOWA	COLLECTION NAME	AND SEAR	REPORTING CH	SYSTI	EM	Di T	ATE: IME:	02/08 15:20	/17 :15
SSN:										
NAME (LFMS): GRA	٩Y		A							
PHONE NUMBER.:										
CT ORD NBR:										
STATE ID:										
SIMILAR SOUND:										
FILTERS:CASE ROLE.		CASE	STA	ITUS: D	0B:		WRI	KR ID):	
~			SO	IC-SEC	PER	SON	CASE CASE	CASE	CASE	ACT
SEL NAME			N	IUMBER	I D I	NBR	NUMBER ST	ROLE	E WRKR	OBL
X AARON GRAY							С	PAYC	DR DRN	3

A detail screen will provide SSN and DOB.

Verify that these are correct and enter/update demographic information in JARVIS as needed.

D479HC06 II	OWA COLLECTIO	IN AND REPORTING SYST	EM DATE: 09/24/15
		CHILD	TIME: 16:12:02
	DISA	BILITY: DRI:	FVI:
CASE NUMBER	999999	FC IABC CASE NUMBER	
CHILD RESIDES WITH	PAYEE: Y	FACS ID	: 0000000 UNXREF?:
B/C NO: -		VERIFY BIRTH INFO:	REQT BIRTH CERT:
NAME (LFMS):	DOE	: JOHN	: MICHAEL :
SEX (F/M):	M	RELATIONSHIP TO PAY	EE.: SON
SSN	999-99-9999	PAYEE LEGAL PARENT	(Y/N): Y
CNTY OF RESIDENCE .:	19	STATE OF BIRTH	: IA CNTY: 96
BIRTHDATE	09 03 2010	EMAN/DUR END DATE	: 09 03 2028 LTR:
EMAN/DUR TYPE	R	EMAN/DUR MET (Y/N).	: N SCHOOL:
STATE ID:		BIRTH FACILITY	: 96-01 FED BEN:
CURRENT ACCT TYPE .:	18	CURRENT START DATE.	: 07 01 2014
NEXT ACCT TYPE:		NEXT START DATE	: 00 00 0000
FCRU CASE WORKER:		EMAN RETURN:	: 00 00 0000
GEN CONT. SERVICE.:	CORRECT	TION FLAG: N CORRECT	ION START DATE
BORN DUT OF WEDLCK:	Y	PATERNITY ESTABLISH	ED.: Y 12 17 2010 HOW: P
COMMENTS:		CORRECT	ION RUN DATE 09 18 2014
F2=ADD, F3=MOD, F4=DE	L,F5=INQ,F6=0	CHILD2, F7=BCK, F8=FWR,	F9=RFSH, F10=PATAFF, F13=HST
NEXT SCREEN:	NOTES:		F12=XREFVER
ERSON IS CROSS REFE	RENCED.	CASE PARTICIP	ANT AT RISK. PF16-DETAILS
e SSL			R 5 C 28 CDPYA7C

CHILD2

Press F6 to access the CHILD2 screen, which will indicate if TPR has occurred.

D479HC46	IOWA	COLLECTION	AND	REPORTING	SYST	TEM DATE:	02/08/17
		CH	ILD2			TIME:	15:34:34
CASE NUMBER			EST	BY-PASS:	TER	DATE: 02 23 2015	
NAME (LFMS)						MICHAEL-DUANE	
PLACEMENT ADDRESS.						DATE OF ADDRESS:	00 00 00
PLCMNT ADDR LINE 2	2 :						
CITY/STATE/ZIP							
HOME/MAILING ADDR.							
H/M ADDR LINE 2							
CITY/STATE/ZIP						SOURCE: FACSH	
FACS WORKER				F	FACS	CASE WORKER : CSB	3 34
FACS WORKER PHONE.							
FC ENTRY DATE							
LENGTH OF STAY							
POST LIVING ARRANG	GEMEN.	í :					
PARENTAL RIGHTS TE	ERM/CO): 02 18 201	15	CSF	RU AS	SSIST PA:	
COMMENTS:			ı				

Copy and Paste the CHILD2 Screen into the ICAR tab under the system checks in JARVIS.

Note: If a TPR has occurred and there is no known adoption, enter the non-custodial parent as "TPR Mom" or "TPR Dad" on the collateral screen in JARVIS.

REFER2

Hit Pause/Break to navigate back to the Main Menu screen.

To view non-custodial information, place an "S" on the line next to REFER2 and press Enter.

