

Child Welfare Partners Committee (CWPC) Membership Committee Guidelines

Our Beliefs: Both the public and private child welfare agencies have critical roles to play in meeting the needs of Iowa's children and families. A stronger public-private partnership is essential to achieve positive results. The children and families we jointly serve deserve no less than our best collaborative effort.

Our Vision: The combined experience and perspective of public and private agencies provide the best opportunity to reach our mutual goals: child safety, permanency, and well-being for Iowa's children and families. Collaboration and shared accountability keeps the focus on child welfare outcomes.

Our Primary Purpose: The Child Welfare Partners Committee promotes, practices, and models the way for effective collaboration and system improvements. This committee exists because both public and private agencies recognize the need for a strong partnership to advance the child welfare system through shared decision-making and solution-focused actions to positively impact the lives of children and families in Iowa.

Duties and Responsibilities

Each committee member should:

- Be willing to commit time to attend regularly scheduled committee meetings and actively participate on the committee and any working subcommittees as requested;
- Support and further the goals and objectives of the CWPC;
- Act as a liaison between the CWPC and the local service area; and
- Fulfill committee assignments on a timely basis.

Committee Membership

1. There will be seven (7) provider members. All provider members should be from agencies that provide contracted child welfare services in the state of Iowa.
2. There will be seven (7) Department of Health and Human Services (HHS) members, who will be made up of the Child Welfare Division Administrator, the Chief Financial Officer or their designee, at least one HHS Service Area Manager (SAM), one HHS Social Work Administrator and three (3) other identified HHS staff.

Membership Term

1. Provider and HHS members will serve three (3) year terms that are staggered except for the HHS Child Welfare Division Administrator who will serve by virtue of their position.
2. Terms will run from July 1st through June 30th.
3. Members are limited to two (2) terms in succession, including any partial terms.
4. Unexpected vacancies will be filled as they occur.

Co-Chair Terms

1. By virtue of position, the HHS Child Welfare Division Administrator is the public co-chair of this committee with no term limit.
2. The provider co-chair is nominated and selected by the Child Welfare Partners Committee.
 - a. Provider co-chairs will serve one (1) year terms and are limited to two (2) terms in succession, including any partial terms.
 - b. The provider co-chair may have a delegate identified to cover their role should they be absent from a scheduled meeting.

Application Process for Membership

1. HHS members are appointed by the HHS Child Welfare Division Administrator.
2. Provider members must send their application to the CWPC coordinator who will in turn distribute all applications to the committee.
3. The Child Welfare Partners Committee will select the person to fill any openings from those who apply.

Date Adopted and Approved by CWPC: December 4, 2009

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