STATE OF IOWA DEPARTMENT OF Health and Human SERVICES

Member Guide continuous coverage requirement unwind plan 2023

HHS

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Overview

This is a guide for Iowa Medicaid members to help them understand the Continuous Coverage Unwind Plan and what it means for their healthcare. Included in this guide are:

- An explanation of the plan's phases and what to expect in each phase.
- Examples upcoming mailings that will be sent to the member.
- Resources for if a member is decided to be ineligible for Medicaid.
- Medicaid resources.
- Important contacts for members.

UNWIND PHASES

The Continuous Coverage Unwind is split into four different parts. The part of the plan you find yourself in may be different from someone else.

GREEN PHASE

Update your contact information with Iowa HHS and your MCO, if applicable. This makes sure that you get important information about your health coverage.

BLUE PHASE

Prepare yourself for what to expect during the Unwind Plan. Learn about the Unwind Plan on our website and keep an eye out on your mailbox for your renewal form or any other mail from lowa HHS.

RED PHASE

Once you get your renewal form in the mail, fill it out and send it back to Iowa HHS. If you need help with your form, call I-800-338-8366. Then make sure you check your mail in case Iowa HHS needs any other information from you. Make sure you respond quickly to avoid any delays in your health coverage.

YELLOW PHASE

After you turn in your renewal form, you can check to see your status on the HHS member portal, or you can wait for your eligibility decision to come in the mail. If you learn that you no longer qualify for Medicaid, visit our website <u>resource page</u> and learn where you can find other affordable health insurance in lowa.



Mailing Examples

You've been told to wait for your renewal letter in the mail – but what should you do when it arrives? Below are some mailings that will be coming your way soon, and how you should respond to each of them.

OPEN ENROLLMENT/UNWIND POSTCARD

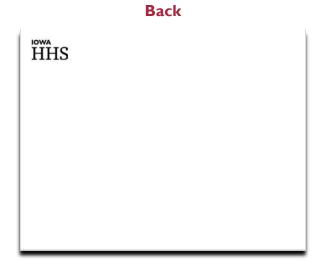
This postcard is a notice to members to remind them to watch their mail closely over the next few months, so they don't miss any important information from Iowa HHS.

In the next few months, members will receive their open enrollment mailing and their renewal forms. Both will need to be filled out and sent to lowa HHS when the member receives them.

When you receive this postcard, you do not need to respond to it. However, you should keep a careful eye on your mailbox.

Front

If you are an Iowa Medicaid member, please watch your mail closely. You will receive mail about: Switching Managed Care Organizations (You now have three to choose from.) Keeping your Medicaid coverage (We need to verify you're still eligible.) Please send in any information that is requested by Iowa Medicaid. This is important. Avoid a gap in your health care coverage. For more information visit: www.hhs.iowa.gov/ime/members @iamedicaid Thank you, The Iowa Medicaid Team





MEDICAID/HAWKI RENEWAL FORM

On December 31, 2023, the Consolidated Appropriations Act was signed into law. This ends the requirement that Iowa Medicaid must keep all members enrolled no matter their eligibility status.

Over the next 12 months, members will receive a renewal form in the mail from Iowa HHS. This form is required to determine if members continue to be eligible for Medicaid.

There are two separate renewal forms. You will receive either the Medicaid/Hawki Review form or the Medicaid/State Supp Review form depending on which type of Medicaid coverage you currently have. Most families and children will receive a Medicaid/Hawki review. Below is an image of the first page of the Medicaid/Hawki review form members will receive in the mail. To see what the entire form looks like, you can view it here.

IOWA DEPT. OF HUMAN SERVICES

Iowa Department of Human Services

Medicaid/Hawki Review

Para traducción al español: 1-877-347-5678 USE ONLY BLUE OR BLACK INK.

IOWA DEPT. OF HUMAN SERVICES

Due Date	Case Number	County Number	Worker Name	

It's time to review your case. This information will be used to decide if you will continue to get Medicaid/Hawki.

You can provide the information in this form in any one of these ways

- . By mail: Complete and mail this form using the envelope that was included. Be sure to mail it to the
- . In-person: Bring the completed form to your local DHS office.