D479HM01	IOWA COLLECTION AN Main	ND REPORTING SYSTEM MENU	DATE: TIME: PAGE:	02/08/17 : : 1
	NAMESRCH	NAME SEARCH		
	CHILD	CHILD		
	VCORTORD	VIEW COURT ORDERS		
_	VOBLIG	VIEW OBLIGATION DETAILS		
_	VCASE	VIEW CASE		
	VOBLGLST	VIEW OBLIGATION LIST		
	VMEDICAL	VIEW MEDICAL INFO		
<u> </u>	VINSURER	VIEW INSURER INFO		
	CASEMTCH	IABC/FACS/ICAR CASE MATCH		
S	REFER2	IABC/FACS/ICAR NCP DATA		
	REFER3	IABC/FACS/ICAR OBL/PMT/INS		
	AUTOASTM	AUTO ASSIGNMENT/TERMINATION		
	VPAYHIST	VIEW PAYMENT HISTORY		
	VPAYREC	VIEW PAY RECORDS		

The REFER2 screen will provide demographic information on the non-custodial parent. Review the "Alleged Father" field on the REFER2 Screen to determine if paternity has been established.

- If "N": Paternity has been established.
- If "Y": Paternity has NOT been established. (Enter the non-custodial parent as "Unknown, ICAR Mom" or "Unknown, ICAR Dad" on the collateral screen in JARVIS.)

D479HR51 IOWA COLLECTION AND REPORTING SYSTEM	DATE:
IABC/ICAR -REFER2- NCP DATA	TIME:
ICAR CASE NUMBER: 456446 IABC NUMBER: 0691480009	
ALLEGED FATHER: N	
GOOD CAUSE.: N	
*** ENTER NON-CUSTODIAL PARENT DATA BELOW ***	
NAME (LFMS): GRAY :	
SEX (F/M) M SSN	
RACE: CAUC WEIGHT: 140 HEIGHT: 5 10 HAIR: BRN	EYES: BLU
SIBLING(S) IN PLACEMENT? (FOR FC REFERRALS ONLY):	
ADDRESS LINE 1:	
ADDRESS LINE 2:	
CITY/STATE/ZIP: COUNTRY:	
PHONE NUMBER: 000 000 - 0000	
EMPLOYER NAME:	
ADDRESS LINE 1:	
ADDRESS LINE 2:	
CITY/STATE/ZIP: : :	
COMMENTS:	
STATES HE LIVES IN JESUP, HIS NAME IS ON BIRTH CERT	
F2=ADD, F3=MOD, F5=INQ, F6=REFER3, F7=BACK, F8=FWD, F9=REFRESH,	F10=ICSC
NEXT SCREEN: NOTES:	
SSN ON THIS CASE IS PROTECTED. ADD TO COMMENT IE NEED CHANGED	

Copy and Paste the REFER2 screen into ICAR tab under Systems Checks in JARVIS. If address is listed, enter into JARVIS.

Complete the steps above for all children identified as victim(s) in the household.

Criminal – Iowa Courts Online

- 1. To begin a criminal case search go to: https://www.iowacourts.state.ia.us
- 2. Click on "Start a Case Search Here!" hyperlink.



3. Click "Case Search" under the Trial Court column on the right side of the screen.

Iowa Courts Online Search	<u>Help</u> Home
Search Selection	New Search
"Registere	d users are limited to 1000 searches per calendar day"
Appellate Court	Trial Court
Case Search (Available to all users)	Case Search (Available to all users)
	Note: Use this search to perform a statewide search on a limited number of fields. The search results are cases entered into the ICIS System through the end of the last business day. Once a case is selected from the search results, the case data displayed is up-to-theminute as entered by the Clerk of Court.
	Payment Search
	Note: Use this search to perform a search specificially designed to find a case and then make a payment on that case. User either 'Case Search' or 'Advanced Case Search' for general queries.
Advanced Case Search (Available to all users)	Advanced Case Search (Reprinted user only)
	Note: This search is used to find up-to-the-minute information as entered by Clerk of Court. Both the search results and case data are current. A county must be selected to start an Advanced Search.
	Sabadula Saarah
	SCHOULD SCHOL (Registered mer only)
	- Select a County - Y Search

4. On the Name Search screen, enter the Last Name and First Name of the person you are searching for. To narrow the results, you can select the Role as "Defendant" and Case Type as "Criminal" from the drop down menus.

N	Image: Search Case ID Search Citation	on Nu	umber Search	
]	Name Search			
	Last/Firm Name	(First Name	Middle Name
	Smith		John	
	Alias Last/Firm Name		Alias First Name	Alias Middle Name
-	Role	>		
-	DEFENDANT]	
	Second Name			
	T			
	Last/Firm Name		First Name	Middle Name
	Alian Land/Firm Manag		Altas First Manua	
	Alias LasvHim Name		Alias First Name	
	Role		1	
	ALL	•		
	County			
	ALL V			
	Case Type			
	CRIMINAL V			

5. Type the text in the caption shown in the image for security purposes and click the "Search" button.

DDÔL .	THE CAPICHA
Click here for assistance using reCaptcha	Privacy & Terms

6. The first 200 records that match the specified search criteria will be displayed.

If this is a rejected intake, *Copy and Paste the results screen into the CRIMINAL tab under Systems Checks in JARVIS*.

