

IOWA CSBG PROGRAM -- DESIGNATION OF ADDITIONAL SIGNATORIES

Pursuant to ARTICLE 10.0 SIGNATORIES (Section 10.2 Contractor) of the Special Terms and Conditions of the CSBG contract, the President/Chair of the community action agency's governing board or the Executive Director may designate (authorize) additional officials to sign and execute/certify various documents related to the contract between the community action agency (hereafter referred to as Contractor) and the CAA Unit (hereafter referred to as Agency). This authorization shall apply only to the CSBG contract specified below and for not longer than the duration of that contract, including any extensions thereof. This form may be resubmitted at any time during the contract period to update the designations listed below.

This form applies to the CSBG contract for program year: 2024
(PY)

COMMUNITY ACTION AGENCY: _____

ARTICLE 10.0 SIGNATORIES, Section 10.2 Contractor, Contract Amendments Received from the Agency: The President/Chair of the Contractor's governing board is the Contractor authorized to execute (sign) contract amendments received from the Agency. The President/Chair may designate the Executive Director or other officials to sign contract amendments.

I, _____, **BOARD PRESIDENT/CHAIR**, authorize the following official(s) to execute (sign) amendments to the CSBG contract between the Contractor and the Agency:

- 1. _____ (printed or typed name) _____ (title)
- 2. _____ (printed or typed name) _____ (title)
- 3. _____ (printed or typed name) _____ (title)

Signed by: _____ (Board President/Chair signature) _____ (date)

ARTICLE 10.0 SIGNATORIES, Section 10.2 Contractor, CSBG Contract Extension Requests: The Contractor must send a letter to request a contract end date extension (see Article 14.2 Expenditures). Requests for contract end date extensions must be submitted to the Agency by the President/Chair of the Contractor's governing board. The President/Chair may designate the Executive Director or other officials to request contract end date extensions.

I, _____, **BOARD PRESIDENT/CHAIR**, authorize the following official(s) to request contract extensions of the CSBG contract between the Contractor and the Agency:

- 1. _____ (printed or typed name) _____ (title)
- 2. _____ (printed or typed name) _____ (title)
- 3. _____ (printed or typed name) _____ (title)

Signed by: _____ (Board President/Chair signature) _____ (date)

IOWA CSBG PROGRAM -- DESIGNATION OF ADDITIONAL SIGNATORIES (continued)

ARTICLE 10.0 SIGNATORIES, Section 10.2 Contractor, CSBG Monthly Funding Request and Expenditures Reports: The Executive Director is the Contractor authorized to certify (sign) the Contractor’s CSBG Monthly Funding Request and Expenditures Reports. The Executive Director may designate other officials to sign the CSBG Monthly Funding Request and Expenditures Reports.

I, _____, EXECUTIVE DIRECTOR, authorize the following official(s) to certify (sign) CSBG Monthly Funding Request and Expenditures Reports:

- 1. _____ (printed or typed name) _____ (title)
- 2. _____ (printed or typed name) _____ (title)
- 3. _____ (printed or typed name) _____ (title)

Signed by: _____ (Executive Director signature) _____ (date)