How to Complete this Form

- 1. Answer all of the questions on the form.
- Read the information about you and each member of your household. Add any missing information. If any information has changed, write in the new information.
- Sign the form on page 8.
- Return this form by Hawki coverage. . If you do not return the form by this deadline, you may lose your Medicaid or

What We Need

We need information about each person living in your household and listed on your tax return, including:

- Those who get Medicaid or Hawki now.
 Those who do not get Medicaid or Hawki now but would like to apply, and
 Others who live in the household and do not get Medicaid or Hawki but do not want to apply.

We will check your answers using information from electronic data sources. If the information does not match, we may ask you to send more information.

If you do not qualify for Medicaid or Hawki

If you do not qualify for Medicaid or Hawki, we may refer you to the federal market place to see if you qualify for other kinds of health coverage.

What if I have questions?

Call your worker at

Your Contact Information Review your contact information here. Correct any wrong or missing information here. Name (first, middle, last & suffix) Home Address Home Address City (home) ZIP Code Mailing Address ZIP Code Mailing Address City (mailing) State Home Cell Email address, if you have one

470-5168M (Rev. 02/22)

Page 1



MEDICAID/STATE SUPPLEMENTAL ASSISTANCE REVIEW FORM

The alternate review form shown below is the Medicaid/State Supp Review. This review is issued to members who receive Medicaid based on eligibility due to being aged, blind, or disabled.

If you receive this form, fill it out and send it back right away. Otherwise, it could delay your health coverage. To view the entire Medicaid/State Supplemental Review form, click here.

		lowa Department of Human Services Medicaid/State Supp Review			
	Para traducción al español: 1-877-347-5678 USE ONLY BLUE OR BLACK INK				
	IC	OWA DEPT. OF HUMAN	N SERVICES		
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		will continue to get Me		to be reviewed.	mis initimation
You	can provide the in	nformation in this fo	rm in any one of thes	e ways	
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٠	In-person: Bring th	e completed form to yo	ur local DHS office.		
How	to Complete this	Form			
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2.	Read the information		nember of your househo ew information.	ild. Add any missir	ng information. If
3.	review. This may s	speed up the processi	ses, and resources/ass	sets, you may sen	d it with this
	Send copies because we cannot return the originals to you. Sign the form on page 5. Your signature is required for the form to be considered complete.				
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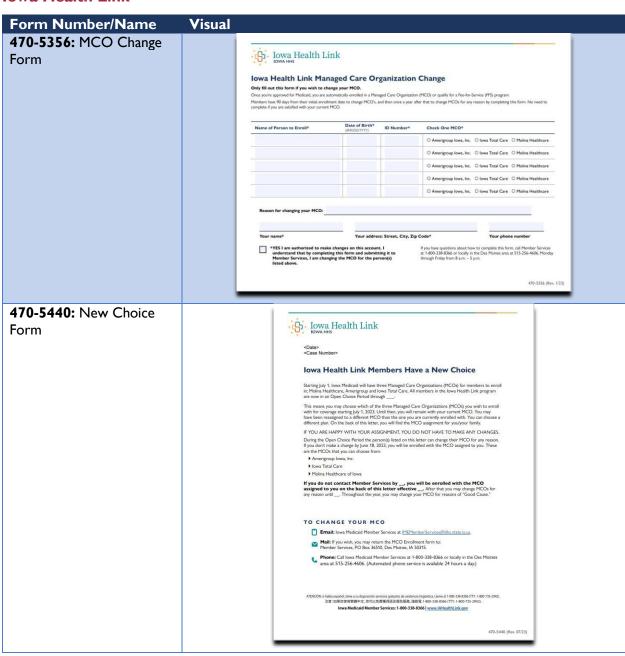
OPEN ENROLLMENT MAILING

lowa Medicaid is welcoming a new MCO into our lowa Health Link program. Because of this, all Medicaid members will have an open enrollment period in the spring of 2023 instead of their normal open choice period.

This mailing will be going out to members at approximately the same time as some of the unwind renewal forms. Note that these are two different mailings that each need to be completed and returned to lowa HHS as soon as you are able.

See the forms that will be included in the open enrollment mailings below:

Iowa Health Link





Comm 123: Estate **Recovery Form**



Important Information for you and Your Family Members About the Estate Recovery Program

lowa Medicaid is a government program that pays for health care for people with limited income. If you are assigned to a managed care organization, the state pays the managed care organization a monthly five, referred to a sciptation fee, to manage and pay for your medical services. lowa Medicaid covers a variety of services, including but not limited to primary care, institutional care, hospitalization, prescriptio drugs, care management, and waiver services.

drugs, case management, and waiver services.

