

Project Number [REDACTED]

## Polk County Weatherization NOTICE TO PROCEED

Contractor: APEX

Project Address: [REDACTED]

- ✓ All items that disturb painted surfaces require the use of Lead Safe Work Practices. Photo documentation is required to receive payment.
- ✓ Safe slate siding procedures are to be utilized.
- ✓ The inspection of sidewall insulation is required by the evaluator before re-installing siding.
- ✓ The inspection of attic bypass sealing is required by the evaluator before installing attic insulation.
- ✓ The inspection of vent fan installation ducting is required by the evaluator before installing attic insulation .
- ✓ An electrical permit/inspection is required for the installation of a new vent fan.
- ✓ A licensed electrician is required to install all vent fans.
- ✓ The Inspection of the pressure points is required by the evaluator before covering.
- ✓ Request For Change Order written approval and documentation is required for payment.
- ✓ All Davis-Bacon certified payroll sheets must be completed and approved to receive payment.
- ✓ Do not call final inspector until all work is completed.

Should you have any questions during project, contact the staff person listed below

at 875-5586 (office phone number) or [REDACTED] (Cell phone number)

After reviewing the work specifications for the above listed project with Polk County staff, you are hereby authorized to start the above project.

Contractor signature: [REDACTED]

Date: 5-16-14

County signature: [REDACTED]

Date: 5-16-14

Give Original to Michelle Parker for Voucher Processing, Provide Contractor with Copy