IOWA | Health and Human Services
Division of Public Health

Bureau of Radiological Health
Radon Program

Application Guide Iowa Radon Mitigation Specialist Credentialing

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1. Introduction

1.1 Overview

This guide explains the requirements and process for applying for the first time as a "Radon Mitigation Specialist" under IAC Chapter 44, "Minimum Requirements for Radon Mitigation".

In order to become credentialed in Iowa as a radon mitigation specialist there are certain qualifications that must be met along with specific training and examination, see Section 1.2. This guide explains the qualifications you need to apply for credentialing like work experience and/or education. Read Section 2.2 carefully to make sure you have the necessary experience and/or education to qualify for registration before taking any classes.

Under I A C 641—44.1(1) General Provisions - An application for credentialing or renewal of credentials as a radon mitigation specialist shall be completed through the online licensing portal and shall contain complete and accurate information.

A person must individually qualify under a certain set of conditions in order for the application to be acceptable. An application must show positive proof the applicant meets all of the credentialing requirements. You will be prompted to upload/submit, **all** of the following information and supporting documents outlined in Section 2 with your completed application.

Under 641—44.4(4) in addition to the information outlined in this guide the department may require the applicant to submit supplementary statements containing additional information to enable the department to determine whether an application should be approved or denied, or whether a previously issued credential should be amended, suspended, or revoked.

This guide will also help you to prepare all the information and documentation you will need to have available when you are ready to apply for credentialing The HHS Radon Program uses the division's online AMANDA licensing portal so you will need access to a computer with internet access. You should have all documents ready in electronic format when you are ready begin your application process. If you cannot convert your documents to an electronic format or if you do not have access to a computer or the internet, please contact the Radon Program at (515) 281-4928.

1.2 Definitions

"AARST" means the American Association of Radon Scientists and Technologists, also known as the IEA; www.aarst.org

"ANSI" means the American National Standards Institute; www.ansi.org.

"EPA" means U.S. Environmental Protection Agency; www.epa.gov/radon

"IAC" means the Iowa Administrative Code

"IEA" Indoor Environments Association, formerly AARST

"Iowa HHS" or "HHS" means the Iowa Department of Health and Human Services; hhs.iowa.gov

"NRPP" means the National Radon Proficiency Program facilitated by the IEA; www.nrpp.info

"NRSB" means National Radon Safety Board; www.nrsb.org

1.3 Regulations and Standards (IAC 641—44.3(4) *c.* & 44.5 16.)

A copy of Iowa Code 136B RADON TESTING and Iowa Administrative Code 641 Chapter 44 "MINIMUM REQUIREMENTS FOR RADON MITIGATION" can be found at the department's radon website: https://hhs.iowa.gov/health-prevention/providers-professionals/radiological-health/radon/radon-testing-lab-certification-and-mitigation-credentialing. The website also has other useful resources.

The credentialed person shall comply with all requirements as stated in the ANSI/AARST mitigation standards as amended to August 1, 2025, applicable to the building being mitigated. The standards include the following:

- ANSI/AARST SGM-SF-2023, Soil Gas Mitigation Standards for Existing Homes
- ANSI/AARST SGM-MFLB-2023, Soil Gas Mitigation Standards for Existing Multifamily, School, Commercial and Mixed-Use Buildings

Per Chapter 44 and the above standards, a credentialed mitigator must also comply with all federal, state, or local statutes, codes and regulations (i.e.: National Electrical Code, Fuel Gas Code, National Fire Code, etc.).

1.4 Initial Training and Examination Requirements (IAC 641—44.3(2) *c. & d.*)

To become credentialed as an Iowa Radon Mitigation Specialist you must complete both a department approved initial radon measurement (pre-requisite to the mitigation course) and mitigation class and pass a department approved mitigation proficiency exam (You do not need to take the measurement exam unless you also want to be certified as a radon measurement specialist). Be aware that there are also "technician or Installer" classes and exams offered that do not satisfy our course and exam requirements.