To help pay for these services, every state must have a Medicaid Estate Recovery Program. When you received Medicaid benefits, which includes capitation fees paid to managed care organizations, even if the plan did not pay for any services, the state of lova has the right to aslife for mony back from your state after your death. The state will neer ask for more money back than it paid. Estate recovery laws were passed by the U.S. Congress and all 50 states. In lowa, the estate recovery program is run by the lowa Department of Health and Human Services (HHS).

Who does estate recovery impact?

Estate recovery only applies to Medicaid recipients who:

Are age 55 or older, or

Are under age 55 and live in a medical facility and will probably not return home.

What part of an "estate" can be reco

An "estate" includes all:

• Real property, such as your house, land, etc.

• Personal property, such as household goods, personal effects, cars, etc. or

• Any other asset that you own at the time of your death.

This includes items you own with someone else such as property, trusts, most annuities, and retained life estates.

Lan repayment to Belasyum Medical repayment and Create a hardship for your family. DHS decides, on a case-by-case basis, who gets a hardship. Your family will receive a letter about exter recovery and repayment. Tour family will have 30 days from when the letter is received to apply for hardship. Hardship exists for a person applying for the waiver-when: I The total Possible discrete less than 200% of the federal poverty level for the size of the

The total household income is less than 200% of the federal powerty level for the size of the household. And of resources are not more than \$10,000, and
The total household resources are not more than \$10,000, and
P Recovering the resources of the "estate" denies your family of food, clothing, shelter or medical care that might put a person's life or health in danger.
Medicaid repayment may be delayed if you have a spouse or a dependent child who is under age 21, blind or disabled at your death.

For more information, call Iowa Medicaid Member Services
Toll Free: 800-338-8366 515-256-4606 (Des Moines area)
8:00 a.m. – 5:00 p.m., Monday – Friday

Comm123 (Rev.01/23)

ESTATE RECOVERY FREQUENTLY ASKED QUESTIONS (FAQ)

What is Medicaid estate recovery?

According to federal and state law, the money that the Medicaid program pays on behalf of a Medicaid recipient, who was age \$5 or older or in a long-term care facility, is a debt owed back to the state. Upon the death of the Medicaid recipient, the Medicaid propient contacts heirs or files a claim against the decedent's estate to seek reimbursement for the amount owed.

What costs will be recovered?

The debt includes all payments made by the State for services or goods when the recipient was age 55 years or older or of any age and living in a long-term care facility, except for some payments made under the Medicare Cost Sharing program. The recovery includes the full amount of capitation symmets made to a managed care organization, including medical and dental, even if the plan did not pay for any services. The recovery includes the full amount of capitation payments made to a managed care organization, including medical and dental, even if the plan did not pay for any services.

What part of the estate can be recovered?

Any assets owned by the deceased member or any interest in an asset that the member had at the moment before death are subject to recovery.

Court costs, the cost of administrating the estate, funeral expenses, medical bills of the last illness, federal and state taxes can be paid prior to the estate recovery claim. The State's Medicaid claim must be satisfied before any lower-class creditors or heirs receive any assets or money.

Will Medicaid take the house?

No, Medicaid does not "take houses". Medicaid is a potential claimant in the estate. Houses may need to be sold to pay the debts of an estate, regardless of whether Medicaid has a claim in an estate.

Are there circumstances for which Medicaid would not collect its claim?

Waivers of the claims for spouses, disabled children, and minor children delay payment until the death of a spouse or disabled child, or until a minor child turns 21. If there are enough assets to pay the claim when it is due, then the claim must be paid in full.

Can Estate Recovery Program waive its claim if there is a hardship?

Any person who receives assets from the estate may request a hardship waiver if recovery would create a hardship. The guidelines for a hardship waiver are in the lowa Administrative Code for income, assets, and if the heir would be deprived of food, clothing, shelter, or medical care such that life or health would be endangered. An heir's reduced inheritance due to recovery is not considered a hardship.

