



Governor Terry E. Branstad
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San Wong, Director

IOWA WEATHERIZATION PROGRAM NOTICE 12-04 -REVISED

TO: Executive Directors and Weatherization Coordinators

FROM: Gwen Howe, Bureau of Weatherization

DATE: December 19, 2012
Revised - January 9, 2013

RE: Program Changes

Purpose

Notice of changes in WAMS and Policy and Procedures Manual Section 5.37 Slate-Sided Dwellings

The following language replaces the entire 5.37 Section of the Policy and Procedures Manual.

5.37 Slate-Sided Dwellings

Effective with homes evaluated on or after January 1, 2013

Homes with insulbrick or slate siding which require sidewall insulation may only be completed if the siding can be removed and replaced by a contractor who has a current permit from the Iowa Division of Labor. The work must be completed within the \$1,500 General Health and Safety Repair limit. A list of qualified contractors for Iowa can be found at the Iowa Workforce Development website

<http://www.iowaworkforce.org/labor/asbestos.htm>.

Agency crew members may also complete the siding removal/replacement if: The agency has a current permit issued by Iowa Division of Labor; and the individual crew members (who will be working with the siding) have a current license issued by Iowa Division of Labor. This must also be completed within the \$1,500 General Health and Safety Repair limit. A file with all required permits and licenses must be maintained by the agency.

These costs (crew or contractor) must be reported in sequence number 6758 Minor Asbestos Abatement.

Walls may be insulated from the interior if all work protocols including client permission, lead safe confinement and clean up, wall repair (described in section 5000), etc., are followed and documented in the files.

Siding may not be removed by the clients.

This work must be bid out to qualified contractors and contractor files with all required insurance, licenses, permits and trainings, etc must be maintained by the agency.

If an insulbrick or slate sided house requires wall insulation and the cost to remove and replace the rows of siding will exceed the limit **or the interior walls cannot be drilled**, all work on that house must be deferred.

Please remember that the General Health and Safety Repair limit includes several different measures and it is a cumulative limit – not per measure.

6.12 Contractor Files (the language in blue has been added to this section and is a change from PN 12-03) The agency must have a check list of all required documentation ([registration, licenses, permits, insurance, training, etc.](#)) for each contractor. This checklist may be maintained electronically as long as it is available upon request to DCAA and DOE staff. Documentation in the files should be in the order of the check list. A sample copy of the required documentation is available on the Members Only page of the website, www.weatherization.iowa.gov.

WAMS Changes

Attached to this email is an updated MatTempTemplate table. This update adds several different measures to the list:

- 1025 Siding type
- 3061 Attic Access – complete
- 6155 Non-expanding foam (12oz can)
- 6165 Non-expanding foam (20# tank)
- 8721 Gas line repair – other than furnace and water heater
- 8722 Transfer grille
- 9015 Tune & clean – utility funds

Most of these changes just add measures commonly used by agencies. The 1025 Siding Type record is new and must be completed on each house. In the notes section, agencies must record what type or types of siding are on that house. **This information must be on all houses beginning with the January 2013 report (completed the first of February).**

WAMS Instructions:

- Unzip the attached file
- Open WAMS
- Go to the tables in WAMS
- Highlight and delete the table called MatTempTemplate
- Import the new table from the attached file into WAMS

If you have any questions, please feel free to contact me.