If this is an accepted intake, click on the Case ID number in blue to view a summary of the case.

Your query returned more	Your query returned more than 200 records.					
A subset of the results (the	e first 200 records found) is shown below.					
To get full results, go back	t to the search screen and narrow your search.					
<u>Case ID</u>	Title	Name	DOB	Role		
01071 AGCR194	ST VS JOHN ALLEN SMITH	SMITH, JOHN ALLEN	02/15/19	DEFENDANT		
01071	* ST VS JOHN ALLEN SMITH*909*/VICT	SMITH, JOHN ALLEN	02/15/19	DEFENDANT		
01071	STATE OF IOWA VS SMITH, JOHN ALLEN	SMITH, JOHN ALLEN	02/15/19	DEFENDANT		
01071	* ST VS JOHN ALLEN SMITH	SMITH, JOHN ALLEN	02/15/19	DEFENDANT		
01071	ST VS JOHN ALLEN SMITH*909*	SMITH, JOHN ALLEN	02/15/19	DEFENDANT		
01071	STATE OF IOWA VS SMITH, JOHN ALLEN	SMITH, JOHN ALLEN	02/15/19	DEFENDANT		

7. On the Case Summary screen, click on "[Criminal Charges/Disposition]" located on the header.

Iowa Courts Online Search	1	Search F	Results Print All Pages	<u>Help</u> Homo
Trial Court Case Details			Back	New Search
[Summary] Parties [Exhibits [Financial]	Long Title] [Filings] [Bonds] Service Returns	Property/Lis Pendens	[Criminal Charges/Disposition] Ziels in this section without [1]	Judgment/Liens tel mer mt. <u>Revister Now!</u>
Summary Title: ST VS JOHN ALLEN SMITH				
Trial Court Case ID	Originating County	Created	Speedy Trial	Microfilm Ref
01071 AGCR194	BLACK HAWK			
Citation Number	Disposition Status	Disposition Date	Reopened Date	
	GUILTY PLEA/DEFAULT			

8. The Charges, Dispositions, and Sentences will be displayed. *Copy and Paste the contents of this screen into the Criminal tab in JARVIS System Checks*. Complete this step for each Case ID linked to the defendant.

Charges, Dispo Title ST VS JO Case: 01071 AG Citation Number	sitions, Sentences FN ALLEN SMITH CR194 BLACK HA	WK)			
Defendant:	SMITH, JOHN ALL	EN			
Count 01	Charge				
	Charge:	124.401(5)B	Description:	POSSESSION OF A CONTROLLED SUBSTANCE - 2ND OFFENSE (AGMS)	
l.	Offense Date:		Arrest Date:	Argainst Syper	
	DPS Number:	6A00RIX-01			
	Adjudication				
	Charge:	124.401(5)11	Description:	POSSESSION OF A CONTROLLED SUBSTANCE 2ND OFFENSE (AGMS)	
	Adj.:	GUILTY - NEGOTIATED/VOLUN PLEA	Adj.Date:	02/18/2014	
	Adj.Judge:	CALLAHAN, NATHAN			
	Comments:				
	Sentence				
	Charge:	124.401(5)8	Description:	POSSESSION OF A CONTROLLED SUBSTANCE - 2ND OFFENSE (AGMS)	
	Sentence Date:	02/18/2014	Sentence:	PRESON	
	Appeal:		Sen.Judge:	CALLAHAN NATHAN	
	Facility Type:		Attorneys		
	Restitution:	2	Drug:	Y Extradition:	8
	Lic.Revoked:		DDS:	N Batterer:	
	Fine Amount:		Duration:	2. Yeas(a)	
	Comment:	1			
	Sentence				

Note: The user may want to copy and paste all criminal charges for the perpetrator into a word document and then paste the contents of the word document into the Criminal tab in JARVIS System Checks.

Case ID Codes:

AG = Criminal FE = Criminal SR = Criminal SW = Criminal **CO** = Associate Criminal **CY** = Associate Criminal **SM** = Associate Criminal **OW** = OWI **SP** = Civil Equity **PC** = Civil Equity **FP** = Civil Equity **AR** = Criminal **BI** = Birth Records **DE** = Death Records **MA** = Marriage Records **CD** = Civil Dissolution **DA** = Domestic Abuse **EQ** = Civil Equity **US** = Uniform Support **ES** = Probate **GC** = Probate **TR** = Probate AC = Civil Law MH = Mental Health **MJ** = Mental Health **LA** = Civil Law **MS** = Probate **CN** = Change of Name **AT** = Adoptions I = Civil Infractions **C SC** = Small Claims N = Liens L JI = Juvenile Court Services **JV** = Juvenile Court Services **TJ** = Foreign Judgments JW = Jurv**OT** = Other Cases **WR** = Welfare Reform **NT** = License Suspension **FM** = CASH DRAWER ADJUST DEFAULT $\mathbf{PM} = \mathbf{ICIS}$ CV = Civil **DR** = Civil