MORE INFORMATION

Iowa Estate Recovery Program at 877-463-7887

Medicaid Member Services Toll Free: 800-338-8366 515-256-4606 (Des Moines area) 8:00 a.m. – 5:00 p.m., Monday – Friday



Comm504: MCO Summary Insert



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For telephone accessibility assistance if you are deaf, hard-of-hearing, deaf-blind or have difficulty speaking, call Relay lows TTY at 1-800-735-2942.

Llame at 1-800-735-2949, a Relay lows TTY (releifon de texto para personas con problemas de audición, del habla y ceguera) si necesita asistencia telefónicamente.

IOWA HHS

Comm505:

Nondiscrimination Notice

Health-Human

Comm. 505 (Rev. 11/22)

Discrimination is Against the Law
The lowa Department of Health and Human Services (HHS) compiles with applicable Federal civil
rights have to provide equal treatment in employment and provision of services to applicants,
employees, and clients and does not discriminate on the basis of race, color, national origin, age,
diability or sex. HHS does not exclude people or treat them differently because of race, color,
national origin, age, disability or sex.

- Provides free aids and services to people with disabilities to communicate effectively with us, such

 - Qualified sign language interpreters.
 Written information in other formats (large print, audio, accessible electronic formats,

other formats).

Provides free language services to people whose primary language is not English, such as:

Qualified interpreters.

Information written in other languages.

If you need these services, contact lowa Medicaid Member Services at 1-800-338-8366.

If you believe that HHS has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, you can file a grievance with: HHS, Office of Human Resources, by emailing contactdhs@dhs.state.ia.us or in writing to:

HHS Office of Human Resources Hoover State Office Building, 1st floor 1305 East Walnut Street Des Moines, IA 50319-0114

You can file a grievance in person or by mail or email. If you need help filing a grievance, the HHS Office of Human Resources is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at:

U.S. Department of Health and Human Services

U.S. Department
200 Independence Avenue
SW Room 509F, HH-H Building
Washington, D. C. 20201
I-803-368-1019, 800-537-7697 (TDD)
Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-338-8366 (TTY: 1-800-735-2942).

注意:如果您使用繁體中文,您可以免費獲得語言援助服務。請数電 1-800-338-8366 (TTY: 1-800-735-2942).

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-800-338-8366 (TTY: 1-800-735-2942).

OBAVJEŠTENJE: Ako govorite srpsko-hrvatski, usluge jezičke pomoći dostupne su vam besplatno. Nazovite 1-800-338-8366 (TTY- Telefon za osobe sa oštećenim govorom ili sluhom: 1-800-735-2942).

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung, Rufnummer: 1-800-338-8366 (TTY: 1-800-735-2942).

ئنت بنت القرر الماغة، فعان خيات الميراعة الماغورة شئوا أسر لك بالمجان. انتصرل ببرقم 8366-338-400-1 (رؤم هاشف الحمرم والمباشع: 1800-380-10-10) بلريونة: إذا لدين

ໂປດຊາບ: ຖ້າວ່າ ທ່ານເວົ້າພາສາ ລາວ, ກາ ນໍບລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດ ຍໍ່ບເສັງຄ່າ, ແມ່ ນີມ ພ້ອມໃ ຫ້ ທ່ານ. ໂທຣ 1-800-338-8366 (TTY: 1-800-735-2942).

1-800-338- 8366 (TTY: 1-800-735-2942) 전하해 주십시오

ध्यान द : य द आप हदी बोलते ह तो आपके िलए मुफ्त म भाषा सहायता सेवाएं उपलब्ध ह। 1-800-338-8366 (TTY: 1-800-735-2942) पर कॅल कर ।

ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-800-338-8366 (ATS: 1-800-735-2942).

Wann du [Deitsch (Pennsylvania German / Dutch)] schwetzscht, kannscht du mitaus Koschte ebber gricke, ass dihr helft mit die englisch Schprooch. Ruf selli Nummer uff: Call 1-800-338-8366 (TTY: 1-800-735-2942).

อีกเล่ ก็คุณทุกภาษาใหญ่อุดสามารถใช้ เมื่อการ วยเหลือหามภาษาให้ ฟรี โทร 1-800-338-8366 (TTY: 1-800-735-2942).

