

# Ventilation and Your Home

Iowa Weatherization Program

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Client Name: \_\_\_\_\_ File Number: \_\_\_\_\_  
Address: \_\_\_\_\_ City, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

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Healthy homes require some ventilation to provide fresh air for the occupants. People feel better and work better when they breathe the right amount of fresh air. Natural ventilation happens when a window is open or when the wind blows air into a home. Mechanical ventilation can be provided by a bathroom or kitchen exhaust fan. A home may not get enough natural ventilation when cracks and holes are sealed to save energy.

\_\_\_\_\_ has inspected your home and has determined that it needs mechanical ventilation to supply adequate fresh air. The recommended rate of continuous ventilation is \_\_\_\_\_ CFM (cubic feet per minute), which is based on the size and the air tightness of your home and the number of people in the household. The following system has been installed.

**Reason for Installation:**                       ASHRAE                       Moisture/Humidity

Fan Type: \_\_\_\_\_  
Location of Fan Installed: \_\_\_\_\_  
Ventilation Operating Time: \_\_\_\_\_ MPH (minutes per hour)  
Ventilation Rate (Set Speed): \_\_\_\_\_ CFM (cubic feet per minute)  
Your fan is set up to run: \_\_\_\_\_  
Type of Controller Installed: \_\_\_\_\_  
Location of Controller Installed: \_\_\_\_\_  
Location of Service Switch: \_\_\_\_\_  
Installer Name: \_\_\_\_\_  
Installer Phone Number: \_\_\_\_\_

For the best results, at your present household size, keep the current fan setting. If more people move into your home, you may wish to increase the current setting. *No matter what the current fan setting, always run your bath fan for 15 to 20 minutes after a bath or shower.* A bath or shower adds a lot of moisture to the air and over time, that moisture may damage parts of your home.

**Controller Operation Directions:**                       Provided                       Not Provided

**Maintenance:** Like most equipment, ventilation fans require some upkeep. Twice a year, or as needed, check and clean the fan grille (if accessible). See manual for additional information.

**Fan Warranty Information:**                       Provided                       Not Provided

**Controller Warranty Information:**                       Provided                       Not Provided

## Customer Verification

This certifies that \_\_\_\_\_ has explained the ventilation system(s) installed in my home, how it operates, and how I should take care of it. I am to call the installer listed above with any questions regarding the operation of my ventilation system.

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Client Signature

Date

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Agency Representative Signature

Date