Approved Training Course – A department approved initial training course is a course approved and accepted by either the NRPP for their Radon Mitigation Specialist (RMS) certification or the NRSB for their Radon Mitigation Specialist (RSS) certification.

An initial radon measurement specialist training course typically is least 16 hours of classroom instruction and an initial radon mitigation training courses at least 24 hours of classroom instruction that includes active participation in radon mitigation techniques.

Lists of approved classes for both measurement and mitigation can be found at the following links:

- NRPP: https://nrpp.info/education-training/initial-training-courses/
- NRSB: https://nrsb.org/courses/initial-courses-for-mitigation/

Please remember that the Iowa Radon Testing and Abatement Act and the Minimum Requirements for Radon Mitigation Rules and all other Iowa specific regulations and policies supersede any conflicting information that may be dispensed in these national training courses. It is the Iowa Radon Mitigation Specialists responsibility to ensure that they are aware of all Iowa radon requirements and standards, some of which vary from national standards or protocols or those from other states.

Approved exam – A department approved exam is an exam accepted for certification by either of the two national certification organizations; the NRPP or NRSB. You will need to use the links below to take the exam through either the NRPP or NRSB (a course completion quiz/exam given at the end of an online course is not sufficient). You must receive a passing score on the exam.

- NRPP: www.nrpp.info/nrpp-exams
- NRSB: www.nrsb.org/exams/exam-information

As a reminder, you do not have to take the certification exam for measurement unless you also want to get an Iowa Radon Measurement Specialist certification.

NOTE 1: Completing the above classes and obtaining an Iowa Radon Mitigation Specialist credential does not allow you to perform radon testing such as pre or post mitigation testing that is provided to clients. To provide pre or post mitigation radon testing services you must also obtain an Iowa Radon Measurement Specialist certification. This requirement would not include radon monitoring done as part of a worker protection program. To obtain a measurement certification you would need take and pass a measurement exam and follow the instructions for submitting a measurement specialist application.

NOTE 2: A course and exam for certification through NRPP as a Mitigation Installer (RMI) is not accepted for Iowa radon mitigation specialist credentialing.

NOTE 3: By taking a certification exam through one of the above organizations you will be eligible to apply for their respective national certification(s), however you do not have to become certified through either of the above-mentioned national certification organizations to get your Iowa measurement certification and/or mitigation credential.

1.5 Initial Application & Credentialing Fees (IAC 6741—44.4(6) *a.*)

The following fees must be paid at time of application. An application will not be processed until the appropriate fees are paid.

a. An initial application fee of $25.
b. Credentialing fee of $150.

Therefore, the total credential fee is $175.

NOTE: THE ABOVE FEES ARE NON-REFUNDABLE

A fee of $40 will be assessed to the above fees for each payment received by the department in accordance with these rules, for which insufficient funds are available to fulfill the obligation of such payment to the department.

2. Required information and Documentation for Application

2.1 Age Requirement/Birthdate (IAC 641—44.3(2) *a.*)

An individual must be at least 18 years of age to obtain credentialing. The applicant's birth date must be provided. Additional documentation proving the applicant's age verification may be requested.

2.2 Work Experience/Education (IAC 641—44.3(2) *b.*)

The applicant must possess **3 years** of relevant professional work experience and/or relevant post-secondary education. Up to 2 years of relevant post-secondary education can be substituted for work experience.

- **Relevant professional work experience** includes the design or construction of buildings, or associated heating, ventilation, and air-conditioning systems, or closely related activities approved by the department. The following work-related areas can be used to show the appropriate type of work experience, but is not all inclusive:
    - Heating & Cooling (HVAC) installation and/or maintenance
    - Plumbing installation and/or maintenance
    - Carpentry framing, finishing, installation and/maintenance
    - Remodeling installation and/or maintenance
    - Drywall Installation/repair
    - Electrical installation and/or maintenance
    - Roofing installation and/or maintenance
    - Waterproofing installation
    - Radon mitigation installation
    - Concrete-basement pours, slab on grade, driveway-side walk building construction related installation
    - Brick laying (Masonry) installation and/or maintenance
    - Maintenance relating to building construction
    - Trenching relating to building construction