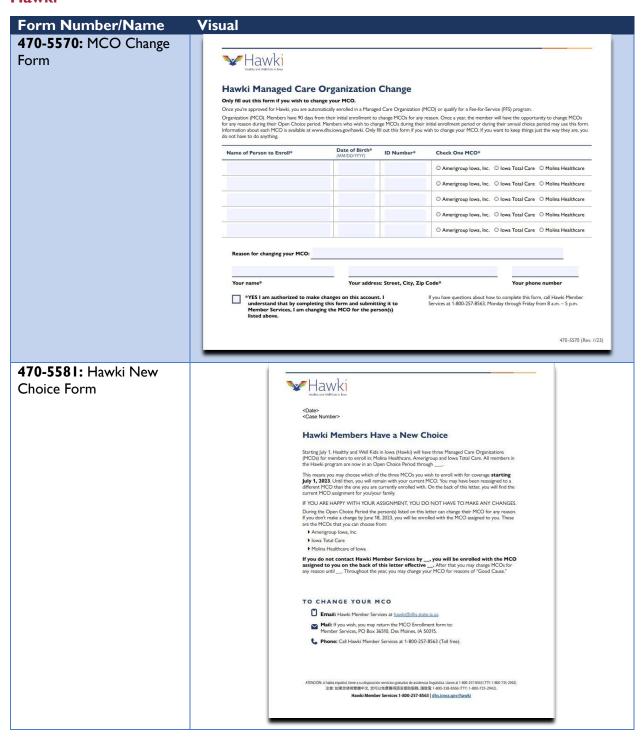
PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-800-338-8366 (TTY: I-800-735-2942).

တ်သျှင်ပင်သင်- နှမ့်ကတိုး ကညီ ကိုဦးဆယီ. နှမာနင်္ ကိုဉ်ဆတ်မာ၏လာ၊ တလက်ဘူင်လက်စုး နီတမ်းဘဉ်သနှင့်လီး. ကိုး 1-800-338-8366 (TTY: 1-800-735-2942).

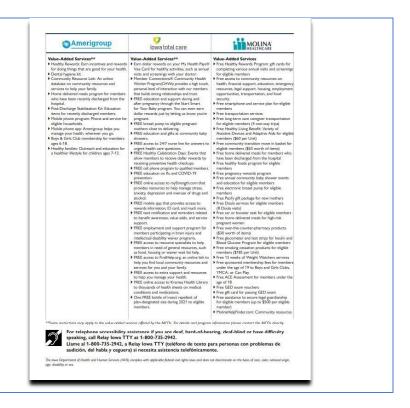
ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Эвоните 1-800-338-8366 (телетайп: 1-800-735-2942).



Hawki



Comm506: Hawki **₩**Hawki Nondiscrimination Notice Discrimination is Against the Law The lowa Department of Health and Human Services (HHS) complies with applicable federal civil rights laws to provide equal treatment in employment and provision of services to applicants, employees and clients and does not descriminate on the basis of race, color, national origin, age, disability or sex. HHS does not exclude people or treat them differently because of race, color, national origin, age, disability or sex. HHS Provides free aids and services to people with disabilities to communicate effectively with us, such as: Qualified sign language interpreters Written information in other formats (large print, audio, accessible electronic formats, other formats) Provides free language services to people whose primary language is not English, such as: Qualified interpreters Information written in other languages If you need these services, contact Hawki Member Services at 1-800-257-8563 If you believe that HHS has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, you can file a grievance to HHS Office of Human Resources by emailing contactchulcidid: state is us or in writing to: HHS Office of Human Resources Hoover State Office Building, 1st floor 1305 East What Street Des Moines, IA 50319-0114 You can file a grievance in person, by mail or email. If you need help filing a grievance, the HHS Office of Human Resources is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hlss.gov/ocriportal/lobby/sis, or by mail or phone at: tour liverportal his govinamental sources, so of by man or process as U.S. Department of Health and Human Services 200 independence Avenue 200 independence 200 independ Comm506 (Rev. 1/23) Comm514: Hawki MCO **₩**Hawki Summary iowa total care. Amerigroup MOLINA' IowaTotalCare.com 1-800-600-4441 (TTY 711) 1-844-236-0894 Telehealth Services Routine Check-ups Emergency Room Pharmacy/Medication Allergy Testing Routine Eye Exam Routine Hearing Exam Inpatient Hospital Services "Emergency services for non-emergent conditions are subject to a \$25 copay if the family pays a premium for the Hawki program." "There is a \$100 annual limit on eyeplasses. ATENCON: si hable espainol, tenne a su disposición servicios guatutos de asistencia lingüística. Llame al 1-800-257-8563 (TTY: 1-800-735-2942). 注意:如果您使用推翻中义、密切以免推诿邻居高坡的骄鬼、操牧者:1-800-338-8566 (TTY: 1-800-733-2942). Hawki Member Servicies: 1-800-257-8563 | dhs.jovaa.gov/hawki Comm514 (Rev.01/23)





