Iowa Department of Health & Human Services, Bureau of Radiological Health

Application for State of Iowa Limited Permit to Practice

*Before submitting this application you are **required** to pass the ARRT Limited Certification Examination.*

***Mailing Address*:**

Iowa Department of Health & Human Services, Bureau of Radiological Health
Lucas State Office Building, 5th Floor 321 East 12th Street
Des Moines, IA 50319

Send the following to the Mailing Address given:

- Your completed application.
- A ***nonrefundable fee*** in a check or money order payable to: **Iowa Department of Health & Human Services.**
- Your Classroom and Clinical Education Completion Documentation. ***(New Applications Only.)***
- Your transcript of CEU hours (if due.)

Questions?

Customer Support Phone: 515-371-9398 Email: matthew.millard@hhs.iowa.gov

Internet Address: https://hhs.iowa.gov/health-prevention/providers-professionals/radiological-health/permits-operate

APPLICANT'S INFORMATION: *(Type or print the information below.)* ☐This is a new address

First Name:_____Middle Name: _____

Last Name: _____

Street Address: _____

City:_____State:_____Zip: _____

Phone Number:_____Date of Birth: _____

Email:_____SSN:_____

Have you held an Iowa Permit to Practice before? Y ☐N ☐ Permit Number RAD _____

Reinstatement - If you allow your permit to expire you will be required to apply for reinstatement, meaning you will need to pay a $100 fee. You will also be subject to investigation for working without a permit.

~~**Select Limited Permit Type(s):** Your renewal application should be submitted approximately **45 days before** your permit expires.~~

☐ Chest ☐ Extremities ☐ Spines ☐ Shoulder ☐ Pediatrics

Select Application Type:

☐New $100 ☐Reinstatement $100 ☐Renewal $75

To Add a Type:

If you elect to add a type to an existing permit be sure to include a **nonrefundable $40** amendment fee with this application.

☐ Add Chest ☐ Add Extremities ☐ Add Spines ☐ Add Shoulder ☐ Add Pediatrics

Chest, Extremity, & Spine Requirements: Complete formal education (classroom and clinical) and pass the examination in the type to be added with a 70% score or better.

Shoulder & Pediatric Requirements: Complete formal education (classroom and clinical) in the type to be added and submit a copy of the completion certificate with this application.

AFFIRMATION QUESTIONS:

(New) Do you have ...
(Renewal) During the previous licensing period, did you develop ... ☐ Yes ☐ No
…a medical condition, which in any way impairs or limits your ability to perform the duties of this profession? Medical Condition means any physiological, mental, or psychological condition, impairment, or disorder, including drug addiction and alcoholism.

If yes, provide a description of your condition and submit a letter from a physician stating how your condition will affect your ability to perform the duties of this profession.

_____

(New) Have you, within the past 5 years, engaged ...
(Renewal) During the previous licensing period, did you engage … ☐ Yes ☐ No
…in the illegal or improper use of drugs or other chemical substances?

If yes, provide a statement and a copy of relevant documentation including records from a physician or treatment program.

_____

(New) Have you ever been...
(Renewal) During the previous licensing period, where you… ☐ Yes ☐ No
…convicted of a misdemeanor or felony crime? (You do not need to answer yes if your sole conviction or convictions are for minor traffic violations with fines under $250). In answering this question, note that a conviction means a finding, plea, or verdict of guilt made or returned in a criminal proceeding, even if the adjudication of guilt is deferred, withheld, or not entered. This means you must answer yes if a finding or verdict of guilt was returned against you in a criminal proceeding or if you plead guilty, entered a plea of nolo contendere, or entered an Alford plea in a criminal proceeding, even if the court expunged the matter or the court deferred judgment. You must submit the complaint and judgment of conviction for each offense.

If yes, include the date, location, charging orders, court disposition, and current status (i.e. probation) for each charge.

_____

(New) Has...
(Renewal) During the previous licensing period, did… ☐ Yes ☐ No
…any state or other jurisdiction of the United States or any other nation limit, restrict, warn, censure, place on probation, suspend, revoke, or otherwise discipline a professional license, permit, registration, or certification issued to you?

If yes, include the date, location, reason, and resolution.

_____

(New) Have there ever been...
(Renewal) During the previous licensing period, were there… ☐ Yes ☐ No
…judgments or settlements paid on your behalf as a result of a professional liability case?

If yes, include the date, location, reason, and resolution.

_____

(New) Have you ever had...?
(Renewal) During the previous licensing period, did you have… ☐ Yes ☐ No
…a license, permit, registration, or certification denied, suspended, revoked, or otherwise disciplined by a certification body?

If yes, provide a description of the circumstances.

_____

EMPLOYER INFORMATION: (leave blank if No Employer)

Current Employer

Supervisor's Name: _____

Phone Number: _____ Email Address: _____

Business Name: _____ Street Address: _____

City: _____ State: _____ Zip Code: _____

Previous Employer (if current employer is less than 1 year)

Supervisor's Name: _____

Phone Number: _____ Email Address: _____

Business Name: _____ Street Address: _____

City: _____ State: _____ Zip Code: _____

OUT OF STATE LICENSES

If you have a current, expired, or inactive permit or license in another state, please list the details below

State of Issuance: _____ Type of License: _____

License Number: _____ License Expiration Date: _____

Privacy Act Notice: Disclosure of your social security number on this application is required by 42 U.S.C. § 666(a) (13) and Iowa Code § 252J.8 (1). The number will be used in connection with the collection of child support obligations and as an internal means to accurately identify licensees, and may be shared with taxing authorities as allowed by law including Iowa Code § 421.18.

I hereby certify and declare under penalty of perjury that the information I provided in this document, including any attachments, is true and correct. I am responsible for the accuracy of the information provided regardless of who completes and submits the application. I understand that providing false and misleading information in or concerning my application may be cause for disciplinary action, denial, revocation, and/or criminal prosecution. I also understand that I am required to update answers or information submitted herewith if the response or the information changes.

In submitting this application, I consent to any reasonable inquiry that may be necessary to verify or clarify the information I provided on or in conjunction with this application.

I understand that this information is a public record in accordance with Iowa Code chapter 22 and that application information is public information, subject to the exceptions contained in Iowa law.

I have read the Administrative Rules governing this profession and I agree to comply with those provisions.

_____ _____

Signature of Applicant (REQUIRED) Date