- **Relevant post-secondary education** includes universities and colleges, as well as accredited trade and vocational schools or other accredited training programs. Post-secondary curriculum must be in one or more of the following areas:
    - Architecture,
    - Engineering,
    - building construction,
    - the physical sciences which include chemistry, geology, physics, and atmospheric sciences, or
    - other curriculum as approved by the department

  One year of post-secondary education consists of a minimum of 24 semester hours, of which at least ten hours must be in the above subject areas, or 36 quarter hours, of which at least 15 hours must be in the above subject areas.

2.2.1 To use work experience only:

To meet the 3-year relevant work experience requirement the applicant must provide proof in the form of a detailed resume that includes the following information for each employer:

- Company/employer name, address and contact information.
- Dates of employment from mm/yyyy to mm/yyyy
- Approximate hours worked per week, month or year
- A detailed description of job functions or work performed, and responsibilities.

2.2.2 To use post-secondary education and work experience:

To use a combination of work experience and post-secondary education (up to 2 years) to qualify the following must be provided:

a. A detailed resume as outlined in Item 2.2.1 demonstrating relevant hands-on fulltime experience in one of the construction trades listed in Item 2.2.1 for each year not covered by post-secondary education in Item a. above.

b. A college transcript(s) demonstrating post-secondary education in one or more of the disciplines listed under section 2.2 for each year, up to 2 years, not covered by work experience in Item a. above.

NOTE: The 16-hour radon measurement and 24-hour radon mitigation course taken to satisfy the requirements for this credential do not count towards qualifying post-secondary education.

2.3 Training Course Completion and Test Verification

The applicant must submit/upload a copy of the following documents at time of application so make sure you have electronic copies available:

1) The completion certificates for an approved initial radon measurement and an initial radon mitigation course.

2) The NRPP or NRSB mitigation examination completion letter indicating you have passed the exam.

2.4 Radon Affirmation Statements

You must acknowledge that you agree to the following statements included in the online application process. If a No is provided you will be contacted for further information:

1) I will keep all records for a minimum of 5 years after the radon mitigation installation is completed.
2) I will submit any changes in QA/QC procedures within 14 days to Iowa HHS.
3) I will conduct business in accordance with all local building codes and ordinances and within the standards, guidelines and protocols established and referenced by EPA, ASTM E2121 and NRPP guidelines and protocols.
4) I am uploading a QA\QC plan for mitigation.
5) I am Uploading a Worker Protection Plan
6) I am uploading a copy of an installation manual that will be provided to the homeowner after each installation.
7) I am uploading a copy of the Iowa Workforce Development Contractor Registration for my current employer(s) or application (if self-employed).
8) I will enter details for each mitigation job I conduct during the renewal cycle on the Mitigation Systems Installed tab prior to submitting renewal payment annually.

2.5 Affirmation Questions

The following questions are required to be answered as part of the application process and are included in the online application. If a "Yes" answer is provided and additional documentation is required, please have the documentation ready for upload/submittal.