Medicaid Resources

IF YOU ARE INELIGIBLE FOR MEDICAID

After you fill out your renewal form and send it into lowa HHS, plus any additional requested information if applicable, you will receive your eligibility notice in the mail.

If you were found eligible for Medicaid, no further action is needed. However, if you were found ineligible, Iowa Medicaid will refer you to local assistance and the Healthcare Marketplace to find other affordable health care coverage.

- Click <u>here</u> to find local healthcare assistance near you.
- Click <u>here</u> to be directed to the Medicare resource website.
- Click <u>here</u> to view other affordable health care plans.

OTHER MEDICAID RESOURCES

Resource	Description
Unwind Plan Homepage	The main unwind webpage with a high-level overview of the end of the continuous coverage requirement and several member resources.
Unwind Updates	A page that contains recent unwind updates, important releases from CMS and other notable updates.
Unwind Resource Library	A resource page with links to unwind tools, guidance, flyers, FAQs, necessary services and more.
Unwind Contact	A contact form for unwind-related questions not answered by the FAQs.
About Iowa Medicaid Medicaid Application (paper)	Medicaid application: A downloadable application for Medicaid services you can print out, complete and send into your local HHS office.
Waiver Application*	*Waiver application: The HHS waiver application is in Appendix A of the Medicaid application.
Other Healthcare Resources	SHIIP: A Medicare resource.
SHIIP Marketplace Directory	Marketplace Directory: An online marketplace to look for available healthcare options.
Unwind Dashboard	A live dashboard on the HHS website that visually shows data throughout the unwind process, including medical assistance enrollments, medical assistance applications, medical assistance renewals and the unwinding workload.
Public Notices	Notices to the public on important events and announcements.



Informational Letters	Informational letters for providers on Medicaid programs, policies and procedures.
Iowa Medicaid e-Newsletters & Sign-Up	lowa Medicaid e-newsletters are sent out monthly and cover topics and relay information for all Medicaid audiences, including members, providers, stakeholders and managed care plans (MCPs).
Sign-Up for Unwind Notifications	Sign-up for high priority releases about the unwind and notices when new resources are published to the unwind webpages.
Monthly Town Halls	Sign-up, find resources and join Iowa Medicaid's monthly virtual town halls for providers and members.
Iowa Medicaid Social Media	
Facebook	Follow Iowa Medicaid on social media for current news, events and information.
Twitter	
HealthCare Marketplace	Find other affordable health insurance plans if you are discontinued from Medicaid.



Contacts

If you have questions regarding the Member Guide or its contents, reach out to the contacts below. If you have an unwind specific question, please submit feedback on our **contact webpage**.

MEMBER SERVICES

Member Services can help Medicaid members with their questions about their healthcare during the unwind. They can also assist with applying for Medicaid services.

Phone: I-800-338-8366 toll free or 515-256-4606 in Des Moines

Email: IMEMemberServices@dhs.state.ia.us

HAWKI MEMBER SERVICES

Hawki Member Services can help the guardians of Hawki members with their questions about their child's healthcare during the unwind. They can also assist with applying for Hawki services.

Phone: 1-800-257-8563

Email: hawki@dhs.state.ia.us

HHS CONTACT CENTER

The HHS contact center is available for those who offer HHS services beyond healthcare. This includes, but is not limited to, food programs, cash assistance, mental health services and rental assistance. You can also receive assistance in filling out your Medicaid application.

Phone: 1-855-889-7985

INCOME MAINTENANCE CUSTOMER SERVICE CENTER (IMCSC)

Medicaid members may call the IMCSC to report a change in contact information (address, phone, email, etc.) for their Medicaid case.

Phone: 1-877-347-5678

Email: IMCustomerSC@dhs.state.ia.us



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