KinderTrack (KT)

1. Access the home page click: <u>http://dhsccmisintra/KinderTrack/</u>

KindenTrack					Send Alert Help Logout
kinder Huck	Refresh				You will be logged out in 17.59
Kome >			Welcome Amy B Johnson Your last log in was on 12/92016 at 2.111	n! PM	
Provider Contact	Alerts:				Options
- Payment	Action Status	From	Subject	Date Sent	
-Reports	1				
Operator Administration					
Generate Authorization Key					

2. To conduct a provider search, click on the Provider tab on the left hand side of the screen. Once clicked, the provider tab will expand. Click "Search."

Kinder Track ™	Search Clear	_		
< Provider Search >	Salaat			
Home	Select.			
	Business Name:	ļ	Phone:	
⊞ -Family	Last Name:		Address:	
Alerts	First Name:		City:	
Search	Role:	Select >>	State:	
Summary	Provider Type:	Select >>	Zin Code:	Ext:
Provider	Worker:	Select >>	Languages:	Select ss
Contacts	Provider Number:		Missing Documents:	
Record Checks	Status:	Select >>	County of Posidonco	Colorita a
Type of Care	Tax ID or SSN:		DHS Service Area:	Select >>
Rates			IWD Region:	Select >>
Profile				
Notices	Search Results: No items for	ound		
Notes				
Narratives	Demoster			
Compliance	кероптя:			
RFI		Provider Listing Report	Provider Mailing Labels	
Attributes				
Eamilies				
+ Contact				
■ Payment				

3. Enter Business Name OR First and Last Name of the provider. If the name is unknown, the user can search by provider address. Select the Service Area or County to drill down results. Press Enter to retrieve a list of search results.

	Select:	Provider O Contact			
	Business Name:	APPLE TREE	Phone:	e:	
	Last Name:		Address:	S:	
	First Name:		City:	y:	
	Role:	Select >>	State:	e:	
	Provider Type:	Select >>	Zip Code:	e: Ext.:	
	Worker:	Select >>	Languages:	S: Select >>	
	Provider Number:	Coloritor	Missing Documents:	s:	
	Tax ID or SSN	Selection	County of Residence:	e: Select >>	
	Tux ib or 55h.		DHS Service Area:	a: <u>Select>></u>	
			WD Kegioli.	11. <u>3000177</u>	
Search R	tesults: 14 items fo	und			
±	Provider Name	_		Primary Contact	<u>Status</u>
	Apple Tree (30115)			c	Canceled
	Apple Tree Adventur	es-Lakewood (33236)		Hoskins, Teresa A	Active
	Apple Tree Adventur	es-Norwalk-NBA (27966)		Hoskins, Teresa A	Active
	Apple Tree Children's	Center (28339)		Steckelberg, Krysta A	Active
	Apple Tree Children's	Center (24244)		Elston, Tracy A	Active
	Apple Tree Children's	Center (25879)		Sebben, Crystal A	Active
	Apple Tree Children's	Center (26555)		Ryker, Jennifer A	Active
	Apple Tree Children's	Center (26701)		Torres, Anya A	Active
	Apple Tree Children's	Center (27551)		Anderson, Theresa A	Active
	Apple Tree Children's	Center (27653)		Hassan, Alesia A	Active
4.0	1				_

4. Click on the specific Provider Name from the search result list to view Provider Information.

Search Results: Effective Date:	<pre> << <> >> Remove 10/25/2016</pre>	Apple Tree Children's Ce	nter (Active) - Record 1 of 1
Provider Number:	27551	Service Area:	Des Moines (New
CCA Agreement:	Yes		SA5)
Vendor Type:	Corporation or LLC(C)	County:	Polk
Tax ID:	86-0793666	Phone:	(515) 270-1426
Location:	03	Quality Rating:	
13#:	00003066975	Worker:	Child Care , Registration
Business Name:	Apple Tree Children's Center	Mail Address 1:	3054 NW 86th St
Status	Active	Mail Address 2:	
Care Address 1:	3054 NW 86th St	Mail City:	Urbandale
Caro Addrose 2:	3034111 000101	Mail State:	IA
Care Audress Z.	Lisbandala	Mail Zip Code:	50322
City.	orbandale	Languages:	
State:	IA	Flags:	Remote Attendance
Zip Code:	50322	Fax:	
		Status Info:	

5. Copy and Paste the Provider detail screen (shown above) into the KinderTrack tab in JARVIS System Checks.

SOR (Iowa Sex Offender Registry)

1. To access the Iowa Sex Offender Registry home page, click http://www.iowasexoffender.com/



2 Click on the "Search" tab. The search screen will display a public notice and disclaimer. To conduct a person search, type the numbers shown in the caption and press Submit.