1) Do you have a medical condition, which in any way currently impairs or limits your ability to perform the duties of this profession? "Medical condition" means any physiological, mental, or psychological condition, impairment, or disorder, including drug addiction and alcoholism.
   If yes, provide a description of your condition and submit a letter from a physician stating how your condition will affect your ability to perform the duties of this profession.
2) Have you, within the past 5 years, engaged in the illegal or improper use of drugs or other chemical substances?
   If yes, provide a statement and a copy of relevant documentation including records from a physician or treatment program.
3) Have you ever been convicted of a misdemeanor or felony crime? (You do not need to answer yes if your sole conviction or convictions are for minor traffic violations with fines under $250). In answering this question, note that a conviction means a finding, plea, or verdict of guilt made or returned in a criminal proceeding, even if the adjudication of guilt is deferred, withheld, or not entered. This means you must answer yes if a finding or verdict of guilt was returned against you in a criminal proceeding or if you plead guilty, entered a plea of nolo contendere, or entered an Alford plea in a criminal proceeding, even if the court expunged the matter or the court deferred judgment. You must submit the complaint and judgment of conviction for each offense.
   If yes, include the date, location, charging orders, court disposition, and current status (i.e. probation) for each charge.
4) Has any state or other jurisdiction of the United States or any other nation ever limited, restricted, warned, censured, placed on probation, suspended, revoked, or otherwise disciplined a professional license, permit, registration, or certification issued to you?
   If yes, include the date, location, reason, and resolution.
5) Have there ever been judgments or settlements paid on your behalf as a result of a professional liability case?
   If yes, include the date, location, reason, and resolution.
6) Have you ever had a license, permit, registration, or certification denied, suspended, revoked, or otherwise disciplined by a certification body?
   If yes, provide a description of the circumstances.

Per IAC 641--43.4(2), the department may require the applicant to submit supplementary statements containing additional information to enable the department to determine whether an application should be approved or denied, or whether a previously issued certification should be amended, suspended, or revoked.

2.6 Quality Assurance plan (QAP) (IAC 641—44.3(3) *b.*)

Applicants must submit a quality assurance plan for performing mitigation installations that addresses and includes all of the following:

1) All diagnostic tests performed on a building before mitigation must be spelled out to include what type of test(s) will be performed and what the purpose is for performing the test (s). Types of tests performed may include indoor ambient radon measurements, radon entry point measurements, sub- slab communication measurements, blower door tests, etc. Diagnostic

test performed must include the name (s) of the individual(s) performing the tests. Each test should be described in detail along with the manufacturer's name and model number for any equipment used. If the equipment used in performing diagnostic test(s) has a required calibration frequency issued by the manufacturer, the calibration frequency for the equipment must be documented in the application.

2) A complete description of the most commonly used mitigation materials and mitigation strategies offered must be documented in the plan. If an uncommon mitigation strategy is occasionally performed, a detailed description of this strategy and the materials used must also be documented in the application.

3) If any other related services such as pre-mitigation and post-mitigation radon measurements, soil radon measurements, water radon measurements, or other types of mitigation and measurement services are offered within your place of business or occupation, a list of those services must be fully documented in the plan.

4) An explanation of when the waivers as described in section 2.9 will be used and include examples of each.

A template is available upon request.

2.7 Worker Protection Plan (IAC 641—44.3(3) *a.*)

Radiation exposure to workers must be kept as low as is reasonably achievable (ALARA). A copy of an acceptable mitigation worker protection plan must be provided with your application. The plan shall include the elements outlined in Section 11 of the applicable ANSI/AARST mitigation standard for the building type being mitigated, as referenced above. An example WPP is available on our website; https://hhs.iowa.gov/radiological-health/radon/radon-testing-lab-certification-and-mitigation-credentialing

Exception: A worker protection plan is not required for a contractor who is a sole proprietor unless required by state or local regulations. However, you may want to develop and submit one so it is on file if you do add employees who will be performing radon mitigation work.

2.8 Information Package/Operation Management & Maintenance (OM&M) Manual

A long-term plan for operation, maintenance, and monitoring (OM&M) is required for all mitigation systems and methods applied. The plan for OM&M shall be provided in an information packet, in accordance with Section 10.2, or in an OM&M manual, in accordance with Sections 10.5. An example of this information package/OM&M manual must be provided as part of your application. The information package shall contain a plan for OM&M that includes essentials for ASD systems installed where the dwelling or unit is both individually owned and occupied by the person(s) responsible for OM&M. Section 10.2 of the standard outlines how the package must be provided to the person responsible for operation and maintenance of the system. The method of providing the information package shall be included in your mitigation QAP.

