

# FaDSS Other Support Summary

## Instructions

FaDSS Other Support Summary is to be submitted with the final expenditure report of the program year. Any Other Supports utilized for the FaDSS operation MUST be reported to DCAA. Definitions and directions for completing the summary form are outlined in this document.

### **OTHER SUPPORT DEFINITIONS:**

#### **Local Funds**

Local Funds are cash funds restricted by donors for use in the FaDSS program. Examples of local funds include:

- County Board of supervisors contributes funding and designates that it is to be for the FaDSS program.
- Local community member donates \$50 a month to be used for FaDSS families in crisis.
- Local business donates cash for FaDSS to use for the general operation of the program.

#### **Co-Funds**

Co-Funds are funding/services that the organization budgets for support of the FaDSS program. Examples of co-funds include:

- Community Services Block Grant (CSBG) utilized for operation of the FaDSS program.
- Other State/federal/unrestricted funding that the organization and the organization, via the budgeting process, commit to utilize for operation of the FaDSS program.
- Time committed by employee's of the organization that is not billed to the FaDSS program and not considered the indirect cost rate.

#### **In - Kind**

In-kind supports are contributions provided by a third party. These supports may in the form of goods or services, other than cash and come from outside of the organization. These supports must directly benefit the program. Examples of in-kind contributions include:

- **Goods**, like computers, software, furniture, and office equipment
- **Services**, like meeting space, photocopy and mail services
- **Expertise**, like legal, tax, or business advice; marketing and web site development; and strategic planning

The standard rate for in-kind volunteers (unless they are providing a professional service, such as an attorney, accountant, or medical) in the state of Iowa is published annually at [http://www.independentsector.org/volunteer\\_time](http://www.independentsector.org/volunteer_time). Volunteer hours may be calculated at the published rate per person per hour.

**DIRECTIONS FOR COMPLETING SUMMARY:**

**Grantee** - Fill in the name of the organization

**Budget Allocation – Other Support**

*Methods for completion - Enter the amount in each cell and the total will be automatically calculated.*

**Budgeted** - Enter the amount that was budgeted in the FaDSS proposed budget form per line item.

**Actual** – Enter the amount that was actually expended in the FaDSS program during the fiscal year.

**Sources of Other Support**

*Methods for completion - Enter the amount in each cell and the total will be automatically calculated.*

**Sources** - Enter the name of the source of the other support.

**Budgeted** - Enter the amount that was budgeted in the FaDSS proposed budget for each source.

**Actual** - Enter the amount that was actually expended in the FaDSS program during the fiscal year for each source.

**Type** – Check all the cells that apply to the source of other support. See the definitions at the beginning of the instructions to determine the correct cell.

**Authorizing Signature** - Can be executive director, fiscal officer, or other personnel that has been approved by the organization and DCAA

Please contact your assigned FaDSS Program Manager with questions.