

# Multi-Unit Dwelling Approval Form

## Iowa Weatherization Programs

For projects using different audit tool

This form **must** be used when requesting approval from DCAA to weatherize dwellings that contain more than 24 units or between 5 and 24 with a single heating system. The NEAT audit cannot be used on this type dwelling; an alternative audit, EA-Quip or TREAT, must be used.

Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Contact Person for Project: \_\_\_\_\_ Contact Person Phone: \_\_\_\_\_

### Procedural Review Process

Project Name: \_\_\_\_\_ Address, City: \_\_\_\_\_

Project Contact Person: \_\_\_\_\_ Project Person Phone: \_\_\_\_\_

Project Ownership: \_\_\_\_\_ Private (for profit) \_\_\_\_\_ Private (non-profit) \_\_\_\_\_ Public/Municipal \_\_\_\_\_ Other (please describe) \_\_\_\_\_

Total number of buildings in project: \_\_\_\_\_

Number of units per building (if varied, attach list of number of units by building): \_\_\_\_\_

Number of stories per building (if varied, attach list of number of stories by building): \_\_\_\_\_

Size of units (if varied, give size range or average size):

1 bedroom unit \_\_\_\_\_ sq ft

2 bedroom unit \_\_\_\_\_ sq ft

3 bedroom unit \_\_\_\_\_ sq ft

### **Configuration of building:**

\_\_\_\_\_ Separate exterior entrance for each unit (little or no common areas)

\_\_\_\_\_ Common exterior entrance used for multiple units (common halls/stair areas)

\_\_\_\_\_ Other (please describe) \_\_\_\_\_

Roof configuration: \_\_\_\_\_ Flat \_\_\_\_\_ Pitched

### **Method used to determine 66% tenant eligibility:**

\_\_\_\_\_ Property on DOE list of eligible units – List #

\_\_\_\_\_ Eligibility determined by local agency through client application process

\_\_\_\_\_ Other (please describe) \_\_\_\_\_

Description of how the agency will ensure that the weatherization benefits will accrue to the tenants:

Describe planned audit procedures using either EA-Quip or TREAT:

---

### DCAA Procedural Review

Approval: \_\_\_\_\_ Yes \_\_\_\_\_ No

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

---

### Work Plan Review

Anticipated date of project completion:

Do any heating systems or water heaters need to be repaired or replaced? Yes No

If yes, has the landlord agreed to pay the cost of the repair/replacements? Yes No

*Describe energy efficiency measures to be installed:*

*Describe any health and safety issues that will be mitigated using program funds (include estimated cost of mitigation):*

*Describe any repairs required to complete project (include estimated cost of repairs):*

*Estimated cost of all weatherization work including health and safety costs (total costs are limited to number of eligible tenants x current DOE per home average): \$\_\_\_\_\_*

---

**DCAA Work Plan Review**

Approval: \_\_\_\_\_ Yes \_\_\_\_\_ No

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

---