The information package shall include content as outlined in Section 10.2.1 of the standard.

a. Essentials

Consistent with owner-occupied labels in Section 8.4.2.1, the information package shall include:

1. The date of installation;
2. Maintenance and monitoring instructions applicable to the *mitigation* purpose, to include:
   a. A description of system monitors and actions to take if system monitors indicate system degradation or failure; and
   b. A recommendation to verify continued system effectiveness over time, such as either:

- a recommendation to conduct a radon test at least every 2 years and to check system monitors quarterly to ensure the system is still functioning; or
- other monitoring procedures as specified in an OM&M manual as required herein, such as required for non-ASD mitigation methods;

3. State, federal and, if applicable, local informational resources, to include websites or phone numbers; and
4. Contact information for service inquiries to include the name, address, phone number and email address of the service provider and relevant certification or license number(s) of the qualified mitigation professional(s) responsible for quality and standards compliance.

b. System descriptions

A description of the *mitigation* system(s) as installed shall be provided to include:

1. System components labeled on a floor plan sketch or portrayed in narrative that describes system components and locations.
2. Basic operating principles;
3. An estimation of annual operating costs; and
4. Fan equipment model(s) and startup parameters, including system monitor pressure gauge readings and any control settings that existed at the time *mitigation* goals were achieved.

c. Adverse or extenuating circumstances

A description shall be provided of important observations that have potential to adversely affect the *mitigation* system(s) or other building systems; and

d. Warranty/Guarantees

Information shall be provided regarding warranties, guarantees and related conditions or limitations that are consistent with proposals, as required in Sections 4.2 d, e, and f (Proposals).

e. Additional Retest Guidance

The following or equivalent guidance shall be provided in the information packet:

"Testing to verify continued effectiveness is to be conducted in conjunction with any sale of a building and after any of the following events occur:

- ✓ New adjoining additions, structures or parking lots;
- ✓ Building reconfiguration or rehabilitation
- ✓ A ground contact area not previously tested is occupied or a home is newly occupied;
- ✓ Heating or cooling systems are altered with changes to air distribution or pressure relationships;
- ✓ Ventilation is altered by extensive weatherization efforts;
- ✓ Sizable openings to soil occur due to:
  - groundwater or slab surface water control systems or sewer lines are added or altered (e.g., sumps, drain tiles, shower/tub retrofits, etc.) or
  - natural settlement causing major cracks to develop;
- ✓ Earthquakes, blasting, fracking, or formation of sink holes nearby; or
- ✓ An installed mitigation system is altered."

2.9 Building Owner Waivers.

There are several instances in Chapter 44, where a signed waiver from the building owner for specific acts may be required. Examples of the waivers you will use must be provided with your application and the use of any waivers must be referenced in your mitigation QAP outlined in section 2.5. Copies of these signed waivers must be maintained for 5 years under the record keeping requirements of IAC 641—44.6, 4. through 6.

A. Confidentiality Waiver.

IAC 44.3(4) states that a credential person shall:

c. Not disclose to any other person, except to the department or its agents, the addressee or owner of a nonpublic building, the radon levels present in the building or abatement measures needed or performed, unless the building owner waives this right of confidentiality in writing.

B. Pre and/or Post-mitigation Testing Waiver.

IAC 44.3(5) states that a credentialed person shall:

d. Ensure that each building is tested for radon levels before (premitigation) and after (postmitigation) mitigation work is performed. This requirement is not binding if the building owner waives these testing requirements prior to the start of the mitigation activities on a form furnished by the department. The credentialed person shall maintain record of such waivers.

1) Such tests shall be of sufficient type, duration and consistency and shall be performed at such times and under such ventilation conditions as to allow for comparison of premitigation and postmitigation radon levels.

2) Premitigation and postmitigation radon tests shall be performed using a department-approved test device by one of the following:

1. An independent measurement specialist who is not employed by the same firm as the mitigation specialist performing the mitigation.
2. The homeowner, occupant, or other person responsible for the building.

3) Postmitigation radon tests shall be started no sooner than one day after mitigation is completed and within 30 days after installation.

