

## Exempt from SHPO Review Project Determination Form

After referencing the Programmatic Memorandum of Understanding (PMOU) to verify that the project activity does not need to be reviewed by SHPO, use this form to document compliance with the SHPO consultation portion of Section 106. A copy must be in each house file.

As an example, here are the steps you should take:

- Evaluate the home
- Compare measures to be done on the home with Appendix A and B of the PMOU
- If all proposed measures to the home are included in Appendix A and/or B, the house is less than 45 years or it is a mobile home, then fill out this form, sign and date it, and include the original in your house file.

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**Agency Name:** \_\_\_\_\_ **Contract Number:** \_\_\_\_\_

*For more information on this request, contact:*

**Contact Name:** \_\_\_\_\_ **Contact Phone #:** \_\_\_\_\_

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**Project Address (Street, City, Zip):** \_\_\_\_\_ **Project County:** \_\_\_\_\_

**Wx File Number:** \_\_\_\_\_

**Project Description:** (check all that apply – use additional page to describe other types of work)

- Air sealing
- Thermal insulation (wall, attic foundation, floor)
- Attic ventilation (roof, gable, soffit) (not visible from public right-of-way)
- Replace/repair water heater (using existing venting or venting not visible from public right-of-way)
- Replace/repair furnace (using existing venting or venting not visible from public right-of-way)
- Furnace clean and tune
- Compact fluorescent bulbs
- Refrigerator/freezer replacement
- Smoke and/or CO alarm
- Exhaust fans (venting not visible from public right-of-way)
- Showerhead/faucet aerators/water pipe wrap
- Minor repair to doors and/or windows (work closely resembles existing wood work)
- New door (door openings are not altered and not visible from public right-of-way)
- New window (replacement of vinyl windows with ones reflecting the period, style or characteristics of home)
- Other repair work (please describe) \_\_\_\_\_

**Reason Project Activity is Exempt from SHPO Review:** (reproduce reason from the Programmatic Agreement (PA))

- All proposed measures are included in exhibit A and/or B of the MOU
- Age of home – house is \_\_\_\_\_ years old
- Mobile home

**Pictures:** Take a “before” picture of the primary façade of any buildings directly impacted by the project activities. Include in house file.

**Applicant Certification:**

As the duly designated certifying official of the recipient, I also certify that: I am authorized to and do consent to assume the status of responsible federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.

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Signature and Title of Certifying Officer of Applicant

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Date