3. Enter first and last name in the simple search screen. You may search using a full name or part of a name. If you do not get the results you were expecting, try entering the first three characters of the name. Enter the zip code (if known) to narrow the search. Press "Submit Search."

Iowa Sex Offender Registry
Home Search Most Wanted Notifications / Registrant Watch - Logon Information Contact FAQ
Welcome to the Iowa Sex Offender search pages. There are several ways you can locate registered sex offenders from this p more criteria. The map search lets you locate registrants using geographical data. You can also search using an email addre
Search Advanced Search Map Search Email & IDs Telephone Vehicle
Simple Search
Last Name smith
First Name m
☑ Also Search Aliases
Postal Code
There are 22 matches for this search.
<u>more options→</u>
Submit Search

4. A list of search results will display. Click on the Registrant Name from the search results to view Name, Location, and Convictions.

e Search Results	firme Registrant 14			
ime and Location				Free and the second
Name	MICHELLE			Registrant Photo
	1.Aliana			Contra 1
Address				
	DES MOINES, Jowa, 50209 Loomer R/05/Title			
County:	Polk			
ID	140			
cription				
Gender	Fernale			
Races	White			
Height	5'4" (64in) (163cm)			
Weight:	150bs			August 2016
Birthdates	THE Manager Filled			
Inic	27 Hars de			More Photos
Even	Shoe .			00
Restrictions				
Tiors	Tier 3, Quarterly Reviews			Artions
Residency:	No Restrictions			View On Map
Exclusion:	Restricted, Mass.FAQ			Print A Copy
Employment:	Restricted, View FAQ			Add To Watches
z. Markz. Tałtoce				Email To Someone
esses (prescription) • Tattoo	Call, left + Tattooed Call, right			C. Sectore and the
cars, Marks, Tattoos Glasses (prescription) • Tattoov	f Call, left + Tattooed Call, right			 Email To
Jonal Information About K	MRERLEE MICHELLE CARTEE-SMITH			
Aliases				
free colores	teres who lists during with an de statistic to the same term			
Convictions with multiple vi	tma are rated once with each victim's information. Liona Code, which may not be the Code in existence at the time of convertion. P	eved versions of Iovia Code, please tick have		
(s) below display the current	THE CONTRACTOR OF A DESCRIPTION OF A DES			
k(s) below display the current				

5. Copy and Paste the conviction(s) located at the bottom of the screen into the SOR tab in JARVIS system checks.

onvictions Aliases					
Notice: Convictions with multiple victims are listed once with each victim's information. The link(s) below display the current Iowa Code, which may not be the Code in existence at the time of convictif	on. For archived version	s of Iowa Code, p	lease <u>click here</u> .		
Conviction	Date	County	Age at Offense	Victim Age	Victim Gender
709.11 Assault with intent to commit sexual abuse	08/11/2014	Polk	24	0 - 13 (Ade)	Female

NSOPW (National Sex Offender Public Website)

- 1. To access the National Sex Offender Registry home page, click www.nsopw.gov
- 2. Enter first and last name of the person you are searching for in the "National Sex Offender Quick Search" section and click Search.



3. The "Conditions of Use" screen will display. Check the box to indicate that you agree and acknowledge the terms of NSPOW. Type the text in the caption for security purposes and click "Continue."

A.C.	NSOPW HOME ABOUT SEARCH EDUCATION & PREVENTION REGISTRY SITES	FAQ
	Conditions of Use	
er II when III V	This Website is provided as a public service by the U.S. Department of Justice ("the Department"). Using this Website, interested members of the public have access to and may search participating Jurisdiction Website public information regarding the presence or location of offenders who, in most cases, have been convicted of sexually violent offenses against adults and children and certain sexual contact and other crimes against victims who are minors. The public can use this Website to educate themselves about the possible presence of such offenders in their local communities.	^
	Information from the various Jurisdiction Websites is not hosted by the Department, and the Department has neither responsibility for nor control over the information available for public inspection or search from individual Jurisdiction Websites that are accessible through this Website. The Department does not guarantee the accuracy, completeness, or timeliness of the information contained in Jurisdiction Websites regarding specific offenders or with respect to the omission of information about other offenders who may be residing, working, or attending school in the vicinity of any location that is the subject of any search using this Website. In this regard, the Department accepts no responsibility or liability for damages of any kind resulting from reliance on this information or lack thereof.	
	It is possible that information accessed or obtained through this Website may not reflect current residences, employment, school attendance, or other information regarding such individuals, and users are forewarned that it is incumbent upon them to verify information. Any user seeking more information or verification should communicate with the responsible Jurisdiction agency and/or the local law enforcement agency where the offender resides, works, or attends school, as appropriate. Any individual who believes that information contained in a Jurisdiction Website is not accurate should communicate	~
	I agree and acknowledge the terms of NSOPW	
	Please enter the code below and press <i>Continue</i> .	