Therefore, a waiver would be needed to be signed by the building owner for any of the following scenarios and before the mitigation process has started for 2-3:

1. Releasing any of the information outlined in item A above to anyone but the building owner.
2. Owner agrees to not having a pre-mitigation test done.
3. When you or other company employee has performed the pre-mitigation test or will perform the post-mitigation test. **(Reminder: you have to be certified as an Iowa Radon Measurement Specialist to perform pre or post mitigation testing for clients)**

It is important that the waiver clearly states which of the above rights or procedures the building owner is waiving.

NOTE: The use any of the above waivers and waiver form, their applicability and the use of the form must be referenced in your mitigation QA\QC plan outlined in section 2.6 and the waiver form included in the appendixes.

An example waiver covering both items in A and B above can be found on our website at https://hhs.iowa.gov/radiological-health/radon/radon-testing-lab-certification-and-mitigation-credentialing. Click on "Mitigation Confidentiality & Testing Waiver Example" to download the waiver file or the ZIP file that includes an explanation/instructions document.

2.10 Contractor Registration.

Your business/company will also need to be registered with the Iowa Department of Inspections, Appeals & Licensing (DIAL) to perform work as a contractor in Iowa. Information on contractor registration can be found here https://dial.iowa.gov/licenses/building/contractors or by calling (515) 242-5871 or emailing contractor.registration@dia.iowa.gov.

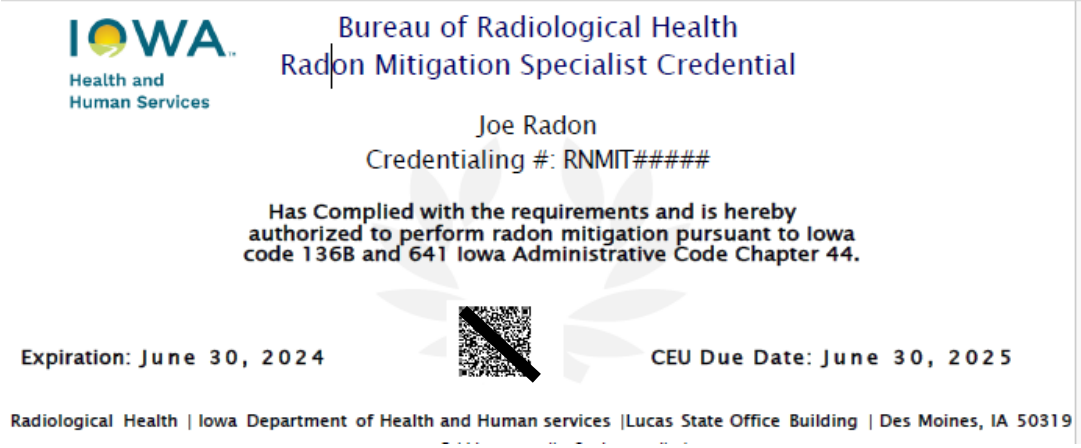
2.11 Applying for Credentialing.

The Radon Program within the Bureau of Radiological Health uses an online licensing portal called AMANDA. This system will need to be used to submit your initial application for credentialing, submit changes to your application, complete required installation reporting, and to renew your credential. For instructions for using the licensing portal please contact program staff. Here is the link to the licensing portal where you can set up and view your account and apply for credentialing; https://amanda-portal.idph.state.ia.us/adpereh/portal/#/commons/sign-in

If you do not have access to a computer or internet, please call the Radon Program at (515) 281-4928.

Again, the application fee is non-refundable.

If approved, you will receive a wallet card via email, typically overnight. The card will show your certification number, RNMIT#####, Expiration Date (1 year after end of the month issued), CEU Due date (2 years after end of the month issued) and list of approved test methods.



If you do not get an email with your wallet card attached, check your SPAM folder for an email from idph.adperehreg_noreply@iowa.gov, since this is a no reply email some programs will flag it as SPAM. If found in your SPAM folder, add this email address to your safe/trusted email list.

