

Iowa Department of Public Health, Bureau of Vital Records  
**AFFIDAVIT**  
**ATTESTING TO THE NON RECEIPT OF A BIRTH, DEATH OR MARRIAGE**  
**CERTIFICATE**

**IMPORTANT – PLEASE READ**

Please complete the following statement regarding the non-receipt of a certified copy of an Iowa birth, death, or marriage certificate in the mail after purchase. You may complete this form after 30 days has elapsed from the date the certificate(s) was issued (to allow delivery by the US postal Service); however, no replacement will be made if 90 days or more has elapsed after the day the certificate(s) was issued by the issuing office. Replacement or re-issue of a certificate must occur at the office where the original certificate was purchased. Please note that the certificate will be mailed to the address provided on the application at the time of purchase. Please attach a clear photocopy of your government issued picture I.D. and have your signature notarized on the statement.

**Mail the completed affidavit and I.D. to the Vital Records Office that issued the certificate(s).**

Name of Person Making Report(Affiant):
Address:
City, State, Zip
Telephone Number:
Relationship to Registrant:

EVENT TYPE: (select) <input type="checkbox"/> Birth <input type="checkbox"/> Death <input type="checkbox"/> Marriage		
<b>Name(s) on record:</b>	Date of Event:	County:

I \_\_\_\_\_, being duly sworn, on oath, that I reside at \_\_\_\_\_.

Name Address

That I have been informed that on or about \_\_\_\_\_, there was mailed to me  
Date Certificate(s) issued  
at \_\_\_\_\_, by IDPH Vital Records, \_\_\_\_\_ copies of the  
Address Number  
purchased certificate(s). This affidavit further says that **I HAVE NEVER RECEIVED THE CERTIFIED CERTIFICATE(S) FROM THE OFFICE OF VITAL RECORDS.**

This affiant further says that this affidavit is made for the sole purpose of inducing the Bureau of Vital Records to issue a **REPLACEMENT** of said certificate(s) purchased.

I attest and affirm under penalty of perjury that the information given in this statement is true and accurate.

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Affiant's Signature	State of _____ County of _____ Signed and affirmed before me this _____ day of _____ 20____ <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> Notary Signature My Commission Expires _____
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