4. A list of Search Results will display. Click on the offender's name, if listed.

Results					1	erint view create new se	arch
600 records fro	m a national search including al	l states, territ jurisdict	lories and In ions include	lian Country for First Name like jo I in this search, <u>click here</u>	hn, Last Nam	e like doe . To view a list o	of the
		Searc	ch performed	2/9/2017 5:09 PM EST			
California: The j. Mississippi: The	risdiction's service is temporarily u jurisdiction's service is temporarily	navailable, Pk unavailable, F	rase try again Yease try aga	later. n later.			
	OFFENDER	۰	AGE ¢	ALIASES	¢	ADDRESS	
	JAIME		39	3		INS CUSTODY INCARCERATED, FL 00000 UNKNOWN Residential	
29				view.all 🗈			
	, TALIB		63			N/A N/A, N/A 53713 DANE Resclores	

5. The Offender Detail Screen will display. **Copy and paste the qualifying offenses** *into the SOR tab in JARVIS System Checks*.

		Click Her	re to 1	Track this Offe	nder
		Designati	ion:	Sexual Offend	er
		Na	me:	JAIME	
		Sta	tus:	Supervised - F Corrections	L Dept of
		Departmen Correction	it of is #:	K70230 Search the De Corrections W	pt of ebsite
		Date of Bi	rth:		
		Ra	ce :	white	
and the second second		5	Sex:	Male	
		Н	lair:	Black	
		Ej	yes:	Brown	
		Hei	ght:	5'04"	
	HIGNO	Wei	ght:	160 lbs	
JAIME ABRAN Date Of Photo: 07/09/20	р 108	ABRAN is regi ositive identificat fingerpri	istered tion ca int co	d as a Sexual C annot be estab mparison is ma	Offender. lished unless a ade.
	Aliases	;			
ABRAHAM JAIMES, ABRAN JAIME, JUAN JIMINEZ, JUAN JAIMES RIVIERA, JUAN R	I AIMES RIVERA, JAIMES RIVERA, JUAN JIAMES R	ABRAN, ABRAN JA IVERA, JAIMES AB	AIMES RAHA	, JOHN DOE, J M	UAN RIVERIA
	Scars, Marks &	Tattoos			
None Reported					
	Address Infor	mation			
Address	Address Source Inform	nation	м	ap Link	
INS CUSTODY INCARCERATED, FL 00000 Unknown County	Source: Dept. of Corr Received: 06/27/201 Type of Address: Per	ections 4 manent	A	Address not mappable	
C	rime Information - Qu	alifying Offenses			
Adjudice dan Crime De	escription	Court Case Number	Ju	risdiction & State	Adjuantion
05/22/2008 Lewd or lascivious co years old by offender F. S. 800.04(6)(b	nduct victim under 16 18 years or older;	0703126	Mario	on, FL	Guilty/convict



- 1. Access the IMPA home page by clicking on https://secureapp.dhs.state.ia.us/impa/
- 2. Sign into IMPA by entering your username and password in the fields designated above. Click Login.

Iowa Medicaid Portal Access		
Register New Account Documents		
Welcome to the Iowa Medicaid Portal Application!	Helpful Hints	
	Looking for a medicaid participating provider? Find one here.	User Name:
	Be sure to find all of the latest Provider Information Letters here.	
		Password:
	Medicaid in the news New survey finds many Americans want changes to ACA but few support	
-	immediate repeal (2 days ago) According to a new national survey on Americans' opinions on the Affordable Care Act (ACA) conducted	Reset Account
Click here for the User Registration Guide	Most primary care doctors 'strongly endorse' key elements of the	
Featured Functionality	Affordable Care Act (6 days ago) Proponents of repealing the Affordable Care Act, including President Donald Trump's nominee for Secr	
 Provider Enrollment Renewal Provider enrollment renewal is an Affordable Care Act (ACA) requirement for all providers in order to stay active with the IME. This includes providers who were previously enrolled with Magelan and who recently enrolled with the IME. The ACA requires that the IME renew enrollment of all providers, regardless of provder types, at least every five years. Providers who fail to complete enrollment renewal by December 	Large pre-ACA Medicaid expansion did not level health disparities in cancer surgery (7 days ago) An analysis of the New York State's Medicaid expansion, which predated the 2010 Affordable Care Act	
31, 2010, may be at risk tor having their Medicaid provider number suspended or terminated. If you have any questions regarding enrollment renewal, please contact the IME Provider Services Unit at 1-800-338-7009 (Option 5) or by email at IMEProviderEnrollment@dhs.state.ia.us	Sepsis trumps CMS's four medical conditions tracked for readmission rates (1/24/2017) Sepsis accounts for considerably more hospital readmissions and associated costs than any of the fou	