3. After Credential Approval

3.1 Record Keeping (IAC 641—44.8)

Records and reporting requirements. A credentialed radon mitigation specialist shall maintain records to include a report of each mitigation activity for a minimum of five years. Each report shall include at a minimum all of the following:

1. The address or location of the building.
2. The name and phone number of the owner(s) of the building where the radon mitigation is conducted.
3. A written description of each mitigation system, the materials installed, the diagnostic test results, and the cost of each system.
4. The name of the certified radon measurement specialist or technician used to perform radon or radon progeny testing before and after radon mitigation of a building. This requirement does not apply if the building owner has waived the testing requirement set forth in paragraph 44.3(4) *d.* and the mitigation specialist maintains a copy of the signed waiver.
5. The results of any premitigation or postmitigation radon or radon progeny measurements performed and the measurement methods utilized. This requirement does not apply if the building owner has waived the testing requirement set forth in paragraph 44.3(4) *d.* and the mitigation specialist maintains a copy of the signed waiver.
6. The results of the postmitigation radon measurements performed, including measurement methods utilized, and all pertinent dates. This requirement does not apply if the building owner has waived the testing requirement set forth in paragraph 44.3(4) *d.* and the mitigation specialist maintains a copy of the signed waiver.

The following mitigation system information is required to be reported via your account on the online portal (AMANDA) as part of your credential renewal. You can enter the information as the mitigation systems at any time during the licensing period but must be completed but must be entered at time of renewal to calculate your renewal fee, see below for more information on renewal fees. The information to be reported includes:

- Building Owner Name
- Building Owner phone number
- Physical address of installation including street address, City State and Zip.
- Installation date
- Employer at time of installation

Instructions for entering mitigation systems installed information can be found here: https://hhs.iowa.gov/radiological-health/radon/radon-testing-lab-certification-and-mitigation-credentialing

3.2 Application Changes.

Any changes to your application such as change of employer shall be made to the department within 14 days of occurrence. This will require submission of new documents outlined in sections 2.5 through 2.8 above. You will also be responsible for coordinating payment for all mitigation systems you installed for your previous employer, see Section 3.3 below.

3.3 Credential Renewal (IAC 641—44.4(4) & (6) *b.*).

A credential is valid for one year and must be renewed yearly by the last day of the month in which the credential was approved and issued and can be found on the wallet card issued to the applicant.

The renewal fee is $150 or a mitigation system installation surcharge fee of $40 per mitigation system installed (as defined in 641—44.2(136B)) costing more than $200, whichever is greater. With each renewal, a credentialed person must submit legal documentation of the number of mitigation systems installed the previous credentialing year. Reporting mitigation system installations is done via your account in AMANDA.

If you change employers during the credentialing period, you will also be responsible for coordinating payment for all mitigation systems you installed for your previous employer.

A fee of $40 will be assessed to the above fees for each payment received by the department in accordance with these rules, for which insufficient funds are available to fulfill the obligation of such payment to the department.

Instructions for renewing your Iowa mitigation credential and for entering mitigation system installation information prior to renewal can be found here: https://hhs.iowa.gov/radiological-health/radon/radon-testing-lab-certification-and-mitigation-credentialing

NOTE: If you decide not to renew your credential the following year, all surcharge fees for the mitigation systems you have installed since your initial certification or last renewal are to be paid in full within 30 days of the date of expiration of the credential.

3.4 Continuing Education.

You are required to complete 8 hours of department-approved continuing education (CE) on either radon measurement or mitigation or both every 2 years. You will report the number of hours completed and upload a copy of you CE completion certificate(s) with the renewal it is due with. The CEU due date can be found on the wallet card sent to the applicant.

Lists of approved continuing education:

- NRPP - nrpp.info/education-training/category-1-courses
- NRSB - www.nrsb.org/courses/continuing-education-courses

NOTE: If you have both an Iowa measurement specialist certification and mitigation specialist credential you will need to complete 6 separate hours of continuing education to renew each certification for a total of 12 hours. You cannot use the same class to renew both licenses unless it is 12 hours or combined with other approved CE hours that equals or exceeds 12 hours.