3. Select the Option of "I accept (Enter the system)."



4. Hover over the File tab on the upper left hand corner and select MCO-Member Lookup from the drop down menu.



5. Search for person by their Medicaid State ID (Same as SID) in the box provided below.

File → <u>Review Manage</u> → <u>Information</u> → <u>Messages Logout</u>					
: MCO-Member Lookup					
Instructions	-				
On this page, you have the ability to search for a member and return information that is specific to that member. You will only be able to search for Members that are assigned to some of the returned items for this search are:	your MCO.				
Medicaid State ID Iow a Medicaid identifier					
Member Name Name of the member within IME MMIS					
Assigned MCO Assigned MOO					
Status Tentalive or Final Assignment					
Additional Authorized Contact Name of a person, agency or facility that is allow ed to speak on behalf of the member.					
Contact Modifier Identifies the relationship of the contact. (GDN: Legal Guardian; CSV: Conservator; FOR: Protective payee, Other payee or Authorized represent	ntative.)				
Documents that are currently available for the member will be displayed in the "Documents" tab. "If a Member is not found after searching for them, they could be: Not assigned or Tentatively assigned to your MCO Fee For Service Not an actively eligible Medic aid member If you need to fill out an "Authorized Representative" document, it can be found at the following link: http://dhs.iowa.gov/how-to-apply					
Search Criteria Medicaid State ID:					
Towa Department of Human Services					

If you do not have the Medicaid State ID number, click the looking glass next to the box to display the Advance Search Box.

This facilitates search by SSN and/or the first name and last name. You must enter at least two characters of the first and the last name.

	Last Name:				
bility to search for a mer r this search are:	First Name:				Members that a
	DOB:				
low a Medicaid ide	SSN:			7	
Assigned MOD		Search	Class	Classe	
Tentative or Final		Search	Great	Citise	
ntact Name of a person					
identifies the relation					r payee or Auth
available for the membe					
r searching for them,					
tively assigned to your					
Medic aid member 🖌					
thorized Representativ	e" document, it ca	an be found at	the following li	nk: http://dhs.iow	a.gov/how-to-apply

Click Search to display a list of search results. From this list, select the appropriate person by clicking <u>Select</u>. *If they do not come up in the list of search results, they have no history in IMPA*. *Document that into the designated look up section**.

		Adv	ar	ice Se	earo	ch		
Last Name:	smi	th						
First Name:	joh	n						
DOB:								
SSN:								
	s	earch		Clear	0	Close		
owing 15 of arch to con	96 r tinue	nembers	fo	und. Plea	se se	lect on	e OR re	fi
		State 1	D	Nam	e	Birth	Date	
Se	lect	3	D	SMITH, J	OHN	0=/06/	20	
Se	lect	0	С	SMITH, J	OHN	01/04/	19	
Se	lect	4		SMITH, J	OHN	0 /0 /	1900	
Se	lect	0	J	SMITH, J	OHN	0 /11/	19	
6.	lact	2	lu.	CMITH 3			101	

6. The Member tab displays the assigned MCO for the individual searched.

nstructions			
On this page, you have the ability to	search for a member and return inf	formation that is specific to that member. You will only be able to search for Members that are assigned to your MCO.	
some of the returned items for this :	search are:		
Medicaid State ID	lowa Medicaid identifier		
Member Name	Name of the member within IME MMIS	8	
Assigned MCO	Assigned MCO		
Status	Tentative or Final Assignment		
Additional Authorized Contact	Name of a person, agency or facility	y that is allowed to speak on behalf of the member.	
Contact Modifier	Identifies the relationship of the cont	tact. (GDN: Legal Guardian; CSV: Conservator; FOR: Protective payee, Other payee or Authorized representative.)	
Documents that are currently availa	ble for the member will be displayed	d in the "Documents" tab.	
*If a Member is not found after sea	rching for them, they could be:		
Not seeinned or Tentstively			
Fee For Service Not an actively eligible Medi	assigned to your MCO caid member		
Fee Songlieu of Headershieu (Fee Songlieu of Headershieu) For Service Not an actively eligible Medi f you need to fill out an "Authoriz	assigned to your MCO caid member ted Representative" document, i	it can be found at the following link: http://dhs.iowa.gov/how-to-apply	
For Service Not an actively eligible Medi you need to fill out an "Authoriz	assigned to your MCO cald member ced Representative* document, i	it can be found at the following link: http://dhs.iowa.qov/how-to-apply	
Fee For Service Not an actively eligible Medi fyou need to fill out an "Authoriz Search Criteria	assigned to your MCO cald member ted Representative" document, i	it can be found at the following link: http://dhs.iowa.gov/how-to-apply	
Foe For Service Not an actively eligible Medi fyou need to fill out an "Authoriz Search Criteria Medicaid State ID: 3	assigned to your MCO cald member zed Representative" document, i ID Q Search	it can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear	
Hear Borgeout Commence Hear For Strive Lagible Medi You need to fill out an "Authoriz Search Criteria Medicaid State ID: 3	assigned to your MCD cald member ted Representative" document, i ID Q Search	It can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear	
Hear Borgeout of characteristics Pee For Service algobie Medi Vou need to fill out an "Authoriz Search Criteria Medicaid State ID: 3	assigned to your MCO caid member ted Representative" document, i ID & Search Programs/Services Fos	it can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents	
He assigned of characteristics He For Service Not an actively eligible Medi you need to fill out an "Authori: Search Criteria Medicaid State ID: 3	assigned to your MCD caid member Led Representative" document, i IID Q Search Programs/Services Fos Member Name	it can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents + ing_	
Fee For Service Fee For Service tot an actively eligible Medi fyou need to fill out an "Authoriz Search Criteria Medicaid State ID:	assigned to your MUD cald member ted Representative* document, i mD & Search Programs/Services Fos Member Name John Smith	It can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents +ling_	
Hear Bargeoux chambrage Hear Bargeoux chambrage Not an actively eligible Medi You need to fill out an "Authoriz Search Criteria Medicaid State ID: 3 Member Demographics Medicaid State ID SSN	assigned to your MCD cald member ted Representative" document, i Programs/Services Fos Member Name John Smith Date of Birth	It can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents ring. Gender	
Mean assigned of characterial Pee For Service Not an actively eligible Medi you need to fill out an "Authori: Search Criteria Medicaid State ID: 3 Member Demographics Medicaid State ID SSN XXX-XX-IME6	assigned to your MCD caid member Led Representative* document, i Programs/Services Fos Member Name John Smith Date of Birth Date of Birth Date of Birth	it can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents + fing_ Gender Male	
Hee For Service Hot an actively eligible Medi tot an actively eligible Medi fyou need to fill out an "Authoriz Search Criteria Medicaid State ID: 3 Member Demographics Medicaid State ID SSN xxx-xx-fille6	easigned to your MUD caid member ted Representative" document, i Programs/Services Fos Member Name John Smith Date of Birth 0 /06/20	It can be found at the following link: http://dhs.iowa.qov/how-to-apply Clear stercare Documents +/ing_ Gender Hale	
Hot a begind of the second secon	Assigned to your MCD caid member ted Representative" document, i Programs/Services Fos Member Name John Smith Date of Birth 0 /06/20 Status	It can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents ring. Gender Male Begin Date Begin Date	
Fee For Service Fee For Service Hot an actively eligible Medi fyou need to fill out an "Authoric Search Criteria Medicaid State ID: 3 Member Demographics Medicaid State ID SSN Max-xx-File6 Assigned McO United Healthcare Plan United Healthcare Plan	assigned to your MCD caid member ted Representative* document, i regrams/Services Fos Member Name John Smith Date of Birth Of /o6/20 Status Final Final	it can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents • #ing_ Gender Male Begin Date 02/01/2017	
Fee For Service Fee For Service tot an actively eligible Medi fyou need to fill out an "Authoriz Search Criteria Medicaid State ID: 3 Member Demographics Medicaid State ID SSN xxx-xx-fm66 Assigned Mc0 United Healthcare Plan United Healthcare United Healthcare Plan United Healthcare Pla	assigned to your MCD caid member ted Representative* document, i Programs/Services Fos Member Name John Smith Date of Birth Oll /06/20 Status Final t Contact Modifier	It can be found at the following link: http://dhs.iowa.gov/how-to-apply Clear stercare Documents • ling_ Gender Nale Begin Date 02/01/2017 03/01/2017	

Copy and paste the MCO that is assigned on the member tab into the designated IMPA look up section*. This states who the person's MCO is that is assigned so then supervisors are able to forward intakes when needed to the correct provider.

 Find the services that the person is approved for by selecting the Programs/Services Tab. The LTC Case Record will display the Income Maintenance Worker and Community Base Case Manager details. Copy and paste the services into the designated IMPA look up section*.

Search Criteria Medicaid State ID:	Q Search	Clear			
Member Demographics	Programs/Services	ercare pocuments			
Program Code Program De 640 Ssi Relate	escription d Medical (D Mandatory	Supplement)	Program Status Active	Program Effective Date 01/01/2017	
Long Term Care/Enhanced Program Description	d Services Program Status	Program Effective Date	Medical Review Date		
Habilitation Services	Approved	06/01/2016	08/17/2016		

- * On a child abuse intake, this lookup information should be documented on the Intake Information screen in the field labeled "HISTORY OR KNOWLEDGE OF LANGUAGE BARRIERS/DISASABILITIES."
- * On a dependent adult abuse intake, this look up information should be documented into the IMPA look up section.